Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**VALLABH GOVERNMENT COLLEGE MANDI**
Name of the head of the Institution	**Inder Dev Sharma**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01905235505**
Mobile no.	**9418024195**
Registered Email	**vgcmandi@yahoo.com**
Alternate Email	**gcmandi-hp@nic.in**
Address	**Paddal, Mandi**
City/Town	**Mandi**
State/UT	**Himachal pradesh**
Pincode	**175001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Anil Thakur**
Phone no/Alternate Phone no.	**01905235505**
Mobile no.	**9418166147**
Registered Email	**vgcmandi@yahoo.com**
Alternate Email	**gcmandi-hp@nic.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.vgcmandi.co.in/AQAR_reports.aspx
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.vgcmandi.co.in/Academic_calendar.aspx

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	**A**	**3.03**	**2014**	**10-Dec-2014**	**09-Dec-2019**

6. Date of Establishment of IQAC	**06-May-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting	**10-May-2018** **1**	**9**
IQAC Meeting	**04-Oct-2017**	**10**

	1	
IQAC Meeting	06-Jul-2017 1	10
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Vallabh Government College Mandi	RUSA	UGC	2017 0	170000000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. In view of the upcoming Platinum Jubilee of the college, proposals were sent for sanction for renovation of the campus, including repair of furniture, whitewash, electrical works, etc. 2. Various other initiatives taken to organize Platinum Jubilee Function. 3. In view of increasing strength of students it was decided that library reading area needed to be increased and for that it was proposed that conference room in the library building and one room out side of the conference room should be converted into reading rooms. 4. Up gradation of Conference room 5. DPR of the building of the proposed Cluster University prepared. The college will serve as the Lead College in the upcoming Sardar Vallabhbhai Patel Cluster University.

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Staff room of the college be repaired and sofas,chairs be provided .	Well Furnished.
The Bamboo sheds prepared for Class room teaching be provided with wooden ventilators.	Ventilators fixed in all Bamboo shed class rooms.
It has been proposed to purchase Computers,Podiums and Multimedia Projectors out of RUSA grants.	Purchased
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	21-Feb-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	CCTV cameras are installed in the campus at all the sensitive zones of the building for surveillance. The college has an Electronic Notice Board in addition to regular Notice Boards, where important and urgent messages are flashed. The college makes use of mobile apps for group messaging. Various groups have been formed for exchange of text messages between Office and staff, teachers and students, etc. The college library has an Online Public Access Catalog (OPAC). The official website of the college is regularly updated. Information and coverage of important events is given in newspapers and local TV channels. The college has introduced online admissions including online fee payment for the convenience of students. The

<div align="center">Part B</div>

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Himachal Pradesh University and the Board of Studies of the university frames the curriculum for all the affiliated colleges. Changes in the curriculum are made by the Board of Studies according to the needs of the changing times. The college too has representatives in the University Board of Studies. The curriculum is made available on the university website. In its turn the college too makes the curriculum available on its website. It is a tradition of the college to give details of the courses being taught, in the college prospectus. To ensure effective curriculum delivery, the recommendations of the Board of Studies are strictly followed. The college Time Table is prepared in consultation with the faculty members of different departments. It is framed adhering to the prescribed hours of Lectures, Practicals and Tutorials. The teachers use facilities like laboratories (Physics, Chemistry, Botany, Zoology, IT, Language, Music, Geography, Psychology, Applied Art, Sculpture), library (books and journals) and audio-visual aids for effective delivery of the curriculum. Meetings of Head of Departments are convened from time to time to check the progress in implementation of the curriculum. Mid-term tests are conducted for all classes and evaluated scripts with feedback are shown to the students. Classroom Seminars are conducted in both UG and PG classes. Students are encouraged to participate actively in these seminars. In order to ensure holistic development of students, the students are encouraged to participate in co-curricular and extra-curricular activities in and outside the college. The college offers participation in NCC, NSS, Rovers and Rangers, Eco Club, Red Ribbon Club, Red Cross Club, Gender Champions, Sports, and cultural activities. Weightage in attendance and admission is given for such participation in accordance with the norms of the university.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
D.El.Ed	D.El.Ed	01/07/2017	730	Yes	Teaching Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Bachelor in Dance	17/06/2017
BVoc	Retail Management	17/06/2017
BA	Bachelor in Painting	17/06/2017
BA	Bachelor in Applied Arts	17/06/2017
BA	Bachelor in Sculpture	17/06/2017

BA	Bachelor in Psychology	17/06/2017
BTTM	Tour & Travel	17/06/2017
BVoc	Hospitality &Tourism	17/06/2017
	View File	

