



ESTD. 1948



PROSPECTUS -CUM- HANDBOOK OF INFORMATION
2022-23

VALLABH GOVT. COLLEGE MANDI (H.P.)-175001

A Post-Graduate NAAC Accredited 'A' Grade Institution

Website for Admission : www.vgcmandi.co.in
Official Website : www.vgcmandi.com
E-mail : vgcmandi@yahoo.com

Phone No. : 01905-235505
01905-237705



Principal's Message



Dear Students,

It is my profound privilege to send you warm greetings and welcome you to another academic session in this premier institution of Higher Education. This institution, having committed beginning, has been an edifice of knowledge for many years and reaching out to all sections of the society.

Today, we are witnessing changes in every field and innovative ideas have added new dimensions to the mode of learning. We, keeping in mind 'the Vallabhian spirit' strive to endow the students with a platform and help them to broaden their horizons as well as ensure their holistic development.

The mission of our college is not only to pursue academic excellence but also to motivate and empower our students to be lifelong learners, critical thinkers and productive members of an ever-changing global society. "The highest education is that which does not merely give us information but makes our life in harmony with the existence." Truly said by Rabindranath Tagore that it is only education that brings positive change and balance in human beings. It is a journey from unproductivity to productivity, turning every obstacle into a challenge and overcoming it.

You will be glad to know that an upcoming multi-storey college building is under construction. It would cater to the infrastructural requirements of students and staff of the college. I would like to thank our Hon'ble Chief Minister, Sh. Jai Ram Thakur ji for sanctioning it for the benefit of students and the college stakeholders. I wish the best of fortune, good health and prosperity to all.

Dr. Yogender Pal Sharma
Principal
Vallabh Govt. College Mandi

Vallabh Govt. College Mandi - A Prologue

Mandi town which is historically eminent, spiritually significant and amazingly panoramic is spread out along the banks of river Beas. Being a commercial hub and a former capital of the princely state, the heritage town retains its historic charm and character. The town abounds in temples of ancient architectural excellence. Vallabh Govt. College has a situational advantage having campus amidst the beautiful town of Mandi. It is surrounded by the beautiful river Beas, ISBT and the Paddal ground where the famous international Shivratri fair is held every year.

Vallabh Govt College Mandi is named after **Sardar Vallabh Bhai Patel, the 'Iron Man'**, the architect of modern India and the first Home Minister of India. The college was established in 1948 and being the first college of erstwhile Himachal Pradesh, the college has to its credit the shaping of gentry and businessmen. The college has been instrumental in producing politicians, doctors, engineers, public representatives, social workers, judges, administrators, media and defense personnel. Now it is among the best colleges of the state dedicated to the cause of learning. The college has completed its glorious seven decades. Over the last

seventy four years of its illustrious existence, VGC, as the college is popularly referred to, has endeavored to harmonise the streams of tradition and modernity in its functioning. The college has registered a tremendous growth in enrollment over the years. Starting with 70 students on its roll in 1948, the number had increased to almost 7000 in the previous academic session 2021-22.

The college has always been sensitive to the needs of the changing times. It took lead in starting commerce classes in 1965 and evening classes in 1966. In the year 1984, it became a post-graduate institution. At present PG courses in English, Economics, Hindi, Political Science, Mathematics and Commerce are being offered. The college offers UG courses in the streams of Arts, Science, Commerce, Computer Application, Management and Education. The following professional courses under self-financing scheme were introduced: BBA in 1996, BCA in 2001, B.Ed. in 2005, PGDCA in 2012 and B Voc (in retail and hospitality/tourism sectors) in 2017. Also in the year 2017, elective courses in Psychology, Tour & Travel, Applied Arts, Painting and Sculpture were started. Dance and Education as elective courses have been introduced in 2018.

VGC Mandi was awarded the grade “A” by the National Assessment and Accreditation Council (NAAC) in 2014. The next accreditation is under process. The college has highly qualified and experienced faculty members, actively involved in disseminating knowledge and skills to the students. The college has well-developed facilities for effective teaching-learning environment. All the laboratories viz, Physics, Chemistry, Botany, Zoology, Geography, Music, Language, IT and Education Technology are well-furnished. Over the years, the college has shown consistently good results as compared to HPU pass percentage.

The college has a study centre of IGNOU which had more than 2200 students in the previous session. The centre runs a variety of academic and professional courses such as CIT, CFN, CTE, DECE, DNHE, PGDRD, DTS, BA, BSc., B Com, BCA, BTS, BSW, MA (Rural Development, Education, Economics, English, Hindi, History, Sociology, Public Administration, Political Science and Social Work) and MBA.

For more information and admission visit the website : www.ignou.ac.in.

Co-ordinator:

Dr. Jaswant Singh

Assistant Co-ordinators:

Ms. Neelam Gaur

Dr. Yadvinder Kumar

The college has a good library which has an Online Public Access Catalog (OPAC). The college has procured SOUL network version from INFLIBNET Ahmedabad. There are two large reading halls for students and a separate girls' reading room. The library has more than 40000 books on its shelves. It subscribes to 13 daily newspapers and 41 magazines and journals regularly.

There is a girls' common room constructed with the financial assistance of the Old Students' Association (OSA) and Parents Teachers Association (PTA) under V.M.J.S. scheme which caters to the recreational needs of the students.

In the fields of sports and physical activities, the college has achieved a mark of excellence. It provides excellent facilities for indoor and outdoor games, adventure sports, cultural and co-curricular activities. It also provides options for students to join NCC, NSS, Rovers & Rangers, Eco Club, Red Ribbon Club and Red Cross Club. These Extra-curricular activities help in the holistic development of student's personality and groom them into better citizens.

Distinctive Features

- E-surveillance through CCTV Cameras
- Electronic Notice Board outside the Administrative Block
- A branch of SBI
- Virtual & Smart Class Rooms
- Counter of Post Office
- Counter of Bus Passes
- College Canteen
- Internet Connectivity
- Gymnasium
- Two Girls' Hostel and a Boys' Hostel
- Basketball Court with flood lights
- Volleyball, Kabbadi, Handball and Kho Khocourts
- Upcoming College Building under construction

Since its inception the college has been striving for excellence in higher education. It aims at delivering a holistic experience of education and has its own ethos and work culture with avowed purpose of instilling the Vallabhian spirit amongst the students viz self-respect, courage, sacrifice, belonging-ness, uprightness, courtesy, pragmatic wisdom, honesty, tolerance, patriotism and discipline. May the ever guiding 'Vallabhian spirit' of the Iron Man of

India keep us moving towards the cause of educational and personal excellence.

Sardar Patel University

It is a proud moment for the natives of Mandi and the entire Vallabhian family that the second Government State University has come into existence in Mandi. The aim is to enable the youth of the state to get higher education nearer to their areas. Over 140 Govt. and Private colleges of Mandi, Kangra, Chamba, Lahaul Spiti and Kullu District have been included under this State University which is named as Sardar Patel University.



THE COLLEGE FACULTY

Principal

Dr. Yogender Pal Sharma

Faculty of Humanities

Department of English

- 1 Ms. Seema Bawa
- 2 Dr. Chetan Singh
- 3 Ms. Shishu Bala
- 4 Ms. Mukta Vaidya
- 5 Ms. Archana Shukla
- 6 Ms. Shikha Kapur
- 7 Dr. Bandana Devi
- 8 Ms. Jyotsna
- 9 Mr. Hans Raj

Department of Hindi

- 1 Dr. Raj Kumar Jamwal
- 2 Ms. Anju Bala
- 3 Mr. Bhupinder Sharma
- 4 Vacant
- 5 Vacant
- 6 Vacant

Department of Sanskrit

- 1 Ms. Jyoti
- 2 Dr. Hem Lata

Department of Economics

- 1 Dr. J.P. Singh
- 2 Mr. Mehar Chand
- 3 Dr. Saroj Kumari Sharma
- 4 Mr. Bhed Ram
- 5 Vacant

Department of Geography

- 1 Dr. Sanjay Sehgal

2 Vacant

Department of Sociology

- 1 Ms. Heena
- 2 Mr. Ajay Kumar Singh

Department of Performing & Visual Arts

- 1 Dr. Puran Chand
(Instrumental Music)
- 2 Dr. Anupama
(Vocal Music)
- 3 Dr. Mujeeb Hussain
(Painting)
- 4 (Applied art)
Vacant
- 5 Ms. Nivedita Gautam
(Sculpture)
- 6 Dr. Santosh Kumar
(Kathak Dance)

Department of History

- 1 Dr. Sandeep Raghav
- 2 Mr. Mahender Singh

Faculty of Commerce

Department of Public Administration

- 1 Vacant

Department of Physical Education

- 1 Dr. Sunil Sen

Department of Political Science

- 1 Dr. Ram Singh Atal
- 2 Dr. Dayak Ram Thakur
- 3 Mr. Baldev Verma
- 4 Dr. Om Prakash Thakur
- 5 Ms. Krishna Kumari

Department of Journalism & Mass Communication

- 1 Dr. Chaman Lal

Department of Tour & Travel

- 1 Dr. Arvind Kumar

Department of Psychology

- 1 Ms. Vipasha Kashyap

Department of Education

- 1 Dr. Suman Bhardwaj

1 Dr. Punam Sharma

4 Dr. Mohan Lal Thakur

2 Dr. Bharti Sharma

5 Vacant

3 Dr. Naveen Kumar

Faculty of Science

Department of Botany

- 1 Ms. Priyanka Thakur
- 2 Dr. Mamta Parmar
- 3 Dr. Anita Kumari
- 4 Dr. Banita Kumari
- 5 Mr. Rajeev Parmar

Department of Chemistry

- 1 Mr. Joginder Singh Jaswal
- 2 Ms. Neelam Sharma
- 3 Dr. Raj Kumar Thakur
- 4 Dr. Neeraj Kumar Sharma
- 5 Mr. Mahinder Kumar
- 6 Ms. Kanchan Parmar

- 7 Ms. Poonam Chaudhary

- 8 Vacant

Department of Physics

- 1 Ms. Nisha Vaidya
- 2 Dr. Harish Kumar Chauhan
- 3 Dr. Gagan Rajput
- 4 Dr. Jitender Kumar

- 5 Dr. Vikas Thakur

Department of Mathematics

- 1 Dr. Sanjay Sharma
- 2 Ms. Anju Sharma
- 3 Dr. Rakesh Kapoor

- 4 Ms. Ritu Sharma

- 5 Dr. Yadvinder Kumar

- 6 Dr. Anita Thakur

- 7 Ms. Kavita

Department of Zoology

- 1 Dr. Jaswant Singh

- 2 Dr. Monika Panchani

- 3 Dr. Suman Sharma

- 4 Mr. Hukam Chand Thakur

Department of Computer Science

- 1 Dr. Ankur Sharma

Non-Teaching Staff

- 1 Ms. Aruna Sharma, Supt. Grade-II
- 2 Mr. Sher Singh, (Sr. Asstt.)
- 3 Sr. Asstt. (Vacant)
- 4 Mr. Bali Bhadar (Jr. Asstt.)
- 5 Mr. Ghanshyam (Jr. Asstt.)
- 6 Mr. Biri Singh (JOA, IT)
- 7 Ms. Sangeeta (JOA, IT)
- 8 Vacant, JOA, IT
- 9 Vacant, JOA, IT
- 10 Vacant, Librarian.
- 11 Ms. Kavita Malhotra (Asstt.Lib.)
- 12 Mr. Sushil Kumar, SLA
- 13 Vacant, JLA
- 14 Vacant, JLA
- 15 Vacant, JLA

- 16 Mr. Dev Raj, LA
- 17 Ms. Laxmi Devi, LA
- 18 Ms. Samita Kumari, LA
- 19 Ms. Hansa Devi, LA
- 20 Mr. Het Ram, LA
- 21 Mr. Balak Ram, LA
- 22 Ms. Santeshwar Devi, LA
- 23 Mr. Shesh Ram, LA
- 24 Mr. Tara Chand, LA
- 25 Mr. Rajender Singh, Peon
- 26 Mr. Ashok Kumar, Peon
- 27 Mr. Ghungar Mal, Peon
- 28 Ms. Kaushalya Peon
- 29 Ms. Krishna, Peon
- 30 Ms. Harindra, Peon
- 31 Ms. Satya Devi, Peon

- 32 Mr. Kashmir Singh, Peon
- 33 Mr. Chura Mani, Peon
- 34 Ms. Promila, Peon
- 35 Ms. Pushpa Devi,, Peon
- 36 Mr. Todar Ram, Peon
- 37 Ms. Rooma, Peon
- 38 Ms. Sarita Devi, WTCP
- 39 Ms. Dolma Devi, WTCP
- 40 Ms. Sumitra, WTCP
- 41 Ms. Chandrawati, WTCP

Various Committees for The Session 2022-23

Chief Tutor

Ms. Seema Bawa

Sr. Tutor (Arts)

Dr. Sanjay Sehgal

Sr. Tutor (Science)

Dr. Jaswant Singh

Sr. Tutor (Commerce)

Dr. Punam Sharma

Bursar

Mr. Joginder Singh Jaswal

Anti Ragging Committee

Dr. J.P Singh (Convenor)

Dr. Harish Kumar Chauhan

Ms. Neelam Gaur

Dr. Rakesh Kapoor

Dr. Naveen Kumar

Dr. Arvind Kumar

Dr. Sunil Sen

Ms. Aruna Sharma, Supdt.