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BVoc	Hospitality Tourism	17/06/2017
BTTM	Tour & Travel	17/06/2017
BVoc	Retail Management	17/06/2017
BA	Bachelor in Psychology	17/06/2017
BA	Bachelor in Applied Arts	17/06/2017
BA	Bachelor in Painting	17/06/2017
BA	Bachelor in Sculpture	17/06/2017
BA	Bachelor in Dance	17/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
B.Voc	17/06/2017	59
	View File	

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BVoc	Retail Management	23
BVoc	Hospitality Tourism	36
	View File	

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is a regular feature of the college. Feedback is obtained from students, parents, teachers and alumni. Then the feedback is analysed at upper management and the action taken once the feedback is received. A body of student representatives, known as CSCA, is formed every year as per university guidelines. Meetings with this body are held all round the year. The grievances and demands of the students are addressed on priority basis. A general meeting of parents and teachers is held at the beginning of each session. PTA is formed which comprises of both Parents and Teachers. Regular meetings with this body are held. The college administration works in collaboration with the PTA in the interests of the students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Master of Commerce	71	89	71
MSc	Master of Science	70	86	65
MA	Master of Arts	280	402	272
PGDCA	Post Graduate Diploma in Computer Application	61	79	61
BEd	Bachelor of Education	201	276	201
BCA	Bachelor of Computer Application	180	227	167
BBA	Bachelor of Business Administration	180	184	141
BCom	Bachelor of Commerce	800	720	591
BSc	Bachelor of Science	3000	2486	2287
BA	Bachelor of Arts	3500	2750	2164
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2017	5612	408	78	Nill	21

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
78	14	3	3	2	4

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

So far as the Students mentoring system is concerned College does not have that system but the faculty members always monitor the students activities i.e. academic,cultural, sports and other cocurricular activities etc. in the class rooms as well as out side the class rooms and within the college campus.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
6020	78	1:77

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
96	78	18	2	33

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil

View File

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
PGDCA	PGDCA	2nd Semester	16/06/2018	30/09/2018
PGDCA	PGDCA	1st Semester	28/11/2017	31/03/2018
BEd	BED	2nd Year	31/07/2018	31/10/2018
BEd	BED	1st Year	31/01/2018	31/07/2018
BCA	BCA	2nd,4th and 6th Semester	31/05/2018	30/10/2018

BCA	BCA	1st,3rd and 5th Semester	30/11/2017	31/03/2018
BBA	BBA	2nd,4th and 6th Semester	31/05/2018	30/10/2018
BBA	BBA	1st,3rd and 5th Semester	30/11/2017	31/03/2018
MCom	M.Com	2nd and 4th Semester	20/07/2018	31/10/2018
MCom	MCOM	1st and 3rd Semester	12/01/2018	30/06/2018
MSc	MSC	2nd and 4th Semester	20/07/2018	31/10/2018
MSc	MSC	1st and 3rd Semester	12/01/2018	30/06/2018
MA	MA	2nd and 4th Semester	20/07/2018	31/10/2018
MA	MA	1st and 3rd Semester	12/01/2018	30/06/2018
BCom	BCOM	2nd,4th and 6th Semeste	31/05/2018	24/07/2018
BCom	BCOM	1st,3rd and 5th Semester	30/11/2017	31/03/2018
BSc	BSC	2nd,4th and 6th Semester	31/05/2018	24/07/2018
BSc	BSC	1st,3rd and 5th Semester	30/11/2017	31/03/2018
BA	BA	2nd,4th and 6th Semester	31/05/2018	24/07/2018
BA	BA	1st,3rd and 5th Semester	30/11/2017	31/03/2018
[View File](#)				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Being an affiliated college, the Reforms in Continuous Internal Evaluation are adopted as per direction received from HPU Shimla time to time.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

A common academic calendar for all the Colleges all over the state is decided by the Directorate of Higher Education, H.P. in consultation with Himachal Pradesh University, Shimla. The same is followed by our college in toto. The same academic calendar is published in the college prospectus. The calendar incorporates a comprehensive coverage of different institutional/University level activities including admissions, examinations, sports and cultural activities and vacation schedule.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.vgcmandi.co.in/Program_outcomes.aspx

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BED	BEd	Education	196	196	100
BCA	BCA	Bachelor of Computer Application	166	156	98
BBA	BBA	Bachelor of Business Administration	137	135	94
MCOM	MCom	Master of Commerce	71	68	96
MSC	MSc	Master of Science	65	60	92
MA	MA	Master of Arts	272	264	97
BCOM	BCom	Bachelor of Commerce	591	485	82
BSC	BSc	Bachelor of Science	2287	1876	82
BA	BA	Bachelor of Arts	2164	1753	81
PGDCA	PGDCA	Computer Application	55	47	85

[View File]()

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.vgcmandi.co.in/downloads/sss/SSS-Report-2017-18.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nil	0	0