Student Grievance Redressal Committee (SGRC)

Dr. Punam Sharma (Convenor)

Dr. Chetan Singh

Ms. Shishu Bala

Dr. Suman Sharma

Dr. Mamta Parmar

Dr. Jitender Kumar

Dr. Sunil Sen

Mr. Ghanshyam, Clerk

Internal Complaint Committee (ICC)

Dr. Yogender Pal Sharma

(Chairperson)

Ms. Deepali (Advocate)

Ms. Seema Bawa (Convenor)

Dr. Bharti Sharma

Ms. Shishu Bala

Ms. Neelam Gaur

Ms. Mukta Vaidya

Dr. Banita Kumari

Book Bank Committee

Dr. Puran Chand (Convenor)

Ms. Priyanka Thakur

Ms. Archana Shukla

Ms. Vipasha Kashyap

Ms. Poonam Chaudhary

Dr. Saroj Kumari Sharma

Ms. Heena

Dr. Vikas Thakur

Form Attestation Committee

Dr. Chetan Singh (Convenor)

Dr. Om Prakash Thakur

Ms. Ritu Sharma

Mr. Rajeev Parmar

Mr. Ghanshyam, Clerk

Bus Pass Attestation Committee

All the teachers are authorised to attest the bus passes of their respective students.

Leave Sanctioning Authority (Up to 6 days)

All the teachers are authorised to sanction leave of their respective students.

P.G. Classes

All Heads of respective Departments

Identity Card Attestation

I-Cards complete in all respects will be issued by the librarian after verifying from the library registration card.

Career Counselling & Placement Cell

Ms. Neelam Gaur (Convenor)

Dr. Monika Panchani

Dr. Om Prakash Thakur

Dr. Chaman Lal

Ms. Shikha Kapur

Dr. Bandana Devi

Ms. Jyotsna

Dr. Anita Kumari (Botany)

Ms. Vipasha Kashyap

Mr. Hans Raj

Ms. Heena

Scholarship/ Fee Concession Committee

Dr. Sanjay Sehgal (Convenor)

Dr. Rakesh Kapoor

Dr. Naveen Kumar

Mr. Mahinder Kumar (Chemistry)

Mr. Mehar Chand

Mr. Mahender Singh (History)

Dr. Anita Kumari (Botany)

Dr. Jitender Kumar

Mr. Ajay Kumar Singh

Dr. Mujeeb Husain

Mr. Ghanshyam, Clerk

RUSA Affairs Committee

Dr. Sanjay Sharma (Convenor)

Ms. Ritu Sharma

Dr. Yadvinder Kumar

Dr. Suman Bhardwaj

Mr. Ghanshyam, Clerk

CSCA Advisory Committee

Ms. Seema Bawa (Convenor)

Dr. Jaswant Singh

Ms. Nisha Vaidya

Dr. J.P. Singh

Dr. Punam Sharma

Ms. Aruna Sharma (Supdt)

Campus Beautification & Development Committee

Ms. Priyanka Thakur
(Convenor)

Dr. Suman Sharma

Dr. Ankur Sharma

Ms. Shikha Kapur

Dr. Bandana Devi

Ms. Jyotsna

Dr. Mujeeb Hussain

Ms. Nivedita Gautam

Ms. Vipasha Kashyap

Dr. Santosh Kumar

Dr. Suman Bhardwaj

Disaster Management

Dr. Sanjay Sehgal (Convenor)

Dr. Dayak Ram Thakur

Mr. Mahinder Singh (Chem.)

Dr. Chaman Lal

Ms. Jyoti

Dr. Mujeeb Hussain

Mr. Dhani Ram

Ms. Promila Devi, LA

House Examination Committee

Ms. Nisha Vaidya (Convenor)

Dr. Sanjay Sharma

Dr. Bharti Sharma

Ms. Anju Sharma

Dr. Dayak Ram Thakur

Mr. Baldev Verma

Dr. Om Prakash Thakur

Ms. Archana Shukla

Dr. Yadvinder Kumar

Mr. Mehar Chand

Mr. Mahinder Kumar (Chem.)

IQAC (Internal Quality Assurance Cell)

Dr. Yogender Pal Sharma
(Chairperson)

Dr. Bharti Sharma, Co-ordinator

Ms. Priyanka Thakur

Ms. Archana Shukla

Dr. Yadvinder Kumar

Mr. Mehar Chand

Mr. Mahender Singh (History)

Dr. Jitender Kumar

Dr. Vikas Thakur

Ms. Aruna Sharma (Supdt)

President, O.S.A.

President, P.T.A.

President, C.S.C.A.

NAAC Liaison Committee

Dr. J.P. Singh

Dr. Punam Sharma

Dr. Bharti Sharma

Dr. Dayak Ram Thakur

Ms. Shikha Kapur

Mr. Ghanshyam (clerk)

Library Committee

Dr. Sanjay Sharma (Convenor)

Ms. Priyanka Thakur

Dr. Monika Panchani

Dr. Mamta Parmar

Dr. Bandana Devi

Ms. Jyotsna

Ms. Poonam Chaudhary

Mr. Hans Raj

Ms. Kavita Malhotra, Lib.

Time Table Committee

Dr. Monika Panchani (Convenor)

Ms. Mukta Vaidya

Dr. Yadvinder Kumar

Dr. Naveen Kumar

Mr. Ghanshyam, Clerk

UGC Affairs Committee

Dr. Jaswant Singh (Convenor)

Dr. Om Prakash Thakur

Dr. Neeraj Kumar

Dr. Gagan Rajput

Dr. Anita Devi (Bot.)

Ms. Krishna Kumari

Ms. Aruna Sharma (Supdt)

Building Fund Committee

Principal (Chairman)

Mayor Municipal Corporation

Ms. Seema Bawa

(Member)

President (PTA)

(Member)

SDO, HPPWD, Sub-Division-III

(Member)

President SCA

(Member)

Mr. Bharat Kapoor (Contractor)

(Member)

Repair & Maintenance Committee

Dr. Harish Kumar Chauhan
(Convenor)

College Property

Dr. Bharti Sharma
Dr. Dayak Ram Thakur
Mr. Baldev Verma
Ms. Priyanka Thakur
Mr. Hans Raj
Mr. Ghanshyam, Clerk

Electricity

Ms. Mukta Vaidya
Dr. Om Prakash Thakur
Dr. Gagan Rajput
Dr. Ajay Kumar Singh
Mr. Ghanshyam, Clerk

Water Supply

Mr. Baldev Verma
Mr. Mahinder Singh (Chem.)
Dr. Mohan Lal Thakur
Mr. Ghanshyam, Clerk

Hostel Advisory Committee (Girls)

Ms. Seema Bawa (Convenor)
Ms. Shishu Bala
Ms. Neelam Gaur
Ms. Mukta Vaidya
Ms. Jyoti
Dr. Tara Devi

Hostel Advisory Committee (Boys)

Dr. Jaswant Singh (Convenor)
Dr. Sanjay Sharma
Mr. Joginder Pal Jaswal
Mr. Mahender Singh (Hist.)
Ms. Aruna Sharma Supdt.

College Website Maintenance Committee

Dr. Ankur Sharma (Convenor)
Mr. Mahender Singh (Hist.)
Mr. Hukam Chand Thakur

Canteen Committee

Dr. J.P. Singh (Convenor)
Dr. Dayak Ram Thakur
Ms. Mukta Vaidya
Dr. Hem Lata
Mr. Hans Raj
Mr. Ghanshyam, Clerk

Discipline Committee

Mr. Ram Singh Attal (Convenor)
Ms. Shishu Bala
Dr. Om Prakash Thakur
Dr. Sandeep Raghav
Dr. Ankur Sharma
Dr. Chaman Lal
Ms. Anita Devi (Botany)
Dr. Mujeeb Hussain
Ms. Nivedita Gautam
Dr. Arvind Kumar
Dr. Sunil Sen
Dr. Santosh Kumar
Mr. Hans Raj
Ms. Kavita Malhotra, Lib.

Sanitary/Cleanliness Committee

Mr. Neelam Gaur (Convenor)
Dr. Neeraj Kumar Sharma
Ms. Vipasha Kashyap
Dr. Santosh Kumar
Dr. Suman Bhardwaj
Dr. Ghanshyam, Clerk
Ms. Satya Devi, Peon
Ms. Kaushalya Devi, Peon
Ms. Tara Devi, Peon

Anti-Drug Abuse Committee

Dr. Jaswant Singh (Convenor)
Dr. Chetan Singh
Dr. Dayak Ram Thakur
Mr. Baldev Verma
Ms. Archana Shukla
Dr. Hem Lata
Dr. Mujeeb Hussain
Ms. Nivedita Gautam

Dr. Arvind Kumar
Dr. Sunil Sen
Dr. Santosh Kumar
Mr. Bhed Ram
Mr. Biri Singh, JOA

Purchase Committee

Dr. Raj Kumar Jamwal (Convenor)
Dr. Raj Kumar Thakur (Chem.)
Dr. Mamta Parmar
Ms. Anju Bala
Ms. Kanchan Parmar
Mr. Aruna Sharma, Supdt.

e-Learning Monitoring Cell

Dr. Ankur Sharma
Dr. Arvind Kumar
Dr. Vikas Thakur

Physical Support Service Cell (PSSC)

Dr. Bharti Sharma Co-ordinator
Ms. Shishu Bala Co-ordinator
Mr. Samarth Sharma MGNCRE, Advisor,
Ministry of education GIO
Ms. Priyanka Thakur
Dr. Mamta Parmar
Ms. Shikha Kapur
Dr. Bandana Devi
Dr. Arvind Kumar
Mr. Hans Raj

Cultural/Co-curricular/Extra-curricular Assignments

Coordinator

Dr. Deepak Gautam

Group I

Debate & Elocution

Dr. Raj Kumar Jamwal

Ms. Shikha Kapur

Mr. Bhed Ram

Quiz

Dr. Chaman Lal

Dr. Saroj Kumari Sharma

Mr. Hans Raj

On the Spot Painting

Ms. Mukta Vaidya

Dr. Mujeeb Hussain

Poster Making

Ms. Anju Sharma

Dr. Mohan Lal Thakur

Dr. Anita Kumari (Botany)

Collage Making

Dr. Hem Lata

Dr. Arvind Kumar

Clay Modelling

Ms. Nivedita Gautam

Ms. Krishna Kumari

Cartooning

Dr. Mujeeb Hussain

Dr. Sunil Sen

Rangoli

Ms. Vipasha Kashyap

Ms. Kavita

Spot Photography

Dr. Anita Thakur (Math)

Dr. Suman Bhardwaj

Group II

Group Song, Folk Song, Classical (V&I) & Light vocal

Dr. Deepak Gautam

Dr. Puran Chand

Dr. Anupama

Group III

Folk Dance / Classical Dance

Dr. Puran Chand

Dr. Anupama

Dr. Banita Kumari

Ms. Jyoti

Dr. Santosh Kumar

Group IV

Drama, One Act Play, Skit & Mime

Ms. Archana Shukla

Ms. Jyotsna

Ms. Ritu Sharma

Mr. Ajay Kumar Singh

Adventure Activity Club

(Trekking, Mountaineering,
ParaTrooping and Kayaking)

Dr. Chetan Singh

Dr. Chaman Lal

Ms. Anju Bala (Hindi)

Dr. Arvind Kumar

Ms. Heena

Magazine (Editorial Board)

Chief Editor

Ms. Seema Bawa

Editor (English Section)

Ms. Shikha Kapur

Editor (Hindi Section)

Dr. Raj Kumar Jamwal

Editor (Science Section)

Dr. Harish Kumar Chauhan

Editor (Commerce Section)

Dr. Bharti Sharma

Editor (Planning Forum)

Mr. Mehar Chand

Editor (Sanskrit Section)

Ms. Jyoti

Editor (Pahari Section)

Dr. Hem Lata

Gender Sensitisation Committee

Ms. Shishu Bala (Convenor)

Ms. Priyanka Thakur

Dr. Suman Sharma

Ms. Poonam Chaudhary

Ms. Kanchan Parmar

Ms. Hansa Devi, LA

Ms. Lata, LA

Red Ribbon Club

Dr. Suman Sharma (Convenor)

Ms. Heena

Ms. Poonam Chaudhary

Incharge N.S.S.

Dr. Mamta Parmar

Incharge N.C.C.

Maj. (Dr.) Chetan Singh

Lt. (Dr.) Smriti Thakur

Fg. Offr. (Dr.) Chaman Lal

Incharge Rovers

Mr. Hans Raj

Incharge Rangers

Ms. Hem Lata

Red Cross Club

Dr. Chaman Lal (Convenor)

Dr. Naveen Kumar

Eco Club

Ms. Priyanka Thakur (Conevnor)

Dr. Mamta Parmar

Ms. Nivedita Gautam

Mr. Ajay kumar Singh

Sports Committee (President of various games for session 2022-23)

Name of the Game	Name of the President	Name of Game	Name of the President
Athletics (Boys)	Mr. Hukam Chand Thakur	Judo (Boys)	Mr. Mahender Singh (Hist.)
Athletics (Girls)	Dr. Banita Kumari	Judo (Girls)	Ms. Krishna Kumari
Badminton (Boys)	Dr. Ankur Sharma	Kabaddi (Boys)	Dr. Gagan Rajput
Badminton (Girls)	Ms. Ritu Sharma	Kabaddi (Girls)	Dr. Bandana Devi
Basketball (Boys)	Dr. Jitender Kumar	Kayaking (Boys)	Mr. Mehar Chand
Basketball (Girls)	Ms. Jyotsna	Kayaking (Girls)	Ms. Nivedita Gautam
Boxing (Boys)	Mr. Rajeev Parmar	Kho-Kho (Boys)	Dr. Naveen Kumar
Boxing (Girls)	Ms. Heena	Kho-Kho (Girls)	Ms. Poonam Chaudhary
Canoeing (Boys)	Dr. Yadvinder Kumar	Shooting (Boys)	Dr. Santosh Kumar
Canoeing (Girls)	Dr. Anita Kumari (Botany)	Shooting (Girls)	Ms. Archana Shukla
Chess (Boys)	Dr. Mujib Hussain	Table Tennis (Boys)	Dr. Chaman Lal
Chess (Girls)	Ms. Vipasha Kashyap	Table Tennis (Girls)	Ms. Anju Bala
Cricket (Boys)	Mr. Hans Raj	Taekwondo (Boys)	Dr. Mohan Lal Thakur
Cricket (Girls)	Dr. Hem Lata	Taekwondo (Girls)	Dr. Mamta Parmar
Cross Country (Boys)	Dr. Neeraj Sharma	Volleyball (Boys)	Dr. Om Prakash Thakur
Cross Country (Girls)	Dr. Anita Thakur (Math.)	Volleyball (Girls)	Dr. Suman Bhardwaj
Foot-Ball (Boys)	Dr. Raj Kumar (Chem.)	Weight Lifting (Boys)	Mr. Mahinder Singh (Chem.)
Hand Ball (Boys)	Mr. Ajay Kumar Singh	Weight Lifting (Girls)	Ms. Priyanka Thakur
Hand Ball (Girls)	Dr. Saroj Kumari Sharma	Wrestling (Boys)	Dr. Arvind Kumar
Hockey (Boys)	Dr. Vikas Thakur	Wrestling (Girls)	Ms. Kavita
Hockey (Girls)	Ms. Kanchan Parmar		



Choice Based Credit System (CBCS) Regulations

In the year 2013 Choice Based Credit System was introduced for undergraduate students in Arts, Science and Commerce. Choice Based Credit System was introduced in 2016 in accordance with UGC guidelines. The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective and skill based courses.

The courses follow grading system, which is considered better than the conventional marking system, because, it is necessary to introduce uniform grading system in the entire higher education in India. This will benefit the students to move across institutions within India and across countries. The uniform grading system will also enable potential employers to assess performance of the candidates. In order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average(CGPA) based on student's performance in examinations, the UGC has formulated the guidelines to be followed.

1. Core Course/Discipline Specific Course

(DSC): A Course, which should compulsorily be studied by a candidate as a core requirement, and hence termed as core course. Core course is also referred as Discipline Specific Course (DSC). The course, designed under this category, aims to cover the basics that a student is expected to learn in that particular discipline.

2. Elective Course : Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the proficiency/skill is called an Elective Course.

(i) Discipline Specific Elective (DSE) Course: Elective courses offered under the main discipline/subject of study are referred to as Discipline Specific Elective

Course. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

(ii) Dissertation/Project Work: An elective course of 6 credits, designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called Dissertation/ Project work. A Project/ Dissertation work may be given in lieu of a discipline specific elective paper.

(iii) Generic Elective (GE) Course: An elective course chosen generally from an unrelated discipline / subject, with an intention to seek exposure to other subjects/disciplines is called a Generic Elective Course.

Note: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

3. Ability Enhancement Courses: The Ability Enhancement Courses are of two kinds: Ability Enhancement Compulsory Course (AECC) and Skill Enhancement Course (SEC).

(i) Ability Enhancement Compulsory Course (AECC): These are the courses based upon the content that leads to knowledge enhancement. AECC to be studied are i) Environmental Science and ii) English/Hindi/Sanskrit. These are mandatory for all disciplines.

(ii) Skill Enhancement Courses (SEC) : These courses may be chosen from a pool of courses designed to provide value-based and/or skill- based knowledge and are aimed at providing hands-on-training, competencies, skills etc. to increase the employability of students.

Duration (Time Frame):

The Under Graduate programme is for a minimum period of three years and a maximum of five years, from the date of admission of the candidate.

Credits:

The term "Credit" refers to the weightage given to a course, usually in terms of the number of instructional hours per week assigned to it. This explains why usually 'credit' is taken to mean 'credit hours'. The credits also determine the volume of course contents and delivery of programme through lectures, tutorials, practicals, assignments etc. For the purpose of credit determination, instruction is divided into three components:-

Lectures (L) – Classroom lectures of one hour duration.

Tutorials (T) – Special, elaborate instructions on specific topics (from lectures) of one hour duration.

Practicals (P) – Laboratory or field exercises in which the students have to do experiments or other practical work of two hours duration.

The Total minimum credits required for an undergraduate degree programme is one hundred thirty two (132).

Summary of credits for BA & B Com

SN	Course Type	No. of Courses	Credits (Per Course)	Total Credits
1.	DSC-I	4	6	24
2.	DSC-II	4	6	24
3.	Core Language	4	6	24
4.	AECC	2	4	8
5.	SEC	4	4	16
6.	DSE-I	2	6	12
7.	DSE-II	2	6	12
8.	GE	2	6	12
				132

Summary of credits for BSc

SN	Course Type	No. of Courses	Credits (Per Course)	Total Credits
1.	DSC-I	4	6	24
2.	DSC-II	4	6	24
3.	DSC-III	4	6	24
4.	AECC	2	4	8
5.	SEC	4	4	16
6.	DSE-I	2	6	12
7.	DSE-II	2	6	12
8.	DSE-III	2	6	12
				132

Evaluation/Assessment: All courses involve an evaluation system that has two components:

- A) Continuous Comprehensive Assessment (CCA).
- B) Term End Examination (TEE).

A) Continuous Comprehensive Assessment (CCA): Continuous Comprehensive Assessment accounts for 30 % of the final grade that a student gets in a course of study.

This would have the following components :

- (I) **Classroom attendance:** Each student will have to attend a minimum of 75% Lectures/Tutorials/Practicals. A student having less than 75% attendance will not be allowed to appear in the TermEnd Examination (TEE).
 - a) Those having attendance between 74% and 65% will apply for exemption in a prescribed form accompanied by clear reason(s) for absence, to the authorized functionaries.
 - b) Those having attendance between 64% and 50% will apply for exemption in a prescribed form accompanied with a Medical Certificate from a Govt. Hospital. Exemption from 75% attendance will be given to those students who have participated in prescribed co-curricular activities (e.g. NCC, NSS, Eco-Club, Rovers and Rangers, Youth Festivals, Sports, etc.) Exemption to the extent of

25% will be given to such students (making the necessary attendance as 50% in these cases).

Further those students getting the exemption, except for those getting exemption for co-curricular activities, will not be entitled for the CCA marks for classroom attendance.

Classroom Attendance Incentive: The students having greater than 75% attendance and who also participated in co-curricular activities, 25% will be added to the attendance.

All students will get weightage for attendance as enlisted below:

= 75%but<80%	1 mark
= 80% but<85%	2 marks
= 85% but<90%	3 marks
= 90% but<95%	4 marks
= 95% & above	5 marks

House Test: There will be one house test conducted in the month of December when approximately 2/3 of the syllabus is covered.

Seminar/Assignment: 10 marks of the CCA will be awarded on the basis of seminars/assignments.

Annual Examination(AE):

- For courses without practicals, the remaining 70% of the final grade of the student in a course will be on the basis of an annual examination that will be of three hours duration and will cover the whole syllabus of the course.
- For courses with practicals, the AE (70% of the final grade of each course) will consist of Annual Practical Examination (20 % of the final grade) and Annual Theory Examination (50% of the final grade). Both will be of three hours duration, each.
- A candidate who does not pass the examination (AE) in any course(s) or due to some reason is not able to appear in the AE (other conditions being fulfilled), shall be considered as fail. Such a failed candidate shall be permitted to appear in the subsequent examinations.
- The registration for the AE will be done at the time of enrollment for the course at the beginning of the academic session. The fee for the AE will also be collected at that time as decided by the university.
- Student who is not permitted to appear in the AE due to shortage of attendance beyond the exemption limit (<50% attendance) shall be deemed to

have dropped the course. However, such a candidate on his/her written request (made immediately), can be allowed to redo the missed course after completing the rest of the programme or whenever the course is offered subsequently. This redoing would mean complete course including CCA and AE.

Grievances and Redressal Mechanism:

The student will have the right to make an appeal against any component of evaluation. Such appeal has to be made to the Grievance Redressal Committee (GRC), chaired by the RUSA Co-ordinator. The Committee will consider the case and may give a personal hearing to the appellant before deciding the case. The decision of the Committee will be final. The result would be declared by the COE of the Himachal Pradesh University and the degree (or certificate or diploma as the case may be) conferred.

Grading:

Credit Weighted Marking System: Performance of a student is evaluated in terms of credits earned in Credit Weighted Marking System. Earned credits are defined as the sum of course credits in which grade points above a certain cut off have been obtained for declaring the learner "Pass" in that course.

In this way two performance indices emerge:

- Grade Point Average (GPA)**
- Cumulative Grade Point Average (CGPA)**



ADMISSION PROCESS FOR UG & PG CLASSES

BA/BSc/BCom 1 YEAR

Eligibility Conditions:

A student will be eligible for admission to BA/BSc/BCom-1 Year, if he/she has passed the Senior Secondary (10+2) Examination (Academic Stream) conducted by the Himachal Pradesh Board of School Education or an examination accepted as equivalent thereto by the various bodies of Himachal Pradesh University.

- (i) Provided that the candidates who have passed the qualifying examination with science stream shall be given preference in admission to BSc.
- (ii) Provided that the candidates who have passed the qualifying examination with commerce stream shall be given preference in admission to BCom.

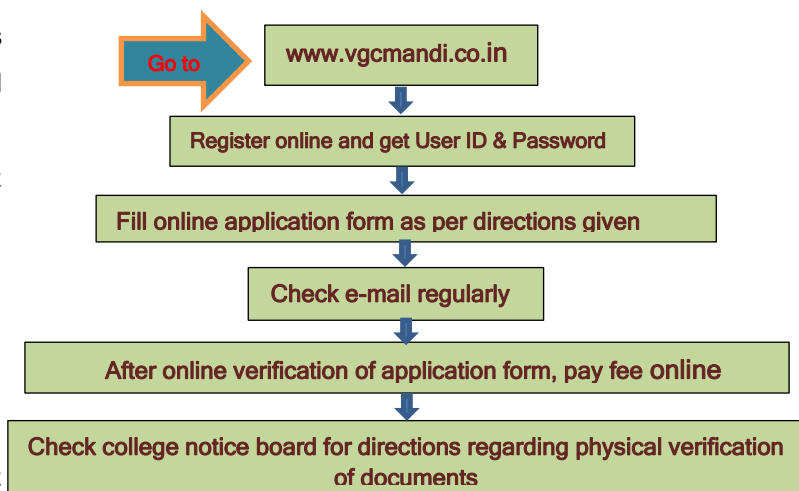
Admission Procedure:

- i) Every candidate seeking admission to any class has to register first on the college website for user ID and password and then has to fill online application form.
- ii) In case of any clarification or guidance, the applicant can approach admission guidance and counselling committee of the college.
- iii) Admission of a student is liable to be cancelled in case he/she furnishes incomplete/ wrong/false information or in case of concealment of facts. Disciplinary action will also be taken against such a candidate.
- iv) In case of any clarification or guidance, the applicant can approach admission guidance and counselling committee of the college.

The applicant has to bring his/ her mother/father/guardian with him/her at the time of admission. "Guardian" means only blood relation. He/ She should not be a student of this college. No student of this college should sign in place of parents/guardian.

- iv) Admission of a student is liable to be cancelled in case he/she furnishes incomplete/ wrong/false information or in case of concealment of facts. Disciplinary action will also be taken against such a candidate.
- v) Initially all admissions shall be provisional and subject to the final approval by HPU.
- vi) Rules of admission are subject to change as per Himachal Pradesh University notifications issued from time to time.
- vii) Students seeking admission in BA/BSc/BCom 2nd and 3rd year should register for roll-on admission without waiting for the previous class result.
- viii) No admission will be granted after the last date of admission.

Steps for Online Admission:



IMPORTANT Check e-mail for following:

- Objections raised by admission Committee in case of incomplete form.
- Directions to pay fee online.
- To download fee receipt for provisional admission and identity card.

NOTE: As per the direction of the Hon'ble High Court any candidate with compartment in 10+2 will not be eligible for seeking admission in under- graduate courses.

Documents Required at the Time of Physical Verification

- i) Three passport size photographs.
- ii) Matriculation certificate for date of birth.
- iii) 10+2 mark sheet.
- iv) Migration Certificate in original (for students who have passed their 10+2 from any other Board/University other than HP).
- v) All girl candidates have to submit a copy of Bonafide Himachali Certificate to avail the benefit of relaxation from tuition fee as per Govt. notification number EDN-H (8) 3(7) 1/76 dated 29.06.2001.
- vi) 40% disability certificate, sports/cultural certificate and category certificate are required to be submitted during admission in case of students seeking admission against these seats.
- vii) Original character certificate from Head of the institution last attended in case of a student seeking admission to the 1st year of any course.
- viii) For seat against single girl child, an affidavit of single girl child from parents is to be submitted with the form.
- ix) Any gap of one year or more in the academic career (after 10+2) of an applicant must be supported by documentary evidence /undertaking as the proof of his/her activities during the period of gap.
- x) Income certificate for 10% economically backward general category quota.

NOTE : Character certificate must not have been issued more than six months prior to the date of admission. In case a student who has discontinued his/her studies for one or more years, the character certificate, from the institution last attended, must be supplemented by another character certificate duly signed by gazetted class-I officer or the panchayat pradhan of the village.

Refusal of Admission:

- i) Failed/compartament candidate in 10+2 will not be eligible for seeking admission in under graduate courses.
- ii) Inspite of being eligible for admission, the Principal can refuse admission if the conduct of the student has not been up to the mark during the previous years.
- iii) The Principal reserves the right to disallow or cancel any admission.

Age Limit:

Maximum age limit for admission to BA/BSc/BCom course is 23 years for the boys in general category, 25 years for girls in general category and 26 years for SC/ST category (both boys and girls) as on 1st July of the year concerned. The Vice-Chancellor may permit age relaxation up to maximum of three months.

Mode of Selection:

The admission to BA/BSc/BCom course will be made purely on the basis of merit of the previous qualifying examination .

Reservation of Seats:

15%, 7.5%, 5% and 10% of the seats shall be reserved for SC, ST, differently abled and economically backward general category candidates respectively as per HPU/SPU roster norms. This reservation policy will be applicable to those who have passed their qualifying examination from Himachal Pradesh Board of School Education or from any other school located within the territorial Jurisdiction of Himachal Pradesh or bonafide of Himachal Pradesh. **One Seat will be reserved for single girl child.**

NOTE: As per the direction of the Hon'ble High Court, vacant reserved seats meant for SC and ST & economically backward general categories in educational institutes, which remain unfilled will thereafter be offered and filled from amongst the eligible candidates from open category on the basis of merit.