[View File]()

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	0

<div align="center">View File</div>

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill

<div align="center">View File</div>

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Department of English	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	BOTANY	4	5.04
National	CHEMISTRY	2	0
National	ZOOLOGY	2	0
National	COMMERCE	1	0
National	ECONOMICS	7	0
National	PSYCHOLOGY	1	1.4
International	EDUCATION	1	0
National	TOUR AND TRAVEL	1	3.1
International	ENGLISH	3	0
International	Dance	3	5.4

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
Mathematics	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number of citations

					mentioned in the publication	excluding self citation
Prevalence of Autism spectrum disorder among rural,urba and tribal children	Prof. Vipasha Kashyap	Journal of neuroscience in rural practice	2017	1.6	Department of community medicine RPGMC TAnda	37
Role of higher education in women empowerment	Dr. Monika Panchani	RJPSS.Vol.42.ISSN 2454-3403	2017	0	G.D.C. Bassa Mandi	Nill
Contribution of Rural Women in Conservation of Agro biodiversity in H.P.	Dr. Monika Panchani	Journal of life science Voyager .vol. vii dec 17 ISSN 0976-7436	2017	3	G.D.C. Bassa Mandi	3
Diversity,Nativity and Sustainable Use Of Forest Flora of Wasteland Rissa Khad	Dr.Tara Devi	Asian Journal of Advanced Basic Science	2017	10	V.G.C.Mandi.H.P.	9
Cultural tourism development in Himachal Pradesh emphasizing local cuisines and their promotion	Dr.Arvind Kumar	Amity research Journal of Tourism, Aviation and hospitality	2017	0	V.G.C.Mandi	Nill
Fuel Resource Of Watershed Rissa Khad In H.P. India .Their Diversity And Utilization Pattern For Conser	Dr.Tara Devi	International Journal Of Recent Scientific Research	2017	0	V.G.C.Mandi	Nill

vation And Management						
Diversity,Distribution,Nativityand Utilization Pattern Of Fodder Species In Watershed Rissa Khad H.P.India	Dr.Tara Devi	International Journal of Current Advanced Research . .Jan.2018,Vol.7,Issue 1 Pp 8974-8978.Impact Factor	2017	0	V.G.C.Mandi	Nill
Threat Categorization And Conservation Prioritization Of Floristic Diversity Of Watershed Rissa Khad For Socio-Economic Development .	Dr.Tara Devi	International Journal Of Recent Scientific Research.Vol.8 Issue,12	2018	0	V.G.C.Mandi	Nill
Credit system its structure and implementation	Prof.Kanchan Parmar	Indian journal of Technical education. APRIL.JUNE 2017 ISSN 0971-3034	2017	2	V.G.C.Mandi	1
Temperature dependent aggregation of biosurfacts in aquouse solution of galactose and lactose	Prof. Poonam Chaudhary	Journal of chemical engineering ISSN 1119-1131	2017	0	V.G.C.Mandi	Nill
E-Commerce In India	Dr.Naveen Kumar	International Journal Of Management Studies	2017	0	V.G.C.Mandi	Nill
[View File](#)						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Prevalence of Autism spectrum disorder among rural, urban and tribal children (1-10) years of age	Vipasha Kashyap	Journal of neuroscience in rural practice	2017	19	37	Department of community medicine RPGMC Tanda

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Resource persons	Nill	1	1	3
Presented papers	6	13	Nill	Nill
Attended/Seminars/Workshops	1	Nill	1	10

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Shooting Camp	NCC Boys Army Wing	1	2
Annual training Camp	NCC Boys Army Wing	1	58
National trekking Camp	NCC Girls Army Wing	1	14
Army attachment camp	NCC Girls Army Wing	1	3
Basic leadership camp	NCC Girls Army Wing	1	5
State RD Camp	NCC Girls Army Wing	1	1
Youth exchange programme	NCC Air Wing	1	3
Army attachment camp	NCC Air Wing	1	25

Programme moot	Rovers and rangers	2	17
Cleanliness drive	Rovers and rangers	2	30
Redcross fair participaion	Red cross	15	30
Health awareness programme	Red cross	6	15
International Yoga Day	NSS	2	80
Blood Donation	NSS	2	28
National Youth Festival	NSS	2	2
Cleanliness Drive	NSS	2	118
National Integration Camp	NCC Boys Army Wing	1	6
Army Attachment Campe	NCC Boys Army Wing	1	8
Army Camp	NCC Boys Army Wing	1	2
Pre RDC Camp	NCC Boys Army Wing	1	2
[View File](#)			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Youth exchange programme	Best cadet Second position	Prime Minister	1
National integration camp	First and second position	Nill	2
Republic day parade participation	Certifiicate of participation	President	1
RBI Policy challenge competition,2017	First in state and second in Zonal round	RBI	4
Interstate Kho-Kho competition	Second position	Nill	15
[View File](#)			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Aids Awareness	Red Ribbon Club	Awareness Rally	15	300