Courses Offered and Availability of Seats :

Course	Number of Seats
BSc (Physical Science /Life Science) in Chemistry, Physics, Maths Botany, Zoology. BSc (Computer Science)	80+60 in each subject
BA in all Discipline Specific Courses of Arts	80+60 in each subject
B Com	80+60
B Voc (Retail Management)	40
B Voc (Hospitality & Tourism)	40

Note :

- Two seats are reserved for students from J & K.
- The number of the above mentioned seats can be changed according to the availability of teachers and infrastructure.

Subject Combination :

a) Arts: A student choosing to enroll in BA I, will choose a main subject as DSC-I. He/She will then be enrolled in BA with DSC-I, for example BA with Economics. He/She will choose a second subject as DSC-II. Discipline Specific Core (DSC) courses offered by the college are English, Hindi, Sanskrit, Economics, Geography, Sociology, History, Political Science, Public Administration, Maths, Journalism & Mass Communication, Psychology, Tour & Travel, Physical Education, Music, Painting, Sculpture, Applied Arts, Dance and Education. The subject combinations offered by the college are displayed on the notice board/ online and are also available with the admission committee.

b) Commerce: The core courses for the students have already been prescribed by the HPU/SPU.

Note: In addition to the Discipline Specific Core Courses, a student of BA/BCom -1st year will study:

- Core language compulsory courses.
- Two Ability Enhancement Compulsory Courses, (Environmental Science & English Communication/Hindi/Sanskrit), during the 1st year
- Science:** A student choosing to enroll in BSc I will choose DSC-I from the following options. He/she will then be enrolled in BSc with DSC-I, for example BSc with Physics. He/she will study DSC-II and DSC-III corresponding to DSC-I. In addition to this he/she will also study two Ability Enhancement Compulsory Courses, during the 1st year.

DSC-I	DSC-II	DSC-III
Physics	Mathematics	Chemistry
Chemistry	Mathematics	Physics
	Botany	Zoology
Botany	Zoology	Chemistry
Zoology	Botany	Chemistry
Mathematics	Physics	Chemistry
Computer Science	Physics	Mathematics

Note : The department committee of the college will decide the Discipline Specific Course to be offered and number of the students in class when it is offered.

BA/BCom

A DETAIL OF COURSES		Proposed Scheme for CBCS BA/BCom						
Course	*Credits* Th+Pr	Year/	Discipline Specific Course Core	Ability Enhancement compulsory course (AECC)(2)	Skill Enhancement Course (SEC)/AEEC	Elective Discipline Specific DSE (4)	Elective Generic (GE) (2)	
1. Discipline Specific Course (DSC) 12 papers of 6 credits each Theory(12papers)(4credits) Core course Practical/ Tutorial (12 papers)	12x4=48	1 st Year	Language	Environmental				
	DSC-1A							
	DSC-2A							
Core Language								
DSC-1B								
DSC-2B								
2. Elective Courses (6 papers of 6 credits each) Two papers- Discipline Specific Elective-1 (DSE 1) Two papers - Discipline Specific Elective-2 (DSE 2) Two papers - Interdisciplinary Generic Elective (GE) Elective course Practical/Tutorials (6practical/tutorials)	6x4=24	Core						
	6x2=12	Language		SEC-1				
		DSC-1C						
3. Ability Enhancement Courses C. Ability Enhancement Compulsory Course (AECC) (2 papers of 4 credits each) 1. Environment Science 2. 2. English/Hindi	1x4=4 1x4=4 4x4=16	2 nd Year	DSC-2C			SEC-2		
			Core Language					
			DSC-1D					
D. Skill Enhancement Courses (SEC) (4 Paper for 4 Credit each)			DSC-2D					
Total Credit = 132		3 rd Year			SEC-3	DSE-1A	GE-1	
						DSE-2 A		
						DSE-1		
• Optional dissertation or project work in place of discipline specific elective paper (6 credits) in 3 rd year.					SEC-4	B DSE-2B	GE-2	
• Institute has evolved a system about sports/NCC /NSS/ related courses on its own.								

BSc

A DETAIL OF COURSES		Proposed Scheme for CBCS BSc					
Course	*Credits* Th+Pr	Year/	Discipline Specific Course DSC (12)	Ability Enhancement compulsory course (AECC)(2)	Skill Enhancement Course (SEC)/AEEC (4)	Elective Discipline Specific DSE (6)	
1. Discipline Specific Course (DSC) 12 papers of 6 credits each Theory(12 papers)(4 credits) Core course Practical/ Tutorial (12 papers)	12x4=48 12x2=24	1st Year	DSC-1 A	Environmental Science			
			DSC-2 A				
			DSC-3 A				
DSC-1 B	(English/Hindi /SKT)						
DSC-2 B							
DSC-3 B							
2. Elective Courses (6 papers of 6 credits each) Two papers from each disciplines of choice including paper of inter disciplinary nature. (DSE) Elective course Practical/tutorials (6 practical/tutorials) Two papers from each disciplines of choice including paper of inter disciplinary nature. (DSE)	6x4=24 6x2=12	2nd Year	DSC-1 C		SEC-1		
			DSC-2 C				
			DSC-3C				
3. Ability Enhancement Courses A. Ability Enhancement Compulsory Course (AECC) (2 papers of 4 credits each) 1. Environment Science 2. English/Hindi B. Skill Enhancement Courses (SEC) (4 Paper for 4 Credit each)	1x4=4 1x4=4 4x4=16		DSC-1D		SEC-2		
			DSC-2D				
			DSC-3D				
Total Credit = 132		3rd Year			SEC-3	DSE-1 A	
• Optional dissertation or project work in place of discipline specific elective paper (6 credits) in 3 rd year. • Institute has evolved a system about sports/NCC /NSS/ related courses on its own.						DSE-2 A	
						DSE-3 A	
				SEC-4	DSE-1 B		
		DSE-2 B					
		DSE-3 B					

ADMISSION TO POST GRADUATE COURSES

Admission to MSc Mathematics, MA in English, Hindi, Political, Science, Economics & M Com will be on the basis of an entrance test to be conducted by HPU Shimla and SPU Mandi.

SYLLABI

M.A. (English)

1st Semester

- I History of English Literature Chaucer to 1800
- II Poetry from Chaucer to Pope
- III Shakespeare and his Contemporaries
- IV Nineteenth Century Fiction

2nd Semester

- V History of English Literature: Nineteenth and 20th Centuries
- VI Romantic and Victorian Poetry
- VII Modern Fiction
- VIII Growth and Structure of English Language

3rd Semester

- IX Literary Criticism from Aristotle to T.S. Eliot
- X Modern British and American Poetry
- XI Modern British Drama
- XII World Fiction

4th Semester

- XIII Contemporary Literary Theory
- XIV American Drama
- XV Indian Writing in English
- XVI Indian Writing in Translation

M.A. (Hindi)

1st Semester

- 1 Madhyakalin Kavya
- 2 Hindi Sahitya ka Itihas (Aadi Kal, Bhakti Kal, Riti Kal)
- 3 Adhunik Hindi Natak and Upnyas
- 4 Bhasha- Vigan

2nd Semester

- 5 Bhakti avm Riti Kavya
- 6 Hindi Sahitya Ka Itihas (Aadhunik Kal)
- 7 Aadhunik Gadya Sahitya
- 8 Hindi Bhasha avm Devnagri Lipi

3rd Semester

- 9 Bhartia Kavya Shastra avm Sahityalochan
- 10 Anuvad Vigayan:Saidhantik Paksh
- 11 Chhayavadi Kavya
- 12 Lok Sahitya:- Sadhantik Vivachan (i) or Aadhuni Hindi Upnyas (ii)

4th Semester

- 13 Chhayavadottar Kavya
- 14 Pashchctya Samiksha Sidhant
- 15 Anuvad Vigyan-Vyavharik Paksh
- 16 Lok Sahitya :- Progik Aayam (i) or Samkaleen Hindi Upnyas (ii)

M.A. (Political Science)

1st Semester

- I Western Political Thought from Plato to Bodin
- II Indian GOVT and Politics
- III Comparative Politics
- IV International Politics (Theories, Approaches & Concept)

2nd Semester

- V Western Political Thought from Hobbes to Marx
- VI Recent Trends in Indian Politics
- VII Comparative Politics And Political Analysis
- VIII Emerging World Order

3rd Semester

- IX Indian Political Thought or Theories , Approaches & concepts
- X Regional Politics in India
- XI Theories of Nationalism and Processes of nation Building
- XII India"s Foreign Policy and Relations

4th Semester

- XIII Modern Indian Political Thought
- XIV Politics in South Asia
- XV Society, Economy and Politics of H.P.
- XVI Public International Law or Marxism after Marx or Political Economy of Development

M.A. (Economics)

1st Semester

- I Microeconomics
- II International Economics
- III Elementary Mathematical Economics

2nd Semester

- IV Macroeconomics
- V Money and Banking
- VI Basic Statistics

3rd Semester

- VII Economics of Development and Planning
- VIII History of Economic Thought
- IX (i) Agriculture Economics
(ii) Regional Economics
(iii) Economics Of Population
(iv) Basis Econometrics

4th Semester

- X Indian Economy
- XI Public Finance
- XII (i) Labour Economics
(ii) Industrial Economics
(iii) Environment Economics

M.A./M.Sc. (Mathematics)

1st Semester

- M101. Real Analysis-I
- M102. Advanced Algebra-I
- M103. Ordinary differential equations
- M104. Operations Research-I
- M105. Fluid Dynamics

2nd Semester

- M201. Real Analysis-I
- M202. Advanced Algebra-II
- M203. Partial differential equations
- M204. Classical Mechanics
- M205. Solid Mechanics

3rd Semester

- M301. Computer Analysis-I
- M302. Topology
- M303. Analytic Number Theory
- M304. Operation Research-II
- M305. Mathematical Statistics

4th Semester

- M401. Complex Analysis-I
- M402. Functional Analysis
- M403. Advanced Discrete Mathematics
- M404. Differential Geometry
- M405. Magnet Fluid Dynamics

M.Com.

1st Semester

- MC.1.1 Management and organization Behavior
- MC.1.2 Business environment
- MC.1.3 Managerial Economics
- MC.1.4 Statistical Analysis for Decision Making
- MC.1.5 Taxation Practices and Administration Industry
Cum Educational Tour

2nd Semester

- MC.2.1 Corporate Financial Accounting
- MC.2.2 Financial Management
- MC.2.3 Human Resource Management
- MC.2.4 Marketing Management
- MC.2.5 Financial Institution and Markets

3rd Semester

- MC.3.1 Computer Application in Business
- MC.3.2 Advanced Cost Accounting
- MC.3.3 Corporate Legal Framework
- MC.3.4 Strategic Management
- MC.3.5 Research Methodology

4th Semester

- MC.4.1 Advanced Financial Management
- MC.4.2 Security Analysis and Port-folio Management
- MC.4.3 Project Planning and control
- MC.4.4 Accounting for Management Decision
- MC.4.5 E- commerce
- MC.4.6 Project Report and Viva voice/ Corporate
Governance and Business Ethics

FEE AND FUNDS

(As approved by the Govt.)

1. Every student must pay dues on the dates notified from time to time.
2. Failure to pay dues on due date will entail a fine of Re.1/- per day.
3. In case of non-payment of dues on time, the name will be struck off from the college rolls at the end of the month.
4. Registration fee will not be charged from a student migrating from another college if he /she is already registered with HPU/SPU.
5. On migration from other institutions, funds for the entire session and tuition fee from the time of joining the college shall be charged.

➤ The student with special needs with more than 40% disability will not be charged any fee and funds as per the direction of Govt. Himachal Pradesh.

Payment Deposit Methods:

The students of BA/BSc/BCom 1st year, 2nd year, 3rd year will deposit their fee online as directed in admission website www.vgcmadi.co.in

Instructions for depositing fee through online process are also available on the official website of the college www.vgcmadi.co.in

For any queries related to online payment of the fee, any of the following staff members may be contacted:

Ms. Nisha Vaidya	94182-59987
Dr. Ankur Sharma	94180-39795
Mr. Todar Ram	94184-20106



DETAILS OF FEE AND FUNDS (IN RUPEES) FOR UG CLASSES FOR THE SESSION 2022-23

H.O. A/c	Fee & Funds	@ p.a./p.m.	H.O. A/c	Fee & Funds	@ p.a./p.m.
Govt. Funds	Admission fee	25.00 p.a.		Furniture Replacement/	
	Re-admission fee 1 st time	100.00		Furniture repair fund	10.00 p.a.
	Re-admission fee 2 nd time	200.00		Society club fund	5.00 p.a.
	Late admission fee	10.00 per day		Book replacement fund	25.00 p.a.
	Tuition fee	50.00 p.m.		Cultural activities fund	20.00 p.a.
				Rover & Rangers fund	5.00 p.m.
University Funds/fees	Registration fee	200.00 p.a.	Practical Funds	Sports Fund	20.00 p.m.
	Continuation fee	10.00 p.a.		Physical Education fund	15.00 p.m.
	Sports fee	20.00 p.a.		Geography fund	15.00 p.m.
	Youth welfare fee	15.00 p.a.		Computer Practical (Commerce, Math & Computer Science Students)	15.00 p.m.
	Holiday home fee	1.00 p.a.		Music fund	15.00 p.m.
	Migration fee	400.00 p.a.		Physics Fund	20.00 p.m.
College Dues	Univ. Development fund	250.00 p.a.	Others	Chemistry fund	20.00 p.m.
		100.00 p.a. (IRDP/BPL)		Botany fund	20.00 p.m.
	Library security (refundable)	100.00 p.a.		Zoology fund	20.00 p.m.
	Building Fund	10.00 p.m.		Project Report Fund for MCom students	50.00 p.a.
	Identity Card	10.00 p.a.		P.T.A. Fund	300.00 p.a.
	NCC fund	10.00 p.a.		Youth Red Cross	
	House Exam/Mid Term Test Fund	50.00 p.a.		Membership fee	40.00 p.a.
	College Magazine Fee	50.00 p.a.		Absentee Fine per Period	1.00
	Student aid fund	2.00 p.a.		Absentee fine per Practical	3.00
	Medical Fund	6.00 p.a.		Absentee fine Mid-Term Test per paper	10.00
	Amalgamated fund	25.00 p.m.		Late Return of Lib. Books	1.00 per day
	Campus Dev., Beautification & Up keep fund	10.00 p.a.		Late Payment of Dues	1.00 per day
	Duplicate Identity Card	20.00 p.a.			
	Computer & Internet Facility	20.00 p.a.			