Aids Awareness	Red Ribbon Club	Poster making ang Rangoli competition	12	50
Swachh Bharat Abhiyan	College	Awreness programme	5	30
Swachh Bharat Abhiyan	College	Cleanliness	15	50
Swachh Bharat Abhiyan	BBA department	Campus cleanliness	5	125
Internationa Women day	College	Women day celebration	50	400
Beti bachao Beti padao Abhiyan	College	Awareness programme	4	100
Gender Issues	Gender sensitization unit	Poster Making competition	10	30
Gender Issues	College	Counselling on personal hygiene	10	600
Gender Issues	College	Awareness on prsonal hygiene	8	300
Costitution Day celebration	College	Awareness programme	6	100
Corruption free India movement	College	Awarenes workshop	5	150
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Exposure visit to IIT Mandi	M.A.Economics students	Nil	1
Workshop on scope of higher education in management	BBA students	ICFAI Business school Hyderabad	1
Awareness of employment oppurtunities in Air force	College students	Indian Airforce	1
Seminar on GST	BBA students	Income tax department	1
Awareness regarding Startup India	BBA students	Income tax department	1
[View File](#)			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nill	Nill	0

View File

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nil	Nill

View File

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5114387	5114387

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0.0.14	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	38341	5853629	316	202000	38657	6055629
Journals	Nill	Nill	26	22605	26	22605
Others(specify)	Nill	Nill	31	31043	31	31043

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under

Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	113	4	11	1	0	11	8	2	0
Added	0	0	0	0	0	0	0	0	0
Total	113	4	11	1	0	11	8	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	[0](#)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
251840	251840	5114387	5114387

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There is no special budget provided for the Infrastructure. College may send proposals for sanction of funds from Government. The college utilizes its own resources like A/F,PTA fund etc. for maintaining various facilities. A detailed prospectus is published and provided to the students, which is about admission process, fee structure, the subjects offered, rules and regulations of the college for academics, sports and cocurricular activities. With the commencement of new academic session, the department wise time table and other notices regarding teaching and cocurricular activities are displayed time to time at various notice boards to inform the students about their classrooms/laboratories and various activities like sports, NCC, NCC, Rovers and rangers etc. In order to assist students various extension counters like post office, Bus Pass counter and first aid center are functioning in the campus. We also provide banking facility to students as well as staff through SBI College Branch in the campus. Various students redressal cells such as Anti Ragging Committee, sexual harassment cell, Career Guidance, and Counseling Cell are also functional in the college. The helpline numbers of various committees

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship by PTA and Local Bodies	26	253200
Financial Support from Other Sources			
a) National	IRDP Scholarship scheme, Kalpana Chawala Chhatravatti Yojna, Post matric scholarship schemes for SC, ST and OBC Students, Dr Ambedkar Post matric scholarshio scheme for Economically backward classes285	275	3988479
b)International	Nil	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nill	Nill	NIL
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	NIL	Nill	Nill	Nill	Nill
2018	NIL	Nill	Nill	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

	1		1		5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	Nil	Nill	8

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	2	B.A.	Arts	Various institutes	B.Ed
2018	1	B.A.	Arts	HPU	M.A.
2018	14	BBA	BBA	Various institutes	MBA
2018	5	B.Sc	Zoology	Various institutes	B.Ed
2018	2	B.Sc	Zoology	Govt. Ploytechnic (Rohru)	D. Pharmacy
2018	1	B.Sc	Zoology	Dolphin institute	M.Sc (Micr obiology)
2018	5	B.Sc	Zoology	Various institutes	M.Sc (Zoology)