Note:- *Fee and funds once paid shall not be refunded in any case.*

- The above fees and funds are subject to change as per HPU/SPU/HP Govt. Instructions.
- Rs. 300/- will be charged extra towards "PTA Fund".
- Rs. 100/- will be charged extra from students migrating from other colleges on account of library Security.
- Fine, if any, from the student, will be collected at the end of the session.
- Candidate has to apply for the refund of security within a period of six months after the completion of his/her course failing which the security will be forfeited.

SCHOLARSHIPS AND AWARDS

The college offers various scholarships and awards to poor and meritorious students under State/Centre Sponsored Scholarship Schemes being run by the Education Department in Himachal Pradesh. The beneficiaries will fill the online application form which will, then, be verified by the college. They will receive the scholarship amount online through Direct Benefits Transfer (DBT). The schemes as well as application form is available on National Scholarship Portal.

The various Scholarship Schemes are facilitated for different categories of Bonafide of Himachal Pradesh to encourage them to improve their merit/performance in studies. The eligible beneficiaries should be regular students in Govt. /Govt. aided /affiliated (H.P.) institutions in Himachal Pradesh.

1. **Maharishi Balmiki Chattarvriti Yojna:**

The scholarship under this scheme @Rs.9000/- per year is given to the Bonafide Himachali girl students belonging to Balmiki families, engaged in unclean occupation, beyond Matric to college level for studies and professional courses at the level of college situated in Himachal Pradesh irrespective of their status i.e. Govt. or Private. The concerned students must apply on prescribed proforma through their Head of the School/ College /Institution along with Balmiki Certificate.

2. **Indira Gandhi Uttkrish Chhatervriti Yojna for Post Plus Two Students:**

The Indira Gandhi Uttkrish Chhatervriti Yojna for meritorious students for Post Plus Two Courses shall be awarded to 150 students @ Rs. 10000/- p.a. per student purely on the bases of merit and without any income ceiling. The Scholarship will also be awarded to ten toppers each from the merit list of 10+2 Arts, Science and Commerce, supplied by the H.P. Board of School Education Dharamshala, provided they join any academic/ professional stream. The scholarship will be renewed every year to the same number of students till they complete the degree course.

3. **IRDP Scholarship Scheme:**

Students belonging to IRDP families and studying from 6th to university level are eligible for this scholarship provided they are pursuing their study in Govt. /Govt. aided institutions in H.P.

4. **Financial Assistance to the children of the Armed Forces Personnel killed/disabled during war/operations:**

Children of Armed forces personnel killed/disabled in war /operation are eligible for this assistance. In case of disability is below 50%, the children will get half scholarship. Application proforma are available with District Sainik Welfare Board. The Heads of Institutions are directed to get the proforma verified from the Dy. Director Sainik Welfare Board of the respective district duly filled up in all respect before submitting to the Director of Education.

College/Univ. Day Scholar Boys/Girls:1200 p.a.
Hosteller Boys/Girls :2400 p.a.

5. **Post-Matric Scholarship Scheme to SC/ST students (Centrally Sponsored Scheme):**

The SC students whose parents' annual income from all sources is up to rupees two lakh fifty thousand (Rs.2,50,000/-) are eligible for full scholarship (i.e.maintenance allowance + full fee) for all courses provided they are pursuing their studies in Govt./Govt. aided Private Institutions. The amount of scholarship is Rs.300/- p.m. for day scholars andRs.570/- for hostellers.

6. **Post-Matric Scholarship Scheme to OBCstudents (Centrally Sponsored Scheme):-**

All OBC students whose parent's annual income from all sources is up to Rs. 1,50,000/- are eligible for scholarship (i.e. maintenance allowance+full fee) provided they are studying in Govt./Govt. aided Private Institutions as regular students.

The amount of scholarship is Rs. 210/- p.m. for day scholar and Rs. 400/- p.m. for hosteller.

institutions.

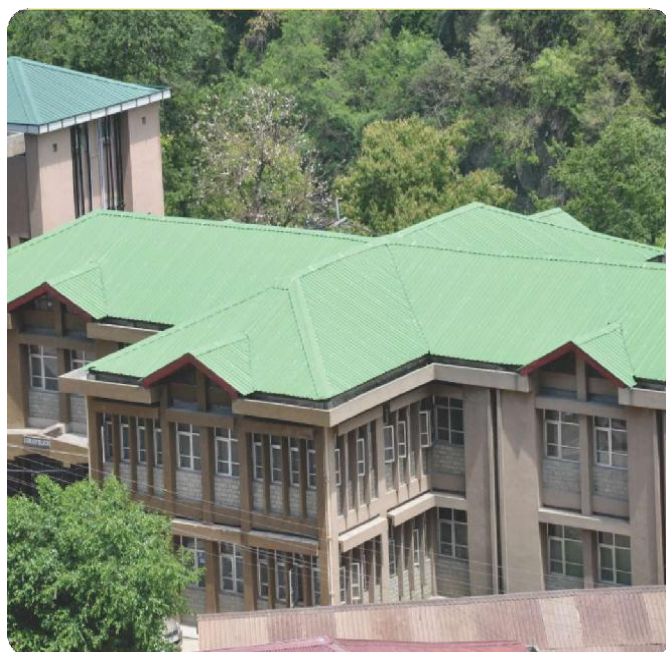
6. a) **Dr. BR Ambedkar Post-matric Scholarship for Economically Backward Classes:** all the students from general category other than SC/ST/OBC whose income is less than Rs. 1,00,000 p.a. are eligible Under this scheme. The amount is Rs. 210 p.m. for day scholar and Rs. 400 p.m. for hosteller.
6. B) **Kalpna Chawla Chhatravriti Yojna:** This is given to top 2000 meritorious girl students of +2 Arts, Science and Commerce stream. Rs. 15000 p.a. is awarded as per the merit list provided by the HPBOSE.
7. **Merit cum Means Scholarship Scheme for Students belonging to Minority community (CSS):** The scholarship is for the minority students Muslim- 37, Sikh- 22, Christian-2, Buddhist-24, Total= 85 students. The annual income of parents should not exceed Rs 2.5 lacs from all sources and student should not have less than 50% marks. Financial assistance will be given to pursue degree or post graduate level technical/professional courses from recognized institutions.
This Scholarship is for the Minority students (Muslim-13, Sikh-8, Christian-1, Buddhist-8, Total =30 students). The annual income of the parent or guardian of the beneficiary should not exceed Rs: 2.50 Lakh from all sources and student should not have less than 50% marks. Financial assistance will be given to pursue degree and/or Post- graduate level Technical/ Professional courses from recognized institutions.
8. **Post-Matric Scholarship Scheme to students belonging to Minority community(CSS):**
This scholarship will be given from class XI to Ph.D. Level in Govt./Recognized Private Schools/Colleges /Institutes including Technical /Vocational courses for the Minority students (Muslim, Sikh, Christian, Buddhist and Parsi). The annual income of the parent or guardian of the beneficiary should not exceed Rs 2 lakhs from all sources and student should not have less than 50% marks in the previous final examination. Student must pass the examination from Govt./Govt.-aided institutions.
9. Centrally sponsored Scheme of scholarship for college and university students (CSS)
10. Students Aid Fund Stipend.
11. Scholarship for differently abled students.
12. Dr. Ambedkar Post-matric Scholarship for Economically backward classes (EBC) Students (CSS).
13. **S. D. Puri Memorial Scholarships.**
Late Sh. S.D. Puri Memorial Scholarship of Rs. 2500/- is given to students standing first in BSc (Non-Medical) and MSc/MA (Mathematics) in the College each Year. The scholarship has been instituted by Er.A.K. Puri.
14. **B.R.Awasthi Memorial scholarship**
Two scholarships of Rs. 5100/- each have been instituted by Er. V.K. Awasthi / Dr. A.K. Awasthi in the memory of their father, late Sh. B.R.Awasthi:-
 - One is to be given to the topper of 3rd year (UG) among all the three faculties-Arts/ Commerce /Science (in rotation)
 - The other is to be given to the overall topper of PG IV Sem. considering results of I and II semester.
15. **Sonia Sharma Memorial Scholarship**
Two Scholarships of Rs. 5500/- each for students of B.Ed have been instituted by Prof. Prakash Sharma, in memory of his wife.
16. **Pratibha Pushap Awards**
Two awards of Rs. 5000/- each for two BSc toppers have been initiated by Mr. Pushap Raj Kapoor, a retired Professor of this college, in memory of his mother.
17. **Mahindra and Mahindra Financial Services Ltd. Scholarship**
As per their guidelines.
18. **Financial Assistance to Needy but Deserving Students**
A limited number of students who cannot pursue their higher studies due to lack of finances are helped out of a fund, to which contributions are made voluntarily by teachers, parents, social organizations and others.

LIBRARY AND ITS RULES

The college library is one among the best in the State. It has an Online Public Access Catalog (OPAC). There are two large reading halls for students and a girls' reading-room. The Library has 38909 books on the shelves. It subscribes to 13 daily newspapers and 50 magazines and journals regularly. The library has different sections for text books and reference books.

- ❖ Ordinarily two books are issued at a time for a period of one month but the librarian has a right to recall the books.
- ❖ A fine of Rs.1/- per day per book will be charged beyond the due date of return of the book.
- ❖ Books are also issued for the whole semester to the students belonging to SC/ST/low income group on the recommendation of the tutor.
- ❖ Reference books are not issued. They can be consulted in the library after obtaining permission from the librarian.
- ❖ In case of loss of a book, the student will have to replace the book or pay fine in addition to the present price of the book with special permission of the Principal.
- ❖ Books are issued only on the production of Identity card.

Students shall be issued I-cards from the library within one month of their admission in the college.



HOSTEL FACILITY

The college has two Girls' Hostels and one Boys' Hostel with a capacity to accommodate 140 girls and 65 boys. Hostel is allotted on academic merit basis. The following rules are strictly to be observed by the hostel boarders:-

- ❖ The Hostel Warden appoints a Hostel Prefect who looks after the discipline and daily attendance of the girls.
- ❖ The mess is run on co-operative basis.
- ❖ No boarder is allowed to use electric appliances in the room.
- ❖ Entry of outsiders in the hostel is strictly prohibited.
- ❖ Use of drugs or intoxicants, smoking and ragging in the hostel are offences which can result in the eviction of the offender from the hostel.
- ❖ Pets are not allowed in the hostel.
- ❖ No boarder is allowed to precede to his/her native place without prior permission of Hostel warden.
- ❖ On leaving /vacating the hostel, the boarder shall have to procure a "No Dues Certificate" from the Hostel warden.

Note: Candidate has to apply for the refund of security within the period of six months after the completion of his/her course failing which the security will be forfeited.

HOSTEL CHARGES

H.O. A/c	Fee and Funds	Amount to be charged
Govt. Funds	Hostel Admission fee	10.00 p.a.
	Room rent per seat @ Rs. 30.00 per month	360.00 p.a.
College Dues	Hostel Security (Refundable)	500.00
	Furniture Security (Refundable)	100.00
	Utensil Charges	30.00 p.a.
	Hostel Identity Cards	5.00 p.a.
	Common Room Fund	120.00 p.a.
	Attendant Fee	300.00 p.a.
	Clerical Assistance Fee	60.00 p.a.
	Electricity Charges	360.00 p.a.
	Water Charges	120.00 p.a.
	Sweeper Charges	180.00 p.a.
	Depreciation Charges	100.00 p.a.
	TOTAL	2245.00
	Mess Advance	500.00 (Refundable/adjustable)
	Mess Charges Extra	

Hostel Maintenance fund @ Rs 400 per month will be charged separately

LEAVE RULES FOR STUDENTS

- ❖ A student can proceed on leave with prior permission from the Principal, but the application should also be signed by the parents/ guardian of the student and duly recommended by the tutor.
- ❖ A tutor can recommend leave up to 6 days. For longer duration, a student should get leave application signed by the senior tutor.
- ❖ Leave on account of illness must be accompanied by a Medical Certificate.
- ❖ A student can only be re-admitted twice, if his/her name is struck-off from the college rolls. He/ She shall cease to be a student after that.

DISCIPLINE

CODE OF DISCIPLINE AND ACT OF INDISCIPLINE

- a. Every student should carry his/her Identity Card, which is issued to the students after admission. It should be shown/produced on demand.
- b. Any act of ragging in the campus or in or around the hostel will be severely dealt with.
- c. Ragging means and includes any type of physical and mental torture, done by any individual or group either by words or by conduct, which gives an apprehension in the mind of a person that he cannot pursue his studies free from any mental disturbance/torture created thereby. Students found to have been involved in the act of Ragging will be dealt with as per provision of statute 23-A and recommendations of the committee constituted by the Hon'ble Supreme Court of India in SLP No. 24295 of 2006 (Raghvan Committee Report).
- d. Mobile phones should strictly be used only within the mobile zones.

The following acts will be considered as acts of misconduct and indiscipline and punished with fine or suspension/ expulsion or both:

- i. Writing obscenities /dirty words on black boards,

walls or furniture and banging doors etc.

- ii. Loitering aimlessly in the verandas, making noise or trying to disturb classes.
- iii. Smoking, taking drugs / alcohol and chewing tobacco, spitting etc. in the college campus including canteen.
- iv. Bringing outsiders/ miscreants/ anti-social elements in the campus .
- v. Pasting posters on the walls or notice on the Notice Board without prior permission of the Principal.
- vi. Misbehaving with teacher/other staff.
- vii. Holding of any meeting in the campus without prior permission.
- viii. Using mobile phones in class rooms or anywhere outside the mobile zones.

Gudiya Helpline No. : 1515

RULES FOR AWARD OF PRIZES IN ANNUAL FUNCTION :

Prizes are given to the students who secure positions in University Examinations, Sports and Co-curricular activities.

ACADEMICS:

- ❖ First and second prize to students of undergraduate classes standing 1st & 2nd in aggregate and in DSC-I in the College in HPU/SPU Term End Examination.
- ❖ First and second prize to students of post graduate classes standing 1st & 2nd in aggregate and in a course/paper in the college in HPU examination.
- ❖ Students not securing 50% marks in the aggregate or in the subject concerned and not passing examination in all subjects of study shall not be considered for the prizes.
- ❖ "College Roll of Honour" will be awarded to a student securing a position in HPU merit list.

SPORTS / CULTURAL / NCC / NSS:

- ❖ Students securing first, second and third positions in National/ Inter- Zonal/ Inter- Varsity/ HP University/HP State sports/Cultural events.

- ❖ Students securing first and second position in the College sports/cultural events.
- ❖ NCC students for participation in RD parade. Selection in national directorate level camp/State RD, position in shooting, best turnout and selection as Best Cadet.
- ❖ NSS students for selection as Best Volunteer and Group Leader.
- ❖ “College Colour” to students for their outstanding performance in National/State/HPU sports or cultural or NSS events.

CO-CURRICULAR & EXTRA-CURRICULAR ACTIVITIES

Importance of Co-curricular activities is immense. It opens comprehensive growth of human beings at multiple domains of mind and personality. Intellectual development, emotional development, social development, moral development and aesthetic development are its basic outcomes since ages. Creativity, enthusiasm, positive thinking are instant results of co-curricular activities. Curricular activities impart only bookish knowledge to the students, stick only with formal examination system where as co-curricular activities provide space for extension of human potential and capacity at its best and possible way. Because these co-curricular activities along with curricular, widen the growth of students at the levels of body, mind and soul. Various clubs and societies have been constituted under the guidance of able and veteran teachers.

National Cadet Corps

The College has National Cadet Corps (Army Wing & Air Wing) and the recruitment is done by/through selection.

N.C.C. Army wing enrolls 110 boys and 60 girls while Air Wing enrolls 70 cadets (boys & girls). If NCC cadets opt for/desire for certificate examination (i.e., “B” and “C”), they will have to ensure 80% attendance

in the prescribed training programmes and camps.

National Service Scheme

There are two units of National Service Scheme (N.S.S.) in this College with enrollment of one hundred volunteers in each unit under the guidance of a Programme Officer. These units are engaged in regular as well as special camp activities in and around the College, as envisaged under the spirit of the scheme. Enrollment is done/ ensured simultaneously during the month scheduled for general admission.

Rovers and Rangers

The Bharat Scouts and Guides is a voluntary organization. It is devoted to the development of character of the young generation and selfless service to the nation. There are more than 250 million people in 216 countries with 153 internationally recognized organizations under the umbrella of Scouts and Guides. This movement is steadily marching ahead in Himachal Pradesh. This movement has already reached the schools of Himachal. This college has also introduced young adults as Rovers and Rangers. Rovers and Rangers are given training of leadership for the service of motherland and mankind.

Red Ribbon Club

Red Ribbon Club is working actively in the college. Students can get registered as volunteers of this club which aims at launching an exhaustive campaign against AIDS by educating and sensitizing college youth as well as the public.

Eco Club

Eco Club aims to heighten awareness about the environment. The college organizes various activities under Eco Club to spread awareness among students about the local and global environmental issues.

Red Cross Club

The college Red Cross Club works in association with the local Red Cross Unit in hosting lifesaving blood donation drives. The Red Cross Club aims to promote health, relieve suffering, and in building a culture of peace without any sort of discrimination.

COLLEGE MAGAZINE

The college magazine "VIPASHA" provides an opportunity to the budding student writers to express their creative, innovative and analytical views with regard to various issues. The Magazine has seven sections viz. English, Hindi, Pahari, Sanskrit, Science, Commerce and Planning Forum. Students willing to contribute their vibrant write ups to the College Magazine during the session can contact the Staff Editors of various sections of the Magazine, and if needed, necessary guidance can also be provided to them.

CAREER GUIDANCE, COUNSELLING AND PLACEMENT CELL

Now a days guidance, counselling and placement activities have become an integral part of educational institutions and play a very important role in the functioning of colleges and universities. There are a number of factors that influence the career development of students like their interests, abilities, values, personalities, backgrounds and circumstances. Career counselling is a process that helps the students to know themselves and the world of work so that they could make better decisions/ choices regarding their education, career and life. Placement opportunities are being provided to the students through campus interviews. In our college a career guidance, counseling and placement cell is actively involved in such activities in a way so that

they may take right decisions regarding their career and life. This cell also helps the students to develop their communication skills and boost confidence in them.

In future, the college aims at further strengthening the activities of the career guidance, counseling and placement cell in the larger interest of the students by organising frequent interactive sessions with business establishments so that more and more students get opportunities for gainful employment.

COMMUNITY PARTICIPATION

1. PARENTS TEACHERS' ASSOCIATION (PTA)

Parents Teachers' Association (PTA) is a formal organization under HP Education Department between parents and teachers. It aims at the collective efforts of parents and teachers in the development of the College.

Its main objectives are as follows:

- To revive the relationship between the parents and teachers.
- To create a healthy educational environment in the College.
- To arrange/ organize seminars discussions with the elder and veteran personalities of the society at frequent span and incorporate their suggestions for the improvement of the educational standards in the College.
- To suggest ways so that students' education is promoted.
- To make a collective effort to refine the conduct of the students and also to restrict the entry of anti-social elements in college campus.
- To inform the parents/guardians about the performance of their wards from time to time and to make arrangement for the parents to meet the concerned staff once in a quarter.
- To arrange teachers and other resources when there is shortage of staff and resources in the institution as a temporary measure.
- To make the parents aware of various schemes of

the govt. in the area of education and also to give information about various activities and programmes of the Department of Education.

2. OLD STUDENTS' ASSOCIATION

The college is proud of its Old Student's Association which is now the fountainhead of its strength. O.S.A. was formed with the objective to exchange ideas, which besides being mutually beneficial will generally help in achieving excellence. It builds a sense of

belongingness among the old students and brings together all talents to arrange cultural, literary, sports and other events. It helps in rendering possible voluntary services to the society. In this college O.S.A. has constructed a well-furnished girls' common-room under V.M.J.S.scheme.

O.S.A. holds a cultural function-cum-get together in the third week of December every year. All old students are welcome to attend the same.

Annual General House of PTA

The annual general house of the PTA will be held in the month of September in the College Conference Hall to transact following agenda:

- ◆ Election of the office bearers and members of the executive
- ◆ Any other matter related to students' welfare with the permission of the chair

Parents/guardians may please note that no separate communication regarding the meeting will be sent. It is the duty of the students to remind their parents/guardians and motivate them to attend the same.



BVoc (Bachelor of Vocation) Courses

Dr. J.P. Singh (Co-ordinator)

Mr. Manoj Sharma (Trainer Hospitality and Tourism)

Mr. Kushal Sharma (Trainer Hospitality and Tourism)

Ms. Leena Katwal (Trainer Hospitality and Tourism)

Mr. Lalit Thakur (Trainer Retail Management)

Mr. Naveen Kumar (Trainer Retail Management)

• Vacant

UGC APPROVED THREE YEAR REGULAR DEGREE PROGRAMME

COURSE OF STUDY

The college offers the following two 'NSQF' (National Skill Qualification Framework) UGC approved 3-year regular degree programs under semester system for vocational studies as mentioned below :

i. B.Voc in Retail Management (40 Seats)

ii. B.Voc in Hospitality & Tourism (40 Seats)

OBJECTIVES

- ❖ To provide multiple entry and exit options at various levels through program design in conformation to the skill eco system.
- ❖ To create requisite job, role specific skilled manpower for industry at various NSQF levels as per NOS(National Occupational Standards).
- ❖ To empower the youth leading to employment and income generating opportunities.
- ❖ To provide judicious mix of skills relating to a profession and appropriate content of general education.
- ❖ To provide flexibility to the students by means of pre-defined entry and multiple exit levels.
- ❖ To integrate skill based NSQF vocational studies with the undergraduate level of higher education in order to enhance employability of the graduates and meet the industry requirements. Such graduates apart from meeting the needs of local and national industry are also expected to be competent to become part of the global workforce.

COURSE STRUCTURE

BVoc Programme is designed with the provision for multiple exit levels. Students may exit after six months with the certificate (NSQF Level 4) or they may continue for diploma or advanced diploma level courses leading to BVoc degree. Following Table provides a snapshot of the various certificates and their duration:-

NSQF Level	Skill Component Credits	General Education Credits	Total Credits for Awards	Normal Duration	Exit Point/ Awards
4	18	12	30	One Sem.	Certificate
5	36	24	60	Two Sem.	Diploma
6	72	48	120	Four Sem.	Advanced Diploma
7	108	72	180	Six Sem.	B.Voc Degree

Multiple Entry and Exit Options:

- ❖ After the completion of Semester I, the candidate will get a certificate, and she/he may go for a job or continue the studies.
- ❖ The candidate may rejoin Semester II. After the completion of Semester II, the candidate will get a Diploma, and she/he may go for a job or continue the studies.
- ❖ The candidate may rejoin Semester III. After the completion of Semester III and IV, the candidate will get an Advanced Diploma, and she/he may go for a job or continue the studies.
- ❖ The candidate may rejoin Semester V. After the completion of Semester V and VI, the candidate will be awarded a B Voc degree, and she/he may go for a job or become an entrepreneur, or continue studying for the M Voc Degree (NSQF Level 8 onwards) and can register for PhD degree (NSQF Level 10) after it in vocational studies, or they can apply for competitive exams conducted by State Public Service Commission and Union Public Service Commission.

Internship Programme:

- ❖ Internship for 6 weeks after the completion of each year is an integral/essential component of B.Voc Degree.
- ❖ The internship shall also carry credits to be added in the final evolution of skill components.
- ❖ HPKVN (Himachal Pradesh Kaushal Vikas Nigam) sponsors the internship apart from facilitating the skill components (60%) of this programme along with course work for whole of the programme.
- ❖ Candidates enrolled for this programme are entitled for 'Kaushal Vikas Bhatta' as per state govt. policy.

JOB OPPORTUNITIES

RETAIL MANAGEMENT

- ❖ After the completion of the first semester, the student will get a "Sales Associate" Certificate in the Retail Management sector from Retailers Association's Skill Council of India (RASCI). The candidate may work as a certified resource in any retail-related industry.
- ❖ After the completion of the second semester, the student will get a combined "Team Leader" Diploma in the Retail Management sector from Retailers Association's Skill Council of India (RASCI) and Himachal Pradesh University. The candidate may get an opportunity to work in any retail-related industry.
- ❖ After the completion of the second year, the student will get a combined "Departmental Manager" Advanced Diploma in the Retail Management sector from Retailers Association's Skill Council of India (RASCI) and Himachal Pradesh University. The candidate may work as a skilled resource in the related field as well as explore opportunities to become an entrepreneur.
- ❖ After the completion of the third year, the student will get a Degree Certificate from the Himachal Pradesh University. The candidate may become a "Store Manager" in retail-related industries as well as explore opportunities to become an entrepreneur.

NSQF Level	Semester	Job Role	Training Hours
4	I	Sales Associate	585
5	II	Team Leader	585
6	III & IV	Departmental Manager	1170
7	V & VI	Store Manager	1170

HOSPITALITY & TOURISM

- ❖ After the completion of the first semester, the student will get a "Front Office Associate" Certificate in the Hospitality & Tourism sector from Tourism & Hospitality Skill Council (THSC). The candidate may work as a certified resource in any hospitality and tourism-related industry.
- ❖ After the completion of the second semester, the student will get a combined "Front Office Executive" Diploma in the Hospitality & Tourism sector from Tourism & Hospitality Skill Council (THSC) and HPU/SPU. The candidate may get an opportunity to work in any Hospitality and Tourism-related industry.
- ❖ After the completion of the second year, the candidate will get a combined "Guest Relations Manager" Advanced Diploma in the Hospitality & Tourism sector from Tourism & Hospitality Skill Council (THSC) and HPU/SPU. The candidate may work as a skilled resource in the related field as well as explore opportunities to become an entrepreneur.
- ❖ After the completion of the third year, the student will get a Degree Certificate from the HPU/SPU. The candidate may become a "Duty Manager" in the Hospitality and Tourism-related industries as well as explore opportunities to become an entrepreneur.

NSQF Level	Semester	Job Role	Training Hours
4	I	Front Office Associate	585
5	II	Front Office Executive	585
6	III & IV	Guest relation manager	1170
7	V & VI	Duty Manager	1170

ELIGIBILITY CONDITIONS

- ❖ Admission to the BVoc Programme will be as per the rules and regulations of the Himachal Pradesh University.
- ❖ The eligibility criteria for admission to the B Voc. degree programme shall be 10+2 in all streams from a recognized board; 10+2 examination or an examination equivalent thereof from a Board/ University established by law in India with English as a compulsory subject with 45% marks in aggregate, OR any examination of University/ Board/College or School in a foreign country recognized as equivalent for the above purpose by the Vice-Chancellor/Equivalence Committee on its own, OR on the recommendation of Association of Indian Universities with 45% marks OR as per eligibility norms of the college for admission to undergraduate courses in case of centre of excellence.
- ❖ Vocational subjects under NSQF will be given weightage, equivalent to any other general education subject while considering admission of students to the undergraduate courses as per reference no. DD No.1-52/2013(CC/NSQF) dated 30.04.2014 of UGC.
- ❖ Maximum age limit for admission to B Voc courses is 23 years for general category, 25 years for SC/ST category and 25 years for girl candidates as on July 1 of the admission year. The Vice- Chancellor may permit age relaxation as per norms.
- ❖ Reservation rules are applicable as per the rules or guidelines of the Himachal Pradesh Govt.
- ❖ Students belonging to SC/ST category shall be given 5% relaxation in marks for admission purpose, i.e., they would require a minimum of 40% marks in aggregate at 10+2 level.
- ❖ Compartment students shall not be allowed to get admission in the B Voc Programmes. A Candidate cannot pursue two full time undergraduate courses simultaneously.
- ❖ The University reserves the right to cancel any admission at any stage.
- ❖ In matters related to undergraduate admissions, the decision of the Admission Committee/ Vice-Chancellor, Himachal Pradesh University, Shimla/ S.P.U. Mandi, shall be final.
- ❖ All legal matters pertaining to undergraduate admission shall be subject to the Himachal Pradesh jurisdiction only.