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	6
CAT	1
Any Other	3

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	NIL	Nill

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	Nil	Nill	Nill	Nill	Nil	Nil
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are vital assets to any institution and its future, growth, progress purely vested on the utmost endeavour made by them. Therefore keeping better and effective approval / implementation of their needs, grievances and activities, necessary provisions have been made by H.P.U. in shape of C.S.C.A formation. C.S.C.A. body of this institution is multi-faceted/ multidisciplinary in nature. The body operates with a sense of responsibility while dealing with students concerned activities. The institution also hearten the lively participation of student representatives (President an General Secretary) in distinct decision making, academic and administrative committees. Objective and activities: Eventually C.S.C.A is bound to happen some specific objectives such as to promote discipline and decorum in college, democratic outlook and spirit of oneness, social harmony among students and to work towards cultural and academic development, inculcation of leadership qualities among students by providing them suitable space and platform. As contained/shown in the above objectives, C.S.C.A Now and again conducted numerous ventures acting as: Debate, Elocution, quiz, indoor and outdoor games, trips and tours, publication of magazines ,bulletin, social service and social relief activities, involvement in clubs and societies e.g. Red Ribbon, Eco Club etc. The body also embolden the students to participate in service ventures like blood donation, campus beautification and sanitation, rural /adult education, environmental awareness campus in the contiguous locale etc. Newly habited C.S.C.A. for the session 2017-2018 exercises some formative and decisive steps towards students welfare in the introductory meeting and their (students) inclusive services taken regarding measuring the level of problem, inconvenience, issues, the common students are facing. An agile group of students were operational to cumulate/gather information, suggestions and feedback from students and to plead/analysed their above contained issues at administrative level and on priority basis issues are to be resolved. Students initiatives had also welcomed in editing of college magazine and representation/space were given to them in all significant and sensitive committees like: anti ragging, gender sensitization and disciplinary etc. Students are vital assets to any institution and its future, growth, progress purely vested on the utmost endeavour made by them. Therefore keeping better and effective approval / implementation of their needs, grievances and activities, necessary provisions have been made by H.P.U. in shape of C.S.C.A formation. C.S.C.A. body of this institution is multi-faceted/ multidisciplinary in nature. The body operates with a sense of responsibility while dealing with students concerned activities. The institution also hearten the lively participation of student representatives (President an General Secretary) in distinct decision making, academic and administrative committees. Objective and activities: Eventually C.S.C.A is bound to happen some specific objectives such as to promote discipline and decorum in college, democratic outlook and spirit of oneness, social harmony among students and to work towards cultural and academic development, inculcation of leadership qualities among students by providing them suitable space and platform. As contained/shown in the above objectives, C.S.C.A Now and again conducted numerous ventures acting as: Debate, Elocution, quiz, indoor and outdoor games, trips and tours, publication of magazines ,bulletin, social service and social relief activities, involvement in clubs and societies e.g. Red Ribbon, Eco Club

etc. The body also embolden the students to participate in service ventures like blood donation, campus beautification and sanitation, rural /adult education, environmental awareness campus in the contiguous locale etc. Newly habited C.S.C.A. for the session 2017-2018 exercises some formative and decisive steps towards students welfare in the introductory meeting and their (students) inclusive services taken regarding measuring the level of problem, inconvenience, issues, the common students are facing. An agile group of students were operational to cumulate/gather information, suggestions and feedback from students and to plead/analysed their above contained issues at administrative level and on priority basis issues are to be resolved. Students initiatives had also welcomed in editing of college magazine and representation/space were given to them in all significant and sensitive committees like: anti ragging, gender sensitization and disciplinary etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni may be the replica of any institution and its apotheosis depends upon active engagement and assistance of the alumni. The college possess a registered Alumni Association specifically "Old Students Association" As per documentation it has a directory containing 351 members. Woefully this prestige and one of the key institution in the state, was wanting their lively and vigorous inclusion and countable suggestions for a long spell of time even so in this session Alumni manifest some positive notes as General House of 'O.S.A.' was held on 13th of march 2018. 28 members house with one accord elected sh. Priya Brat Sharma as President of the association. It was also decided that Hon'ble Chief Minister of Himachal Pradesh will be the chief Patron of 'O.S.A'.

5.4.2 – No. of enrolled Alumni:

351

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Meeting was held on 13/3/18,It has been decided that Honble CM of Himachal Pradesh will be the Chief Patron of OSA.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The institution genuinely believes in taking everyone along in this academic journey. Framing a compact time-table in itself is a mammoth task for an institution having varied streams and subjects and around 5000 students coming from far flung areas, many of them travelling daily by bus. This year B. Voc. and the subjects like Painting, Sculpture, Dance have also been introduced in the current academic session. The challenge before the authority is not only to formulate a timetable for different streams like Science, Commerce, Arts (UG as well as PG) and a number of self-financing/vocational courses, but also to adjust the same in such a manner to accommodate every subject and a huge strength in limited number of classrooms as the new building of the institution is in the custody of IIT Mandi though temporarily. In order to achieve this massive assignment, the Principal appoints a team of experienced and efficient