MODE OF SELECTION

- ❖ Admission to the B.Voc programme in Retail Management and Hospitality & Tourism(Semester- I) shall be done purely on merit in the qualifying examination (10+2 etc.)
- ❖ There are three categories of candidates who shall be given admission in Semester-I of the skill-based courses under NSQF.
- ❖ Category1: Students who have already acquired NSQF certification Level 4 in a particular Industry sector may opt for admission in the skill based course under NSQF.
- ❖ Category 2: Students who have acquired NSQF certification Level 4, but may like to change their trade and enter into skill-based courses in a different trade.
- ❖ Category 3: Students who have passed the 10+2 examination with conventional schooling without any background of vocational training.
- ❖ Note: Regarding selection of students for B Voc programme, 10% extra weight age shall be given to Category-1, 5% extra weight age shall be given to Category-2 in 10+2 examination. Final list of the students shall be finalized to merit.

MEDIUM OF INSTRUCTION

The course content of the BVoc Programme will be taught in English.

Admission Fee for B Voc (in rupees)

Boys	4107+300 (PTA Fund) = 4407
Girls	3507+300 (PTA Fund) = 3807
Boys (IRDP/BPL)	3957+300 (PTA Fund) = 4257
Girls (IRDP/BPL)	3357+300 (PTA Fund) = 3675

Late Fee Per Day Rs. 10/-

Higher Education Institute Society-Vallabh Govt. College, Mandi (H.P.) (HEIS-VGC Mandi)

Director-cum-Principal/Chairperson

Dr. Yogender Pal Sharma

Member Secretary

Dr. Punam Sharma

Coordinators

Dr. Bharti Sharma

Ms. Nisha Vaidya

Dr. Sanjay Sehgal

B.Ed Programme

BCA & PGDCA Programme

BBA Programme

Advisory Committee for Self-Financing Courses

- ◆ Ms. Seema Bawa
- ◆ Dr. Jaswant Singh
- ◆ Dr. Sanjay Sehgal
- ◆ Dr. Puran Chand

Department of Education

Dr. Pooja Kapoor

MA., MEd, MPhil, PhD

Dr. Monika

MA, MEd, MPhil, PhD, NET

Mr. Rajender Chauhan

MA, MEd, MPhil

Dr. Manish Saini

MSc, MEd, MPhil, NET, PhD

Ms. Astha

MA, MEd, PGDCA, NET

Faculty

Department of Computer Application

Mr. Yogesh Chaudhary

DISM, MCA, MBA, MPhil

Mr. Vijay Thakur

MCA, MPhil

Mr. Dhani Ram Thakur

MSc, MPhil

Ms. Vandana Kapoor

MCom, BEd, MBA

Ms. Prem Lata

MA, MPhil

Department of Business Administration

Ms. Parinita Sharma

MBA, BEd, MPhil

Ms. Sapna Sharma

MCom, BEd, MPhil

Dr. Praveen Sonkhla

MCom, MPhil, PhD

Department of PGDCA

Ms. Sushila Kumari

MCA, MA, BEd

Ms. Dipti Thakur

MCA

Administrative Staff

Dr. Joginder Jaswal (Bursar)

Ms. Aruna Sharma (Supdt.)

Ms. Banita Kapoor (Computer

Opt. & Clerk)

Mr. Toder Ram (Accountant/Fee Clerk)

Mr. Sunil Thakur (Pharmacist)

Ms. Hem Nalini (Asstt. Lib.)

Mr. Ashish Parmar (Computer Tech.)

Ms. Manpreet Kaur (Data Entry Operator)

Mr. Ghanshyam Singh (Electrician)

Mr. Kameshwar Singh (Security Guard)

Ms. Mohini Devi (Library Bearer)

Ms. Narvada Devi (Library Bearer)

Mr. Ram Singh (Peon)

Ms. Tikma Devi (Peon)

Mr. Om Prakash (Chowkidar)

Mr. Praveen Kumar (Peon)

Ms. Prakash Chand (Peon)

Ms. Meena Devi

(Girls' Hostel Attendant)

Mr. Devi Singh (Lab Helper)

Mr. Gispatti (Mali)

SELF-FINANCING COURSES

Bachelor of Business Administration (BBA), Bachelor of Computer Application (BCA), Post Graduate Diploma in Computer Application (PGDCA) and Bachelor of Education (BEd) are being run by the college under Self-Financing Scheme.

BBA, BCA & PGDCA :

The duration of BBA & BCA course is of three years and it is a semester based programme spread over six semesters. Duration of PGDCA is of one year and it is spread over two semesters.

Number of seats :

Category	BBA	BCA	PGDCA
Subsidised	40	40	40
Non-subsidised	20	20	20
Total	60	60	60

ELIGIBILITY CONDITIONS :

- BBA** Plus two examination under 10+2 system or examination equivalent thereto of a Board/University established by law in India, with 45% Marks (40% marks in case of Scheduled Caste/Scheduled Tribe Candidates).
- BCA** : Plus two examination under 10+2 system or examination equivalent thereto of a Board/University established by law in India, with 40% Marks (35% marks in case of Scheduled Caste/Scheduled Tribe Candidates)
- PGDCA** : Bachelor degree in any discipline with at least 50% Marks (45% marks in case of Scheduled Caste/Scheduled Tribe candidates) from a university established by law in India

OR

Any examination of a university/Board/College or School in an equivalent for the above purpose by the Vice-Chancellor/Equivalence committee with 50% marks (45% in case of SC/ST candidates)

Basis of Admission to BBA/BCA/ PGDCA

Admission will be on merit/entrance test basis in all the above mentioned courses.



For Non-subsidised/ payment seats (BBA, BCA & PGDCA):

There will not be any written Test for Non- subsidized category. The final selection to these seats will be based on merit, subject to minimum eligibility conditions laid by HPU.

Note:

1. Only the eligible candidates shall be admitted to the courses subject to availability of seats.
2. The candidates shall compete in their respective categories only.
3. Attendance in regular classes should be more than 75% of the total lecturer delivered.
4. There will be a compulsory industrial tour for the students of 3rd year of BBA.

Application form and fee:

1. Application form should be filled online and subsequently fee should also be submitted online along with relevant documents.
2. Processing fee of Rs. 300/- (Rs. 200/- in case of SC/ST/ Antodaya/ IRDP/BPL candidates) for subsidized seat and non- subsidized seats should be deposited at the time of admission along with separate admission fee as shown in the table given below:

3. The admission fee will be deposited by following the link given while following the admission procedure.
4. Attested copy of certificate of Matriculation and Plus Two with the conversion formula of grades in percentage whatever applicable with relevant testimonial for BBA and BCA. Along with these certificates attested copy of graduation certificate is also required for PGDCA.
5. Proof of the date of birth (Matriculation certificate).
6. Certificate in original form will be verified by appropriate authority. Following certificates are required at the time of physical verification of documents.
 - i) Original Character Certificate.
 - ii) Certificate of SC/ST/Antodaya/IRDP/BPL.
 - iii) Bonafide Himachali.
 - iv) Certificate of differently abled.
7. Merit list of eligible candidates will be displayed will be online.

Note : *There is limited hostel facility available for girl & boys students.*

Details of fees and funds for BBA, BCA, PGDCA & BEd				
Course	Subsidized	Non Subsidized	PTA Fund	Library Security
BBA	Rs.9000/- Per Annum	Rs.20000/- Per Annum	Rs.300/- Per Annum	Rs.1000/- Refundable
BCA	Rs.12000/- Per Annum	Rs.25000/- Per Annum	Rs.300/- Per Annum	Rs.1000/- Refundable
PGDCA	Rs.14000/- Per Annum	Rs.25000/- Per Annum	Rs.300/- Per Annum	Rs.1000/- Refundable
B.Ed 1st year	Subsidized/ Non Subsidized/ Management Rs. 49510/- +5880/- Levy Charges (Likely to be revised as per the direction)		Rs.300/- Per Annum	Rs.1000/- Refundable
B.Ed 2nd year	Subsidized/ Non Subsidized/ Management Rs. 48490/ (Likely to be revised as per the direction)		Rs.300/ Per Annum	

As per University notification no. H PU (Acad) Dated 11/07/2016 University Development funds shall be Rs. 500/-for non-subsidized and Rs. 250/- for subsidized seats. For IRDP/BPL student it will be Rs. 100/-.

Youth Red Cross Membership Fee- Rs. 40/- p.a. (Only once at the time of admission)

Note : 1. The above fees and funds are subject to change as per HPU/SPU/HP GOVT Instructions.

2. Fee and funds once deposited shall not be refunded in any case.

Reservation Rules (General)

Admission to the courses except for self-financing payment seats shall be subject to the following conditions:-

1. 15% & 7.5% seats shall be reserved for Scheduled Caste and Scheduled Tribe candidates respectively, who have passed their qualifying examination from HP Board of School Education, or any other school located within the territorial jurisdiction of Himachal Pradesh or from HPU or HP Krishi Vishwavidyalaya or Dr. Y.S. Parmar University of Horticulture and Forestry.
2. The remaining 77.5% shall be filled as under:
 - i. 25% seats for admission shall be open for all the candidates irrespective of the institution from where they have passed their qualifying examinations.
 - ii. 75% of the seats out of the candidates who have passed their qualifying examination from HP Board of School Education or any other School located within the territorial jurisdictions of the Himachal Pradesh, or from HPU or HP Krishi Vishwavidyalaya or Dr. Y.S. Parmar University of the Horticulture and Forestry subject to the following:-

- a. 5% of the seats shall be reserved for candidates outstanding in cultural activities.
- b. 5% of the seats shall be reserved for outstanding sports persons.
- c. 5% of the seats shall be reserved by differently abled candidates.

The minimum eligibility condition for admission to the courses in case of SC/ST will be 5% lower than the eligibility conditions for the other students.

The roster of admission showing reservation to various categories shall be used as per the rules of Himachal Pradesh University Shimla/Sardar Patel University Mandi.

Age Limit: B BA / BCA & PGDCA

The maximum age limit for admission in BCA/BBA course is 21 years for general category boys, 24 years for SC/ST candidates and 23 years for girls candidates, for PGDCA is 26 years as on the 1st July of the year concerned. However, in case of candidates belonging to scheduled castes/scheduled tribes, there will be relaxation of three years. The Vice-Chancellor shall have the power to permit age relaxation for reason to be recorded in writing up to a maximum of sixmonths.

SCHEME OF EXAMINATION for BBA/BCA I, II, III year (Under CBCS):

As per Himachal Pradesh university/Sardar Patel University Mandi ordinance.



BACHELOR OF EDUCATION (B.Ed.)

BEd programme was started in the College under self-financing scheme in the session 2005-06 with the objective of imparting quality teacher-training to the students so that they can serve as teachers and contribute to the development of human resources. The college has excellent infrastructure, both academic and physical, for running this programme in a smooth and effective manner.

A. Eligibility and Procedure of Admission:

- (a) The candidates with at least 50% marks either in the Bachelor's Degree (Medical / Non-medical / Commerce / Arts) and/or in the Master's Degree in the Sciences /Social Sciences / Humanities/ Commerce, Bachelor's in Engineering or Technology with specialization in Science and Mathematics with 55% marks or any other qualification equivalent thereto, and 45 percent marks in case of SC/ST/OBC/Physically handicapped categories in the aforesaid Bachelor's/Master's Degree and 50% marks for Bachelor's in Engineering or technology from a recognized University established by law in India are eligible for admission in the programme.

Note: *No relaxation, even 0.01 percent in the above prescribed percentage of marks shall be granted under any circumstances. (Para 3.2 of Appendix IV of NCTE Notification No. F-51F1/2007-NCTE (N & S) dated 27-11-2007).*

- (b) Post graduation is considered only to make those candidates eligible who are not eligible on the basis of qualifying examination but the post graduation will not be the merit criteria. The Post graduation must be in one of the school subjects and the subject offered at Post Graduation level should be the same as at graduation level.
- (c) The reservation of seats for SC/ST/OBC/Ex-serviceman and differently abled categories will be as per the existing rules of Himachal Pradesh Govt.
- (d) The admission will be made strictly on the basis of the merit of entrance test conducted by Himachal

Pradesh University. The minimum eligibility condition will be the attainment of 35% marks in the entrance test (Govt. of Himachal Pradesh Letter No. EDN-A-F(7)5/2013 Dated 18th March 2013). However, in case of SC/ST, 30% marks in the entrance test would be the minimum qualifying criteria (Hon'ble High Court of Himachal Pradesh CWP 4533 of 2013). The Entrance Test will consist of 150 questions of one mark each on general awareness about India, Himachal Pradesh, Freedom Movement, various Commissions and Committees on Education, general mental ability and proficiency in the languages of Hindi and English.