faculty members from different streams and course works. One among the senior most faculty members is appointed as the convener so as to co-ordinate the affairs of the committee. Before framing the first draft of the timetable, a meeting is arranged between the timetable committee and the heads of the various departments, so that the detail of the strength of the students in all the subjects could be assessed as the latter would help in creating the sections. The heads of the departments, in their turn arrange meetings with the faculty members of their respective subjects to ensure the strength in every individual subject. Once the final strength in different subjects is calculated, the committee devises the first draft of the timetable matching the strength with the availability of teachers per subject. This draft is circulated among all the faculty members to scrutinize the discrepancy, if any. The timetable if find up to the mark is, then displayed to the students on the notice boards for them to find out if there are any clashes in the timing of their subject combinations. As per the disparity cited by the students the timetable is revised. The final draft of timetable is produced before the Principal who after a consultation with the timetable committee approves the document. This collaborative effort of all the members of the institution helps in devising a timetable catering to the requirements of all the course works in different departments. 2. The institution celebrates its Annual Prize Distribution Function at the end of every academic session to recognize the hardwork and diligence of the students. All the faculty members, teaching as well as non-teaching, and students participate wholeheartedly to make this event a success. The panel and other members of CSCA are also involved in making the arrangements. Various committees like Prize Purchase Committee ,Reception Committee, Invitation Committee, Refreshment Committee, Seating Arrangement Committee, Decoration Committee, Stage Conduct Committee consisting of both teaching and non-teaching staff are formed in the presence of the Principal for a smooth conduct of the function.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	The library has an Advisory Committee in the form of a library sub-committee which holds meeting at regular interval for supervising, advising, assessing needs and taking measures for overall development and smooth running of the library. Books are catalogued. Teaching faculty and students can directly select books from the stack room and issue them. Moderate sitting arrangements are maintained in the library for reading purpose. Some departments maintain seminar library for providing additional books to their students. Stock verification is done regularly. Pest Control measures are undertaken. Fire extinguishers are also kept in the library as a part of safety measures. Computers are installed in the library for cataloguing system and also to facilitate the activities in

	the library. Internet facility is also provided in the library. Data entry using SOUL 2.0 software has been started. Library has the subscription to UGC N-LIST, INFLIBNET
Research and Development	The college encourages the teachers to apply for Major/ Minor Research Projects, FIP etc. Space and necessary infrastructural support is provided for research work. College authority sanctions leave adjusts classes with flexi-timing and exempts from some other co- curricular activities. College authority also encourages attending National/International seminars/ Workshop/ Conference etc. The college has assisted in every possible way to promote research work in education.
Curriculum Development	As the College follows the Syllabus and Curriculum of Himachal Pradesh University, Shimla there is no scope of curriculum development. However the college has its own academic calendar to run and complete the syllabus. However, teachers take part in meeting of the staff council, teacher council from time to time. Few faculty members also participate in University curriculum development as member of Board of Studies.
Human Resource Management	The human resource of the college is managed by Govt. of Himachal Pradesh time to time and as per requirement sent by the Principal of the college. The teachers council and staff council look after the affairs of the teaching and non-teaching staff jointly. Above all, there is a PTA Governing Body that manages and develops the human resource of the college in case of shortage of staff in emergency. The Principal keeps close contact with departments, office and library and assesses the man power. If any shortage found, then the PTA Governing Body is informed and necessary steps are taken for early recruitment. Because, sometimes Govt. takes time to fill up the vacancies.
Industry Interaction / Collaboration	There is no such collaboration with industry. However several schools and other organizations show interest in recruiting and training students of the college. Educational and Industrial tours are also organised by the college time to time. These programmes

	ultimately benefit the students of the college.
Teaching and Learning	Although the syllabi are not framed by the college but by the affiliating university, each department adopts some innovative processes in teaching and learning i.e 1. For quality improvement in the teaching learning process we adopt the strategies of one to one contact session, interactive class, solving of previous years questions. 2. We ensure discipline in regular classes. The teachers are encouraged to participate in OC, RC, various staff training programme, workshop on discipline related areas. 3. Necessary and up to date teaching materials are provided for continuous improvement of teaching
Examination and Evaluation	The college conducts Tutorial tests and class tests. The examined papers are shown to the students. Pre-test and Test examinations are held for all the students. Results are published within the seven days. Examination sub-committee conducts the university examinations. Almost all teachers of college take part in paper setting, paper examiners, scrutiny, head examiners etc and act as per university guidelines. The college also arranges for other external exams. MCQ type testing is organized for the Pre test exams. etc.
Admission of Students	Admission is done on Purely Merit basis by college authority. The faculty and staff are provided on requirement basis. The reservation norms as laid by Govt. are followed strictly. Pre Admission counselling of students are done to identify their area of interest and to guide them to choose their subject.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	groups are formed for sharing important information among staff members
Finance and Accounts	Transfer of salary, medical reimbursement and all other bills are transferred to beneficiaries through HIMKOSH developed by NIC GOI. College uses PMIS system developed by NIC GOI .College is promoting e procurement, etendering , all payment are done by

	direct transfer to accounts, maximum correspondence is through emails only.
Student Admission and Support	online prospectus are available on college website. also student can apply online for admission. To facilitate students college has ties with SBI for online fee payments. Students can file complaints, write their grievances on E-samadhan portal of HP Government.
Examination	Internal assessment and practical awards are uploaded online on University Examination management system. Students register themselves with HPU and fill examination forms online, pay examination fee online.
Planning and Development	to use ICT in the process of planning college events and activities