B. Division of Seats

- (a) 85% seats will be reserved for the candidates from within the state and 15% will be open to candidates of other states/UTs on All India basis. The eligibility criteria for 85% seats will be that the candidate must be a bonafide/domicile resident of Himachal Pradesh. Each candidate would be required to submit a certificate to this effect from the SDM/Tehsildar of the area concerned.
- (b) 10% out of 85% state quota seats in un-aided self-financing institutions shall be treated as management quota seats and shall be brought out of the purview of centralized counselling to be conducted by the university. The management of the institute shall fill up management quota seats on the basis of the merit of entrance test through counselling in a transparent manner. There shall be no reservation, whatsoever, in respect of the prescribed management quota seats. The basic eligibility criteria shall remain the same as in case of other students.
- (c) 85% seats reserved for the bonafide/domicile candidates of Himachal Pradesh will be filled by applying 100 point reservation roster of Himachal Pradesh Govt. (Department of Higher Education, Govt. of Himachal Pradesh Letter No. EDN-A-Ga (18)-7/06-L Dated 13th July 2009).

Number of Seats = 100 (Two Units)

Stream	H.P. Quota	All India Quota	Management seats	Total
Medical	19	4	2	25
Non-Medical	19	4	2	25
Arts/Commerce	39	7	4	50

B.Ed
1st year

Subsidized/ Non Subsidized/ Management
Rs.49510/-+5880/-Levy Charges
(Likely to be revised as per the direction)

Rs.300/- Rs.1000/-
Per Annum Refundable

B.Ed
2nd year

Subsidized/ Non Subsidized/ Management
Rs.48490/-
(Likely to be revised as per the direction)

Rs.300/-
Per Annum

NOTE:

- The above said fees and funds are subject to change as per HPU/ HP GOVT instructions.
- Fee and funds once deposited shall not be refunded in any case.

E. Admission to the B. Ed. Course is subject based:

At the time of admission, each candidate shall opt for two teaching subjects. A candidate can opt only those teaching subjects, which he/she has studied at graduation/ post-graduation level. The candidate must have studied the subjects of the subject combination for at least three years at Bachelor's level and two years at Master's level.

Honors students shall opt for teaching subjects (one major subject in which they have obtained honor, and the other subsidiary subject which should have been studied at least for one year/one semester).

The candidates who have passed additional subjects at graduation level can opt for only those teaching subjects, marks of which are taken into account for the purpose of calculating percentage of marks at graduation level.

The following will be the teaching subjects for the students of different streams:

- B.Com / M.Com** students shall opt following subjects:
 - Teaching of one of the languages i.e. English/ Hindi/ Sanskrit.
 - Teaching of Commerce.
- B.Sc (Medical)** graduates shall opt the following two teaching subjects:
 - Teaching of Life Sciences

ii. Teaching of Physical Sciences

c. **B. Sc. (Non-medical)** graduates shall opt the following two teaching subjects:

i. Teaching of Mathematics

ii. Teaching of Physical Sciences

d. **Arts graduates** shall opt following teaching subjects:

i) Teaching of Social Sciences: Teaching of Social Sciences shall be opted by the graduates who have taken any one of the following subjects at BA/MA level:

i. History ii. Geography iii. Political Science

iv. Sociology v. Economics vi. Public Administration

OR

Teaching of Mathematics: It shall be opted by the graduates who have taken mathematics as one of the subjects at their graduation level.

ii) Teaching of any one of the languages i.e. English, Hindi and Sanskrit, provided the candidate has studied the subject at the graduation level.

F. Duration (Time Frame): The B. Ed programme through regular mode shall be of a minimum period of two academic years (spread across four semesters) and a maximum of three academic years from the date of admission of the candidate. There shall be at least 100 working days in each semester exclusive of the period of examinations and admissions with 600 teaching clock hours (each working day having 6 teaching clock hours). The minimum attendance of students shall be 80% for Theory Courses and Practicals and 90% for Field Attachments / School Internship/ Practice Teaching.

Admission in this course will be done as per the counselling schedule of HPU/SPU for the session 2022-23

Online Admission Committee For The Session 2022-23

B.Sc. 1st year (Physical Science with Mathematics, Physics, Chemistry, Computer Science)

Chemistry Staff Room

Ms. Neelam Gaur
Ms. Ritu Sharma
Dr. Yadvinder Kumar
Ms. Poonam Chaudhary
Dr. Vikas Thakur

B.Sc. 1st year (Life Science with Botany, Zoology, Chemistry)

Zoology Staff Room

Dr. Monika Panchani
Ms. Priyanka Thakur
Dr. Mamta Parmar
Dr. Anita Kumari (Bot.)
Dr. Jitender Kumar

B.Sc. 2nd Year & 3rd year Physical Science

Physics Staff Room

Dr. Sanjay Sharma
Dr. Rakesh Kumar
Dr. Gagan Rajput
Mr. Mohinder Kumar (Chem.)

Life Science

Botany Staff Room

Dr. Suman Sharma
Dr. Neeraj Sharma
Dr. Banita Kumari

Screening Committee

Bio Tech Room

Ms. Nisha Vaidya
Dr. Monika
Mr. Joginder Jaswal

B. Com. 1, 2 & 3rd Year (Admission/Screening Committee)

Commerce Staff Room

Dr. Punam Sharma
Dr. Bharti Sharma
Dr. Naveen Kumar
Dr. Mohan Lal Thakur

B.A. 1st year (DSC1 Political Science, Applied Art)

Room No. 01 : Department of Maths

Dr. Dayak Ram Thakur
Dr. Om Prakash
Mr. Mehar Chand
Dr. Anita Thakur
Ms. Krishna Kumari
Ms. Heena

B.A. 1st year (DSC1 History, Painting, Education)

Room No. : 02

Dr. Chetan Singh
Mr. Mahender Singh (Hist.)
Dr. Mujeeb Hussain
Dr. Suman Bhardwaj

B.A. 1st year (DSC1 Hindi, English, Journalism & Mass Communication, Music, Sculpture, Psychology)

Room No. : 05

Ms. Mukta Vaidya
Dr. Chaman Kumar
Ms. Jyotsna
Mr. Bhupender Kumar
Ms. Vipasha Kashyap

B.A. 1st year (DSC1 Economics, Geography, Public Administration, Sociology, Dance)

Room No. : B Voc-1

Mr. Baldev Verma
Dr. Sandeep Raghav
Dr. Saroj Kumari Sharma
Mr. Ajay Kumar Singh
Dr. Santosh Kumar
Mr. Bhed Ram

B.A. 1st year (DSC1 Physical Education, Tours & Travels, Sanskrit, Maths)

Room No. : B Voc-2

Ms. Anju Sharma
Ms. Archana Shukla
Ms. Jyoti
Dr. Arvind Kumar
Dr. Sunil Sen

B.A. 2nd Year

Room No. : 207

Mr. Ram Singh Atal
Dr. Raj Kumar Jamwal
Dr. Hem Lata
Ms. Nivedita Gautam
Mr. Hans Raj

B.A. 3rd Year

Room No. : 211

Ms. Shishu Bala
Ms. Shikha Kapur
Dr. Bandna Devi
Ms. Anju Bala (Hindi)

Screening Committee Staff Room

Dr. Sanjay Sehgal
Dr. J.P. Singh
Dr. Deepak Gautam
Dr. Puran Chand

DISCIPLINE

Etiquettes and Courtesies

Vallabh Govt. College believes that a disciplined mind can work wonders. Self-discipline and team work create a mindset that makes the difference. Discipline is ensured through a code of conduct and any infringement results strict disciplinary action.

1. Students should maintain discipline. They should be polite, respectful and courteous towards their fellow students, teachers, guests and administrative staff.
2. Students should maintain proper decorum in and outside the classroom.
3. In order to create the right academic atmosphere in the college, students should maintain silence in the campus.
4. Movement from one room to the another should be orderly.
5. Smoking and the use of intoxicants in the campus is strictly prohibited.

6. Ragging is strictly prohibited in the college campus.
7. Bashing and quarrels with fellow students should be avoided.
8. Students should not take the law into their own hands.
9. Students should park their vehicles at the place assigned to them. They should not park their vehicles at or near the main gate.
10. Honking is not allowed in the campus.
11. Students should not bring/invite outsiders into the college.
12. Students should wear helmet while driving two wheelers.
13. Loud music is prohibited in the campus.
14. Talking loudly just outside the classrooms while classes or exams are going on is not allowed.

Anti Smoking/ Anti Tobacco

Smoking and the use of tobacco products are strictly prohibited in the college campus and the hostels. Anyone found smoking or using tobacco products will have to pay a fine of rupees 200/- in addition to suspension or expulsion from the college

Helpline Nos:

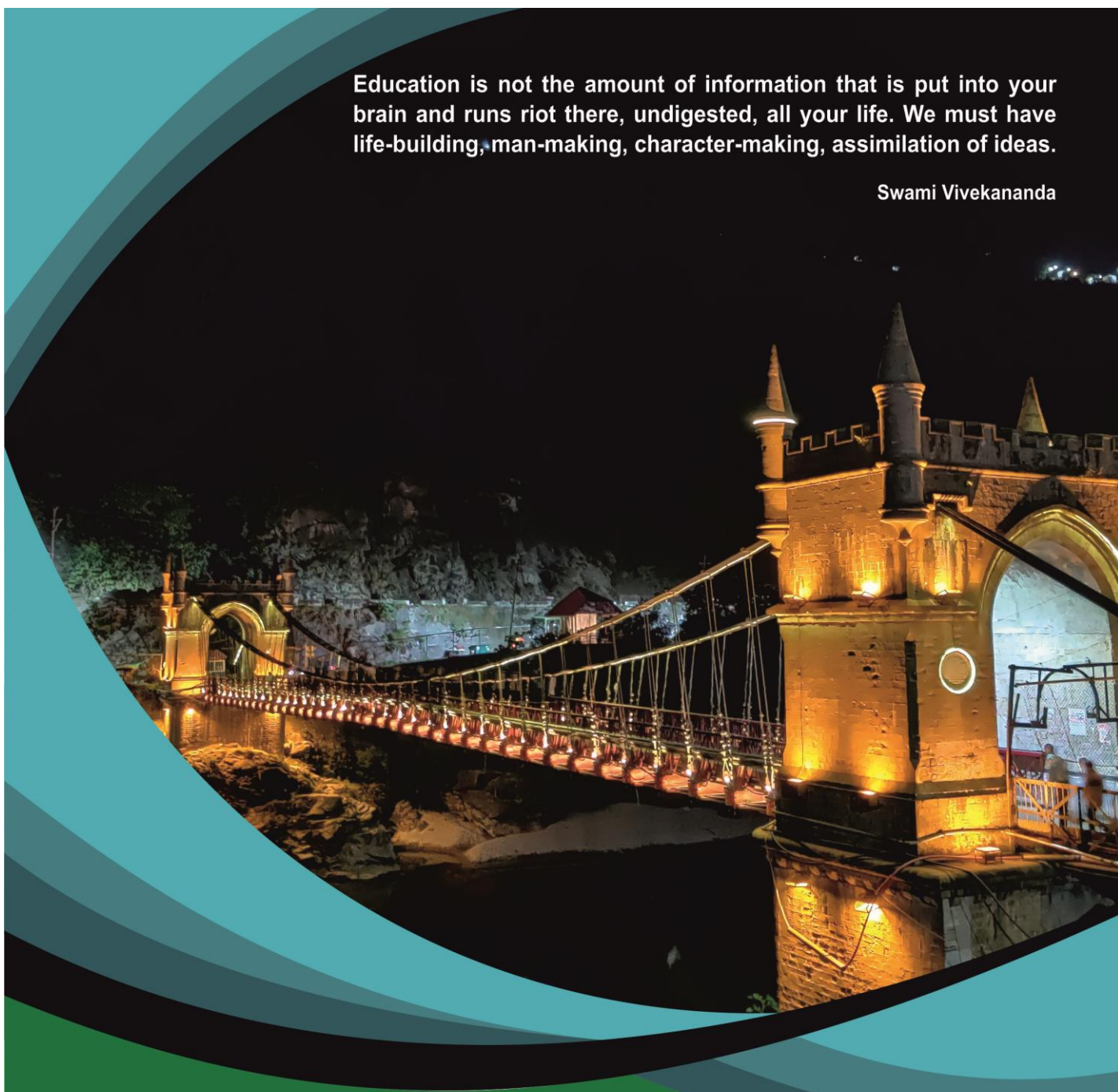
- | | |
|--------------------------------|-------------|
| 1. Anti- Ragging Helpline: | 18001805522 |
| 2. Gudiya Helpline: | 1515 |
| 3. Women in Distress Helpline: | 7827170170 |
| 4. Hoshiyar Helpline: | 1090 |

Tentative Vacation/Admission/Examination schedule for the academic session 2022-23

SN	Particulars	Period	Days
Admission/Regular Study Schedule			
1.	Submission of admission forms for the session 2022-23	11.07.2022 to 20.07.2022	10 Days
	Display of 1 st Merit List	21.07.2022	
	Fee to be deposited	22.07.2022 to 25.07.2022	04 Days
	Display of 2 nd Merit List	26.07.2022	
	Fee to be deposited	27.07.2022 to 28.07.2022	02 Days
	Orientation of 1 st Year Students	29.07.2022 & 30.07.2022	02 Days
	Regular teaching	01.08.2022 to 21.10.2022	82 Days
		27.10.2022 to 31.12.2022	66 Days
		05.02.2023 to 14.04.2023	69 Days
	Total Working Days		217 Days
Vacation Schedule			
2.	Summer Vacation	10.06.2022 to 04.07.2022	25 Days
	Diwali Break	22.10.2022 to 26.10.2022	5 Days
	Winter Vacations	01.01.2023 to 04.02.2023	35 Days
		Total vacation period	65 Days
Examination/Evaluation Schedule			
3.	Examination	15.04.2023 to 20.05.2023	36 Days

Education is not the amount of information that is put into your brain and runs riot there, undigested, all your life. We must have life-building, man-making, character-making, assimilation of ideas.

Swami Vivekananda



Zero Tolerance To Ragging

In accordance with the order of the Hon'ble Supreme Court of India, if any incident of ragging comes to the notice of the college authorities, the student concerned shall be given liberty to explain; if his/her explanation is not found satisfactory, he/she would be expelled from the institution.

Price Rs. 50/-
Regd. Post Rs. 100/-

Help line 01905-235505
01905-237705