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nil	Nil	Nil	Nill
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Nil	NIL	Nill	Nill	Nill	Nill
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Program	3	08/05/2017	03/06/2017	4 week
Orientation Program	6	01/11/2017	28/11/2017	4 week
Orientation Program	3	03/01/2018	31/01/2018	4 week
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
78	78	40	40

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, Festival advance , Loan facilities, Academic leaves, On duty leaves, Examination leaves etc.	GPF, Festival advance , Loan facilities, Medical allowance etc.	Government Scholarships, Private Scholarships, Awards , Prizes, Counselling, Guardianship etc.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Bursar is appointed in the college among teaching faculty to check and verify all transactions from funds of the College.These funds are also audited by auditors.All government accounts are audited by officials from AG office from time to time.Funds of HEIS are also audited by CA.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0

View File

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	RUSA Committee
Administrative	No	Nil	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teachers Association has always been a perennial source of guidance and succour to the institution. This everlasting assistance may be both a good counsel or fiscal whichever is the requisite. The following are the contributions of the PTA in the session 2017-18: 1. The PTA executive approved Rs.50,000 for steel work of grills and flexible gates in Arts and Science Blocks with the condition that this work must be done after completing all codal formalities. 2. The PTA executive approved that fees of a maximum of twenty financially weak students will be reimbursed by the PTA after verifying the required documents. 3. PTA approved payment of two Malis and oneTabla Instructor to be disbursed, as per the government approved daily rate, from the PTA fund. 4. PTA also affirmed the appointment of two security guards among ex-servicemen and that their 50 salary i.e. Rs. 3500 each will be given by the

PTA. 5. The PTA also decided to execute the repair work of toilets near the college library after procuring estimation from P.W.D. 6. The PTA has also approved the repairs of desks, doors and broken windows of the college building on mustorall basis. For this purpose PTA approved approximately Rs. 100000. (32 inch) in old girls hostel amounting approximately Rs. 35,000 7. PTA directed the administration to procure estimates for cupboards and almirahs in old girls hostel from P.W.D. so that the job could be accomplished at the earliest. 8. The PTA approved that a lady night attendant for girls' hostel may be appointed through the PTA fund. 9. The PTA executive approved Rs. one lac for purchase and installation of two "Hygiene Sanitary Napkin Vending Machines" for two girls' hostels. 10.PTA executive approved that teaching and non-teaching staff that had been engaged during the session 2017-18 purely on temporary basis out of local PTA fund in the interest of students/institution would be again engaged in the same status out of local PTA fund for the next session 2018-19. 11. PTA approved Rs.20,000 for white wash and repair of old girls' hostel. 12.PTA approved Rs. 50,000 for the renovation of the Conference Hall to convert it into a Reading Hall to facilitate the students with more space to make use of the library.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. For infrastructural development, the proposal for raising number of computers in IT lab has been made. 2. For Maintaining hygiene and for proper sanitization sanitary vending machines and incinerators have been installed in girls' common room, girls' washrooms and girls' hostels. 3. In order to provide for alternative environment friendly energy sources, the college has installed solar panels in campus and girls' hostel. The girls' hostel is also equipped with solar geysers.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	NIL	Nill	Nill	Nill	Nill

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL:	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar water heater and Two solar lights have been installed in the College and .Percentage of power requirement of the University met by the renewable energy sources is less than 1 percent.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	7
Ramp/Rails	Yes	9
Scribes for examination	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	25/12/2017	10	Village adoption	Spreading awareness among general public about various social issues like sanitation, health, education etc.	120
2017	1	1	Nill	Nill	Nill	Nill	Nill
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for students	14/06/2017	Every student should carry his/her Identity card. Act of ragging in campus/hostels is punishable. Mobile phones can be used within specified zones only. Writing on walls/furniture is prohibited. Loitering/making noise is prohibited. Smoking, taking drugs, chewing tobacco, spitting is

			prohibited.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Vigilance week	30/10/2017	04/11/2017	450

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

College has a beautiful campus with green surroundings. The college administration has always been aware of the significance of a clean and green environment. It has always been a priority of the institution to sensitize its students about the necessity of protecting Mother Nature. In order to inculcate eco friendly habits among them, the college has taken certain initiatives: 1. The college celebrates Van Mohotsav every year by planting trees and saplings in various forest areas around the town in collaboration with the forest department. The faculty members as well as the students take part in this plantation drive every year and a number of fruit trees and other eco friendly trees like Deodar are planted. 2. The college is determined to keep the campus plastic free. To achieve this goal, the use of plastic especially plastic of one time use is strictly prohibited in campus. Thus the selling of eatables with plastic wrappers is banned in college canteen. The instructions regarding prohibition of single use plastic items are displayed on various spots in the campus. 3. As an alternative environment friendly energy source, solar panels are installed in campus. The solar geysers are also installed in girls' hostels. 4. To conserve rain water, a water harvesting reservoir has also been constructed in campus. 5. In order to recycle all types of waste and garbage in campus, a vermicomposting pit has been made.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Vallabh government College Mandi has an explicit vision to exhort the aspirants of seeking admissions in undergraduate and post-graduate courses especially those coming from the remote areas. In order to ensure an unambivalent admission process the institute has designed a well-informed prospectus for the students with complete details about admission process including courses offered, eligibility criterion, essential documents required, fee structure, academic calendar, codes of conduct , etc. The institute has its set goals and objectives and it is perceived that prospectus is the mode of reflecting them. In order to provide ample flexibility in academics, the institution offers a plenitude of programmes other than the regular course works of B.A., B.Sc. and B. Com. In order to persuade the students to go for them, the institution has provided a detailed information of all the new courses in the prospectus. A seeker may find the following details in the prospectus: 1.) A complete list of the faculty members is provided in the beginning of the prospectus that includes the names of all the faculty members of Arts, Commerce and Science along with the list of the non-teaching staff of the institute. 2.) The prospectus may be termed as the mirror of any educational institute as the society can get the whole image of an institution through the literature provided in it. Therefore, it is considered essential to provide all the relevant data in the prospectus. Thus, the prospectus contains a list of all the important committees formed for the session 2017-18. 3.) The syllabi in the institutes of higher education in Himachal Pradesh, particularly the ones being affiliated to Himachal Pradesh University, have been revamped in 2013 and again in 2016. The Choice Based Credit System under RUSA was introduced in 2013 and a movement to sensitize the stakeholders about the system was initiated by the

faculty members of the institution. The new Choice Based Credit System was introduced in 2016. The introduction of the course works like Discipline Specific Course, Skill Enhancement Course and Generic Elective instead of Major and Minor Courses could definitely create a dubiety among the students. In order to make this new system unambiguous, the institute has made every attempt to give comprehensive course details in the prospectus. 4.) The prospectus also provides extensive info about the evaluation methods like Credits, Continuous Comprehensive Assessment(CCA), Grade Point Average (GPA) and Cumulative Grade Pay Average (CGPA). 5.) The admission process such as eligibility conditions, admission procedure i.e, filling up of form, documents required at the time of admission, age limit, mode of selection, reservation of seats, subject combinations are all given in a concise manner. 6.) To maintain a complete transparency, the details of fees and funds is clearly mentioned in the brochure. 7.) The institution is facilitating its students with a number of scholarships and awards. The complete detail of the same along with the required eligibilities is provided in the prospectus. 8.) In order to maintain a complete discipline in the campus, a set of rules has been devised and the prospectus proclaims all these rules related to boarders of the hostels, to the users of the library and the leave rules for the students. 9.) The details of the curricular and co/extra-curricular activities is also available in the prospectus. All the important societies such as NCC, NSS, Rovers and Rangers, Eco Club, Red Ribbon Club and Red Cross Society have been mentioned in the prospectus along with the type of activities performed by them. 10.) The institute is running many vocational and professional courses in self-financing mode. The details of admission procedure and Fees and Funds is also given in the prospectus. 11.) Last but not the least, all the disciplinary guidelines as per the instruction of the government are mentioned clearly and precisely in the prospectus along with some important helpline numbers. Another best practice of the institute among many others is to facilitate effective teaching-learning environment. There are more than 5000 students in the institution who belong to different strata of society, ranging from the wards of business class, government employees to the farmers and even the BPL families. The objective of the institution is to render education to all of them indiscriminately and to evaluate their performance in a uniform pattern. The institution has been following the Continuous Comprehensive Assessment pattern since 2013.There is an explicit criterion of assessing the students. The internal Mid-term tests and class tests are organized to assess the academic performance of the students. Assignments and class attendance are two other important criteria of evaluating them. The evaluation system is crystal clear. The students can assess their performance themselves on the basis of these three criteria themselves.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.vgcmandi.co.in

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

This premier College was established in 1948 with a vision to build an educational environment that believes in imparting the best quality education to the society. The college plays major role in enabling the students to form cutting edge mind set required for sustainable development. The college is vigilant and sensitive about the growing need and demand of an employment-oriented education system . Though certain courses like BBA and BCA are already run in self-financing mode to cater to the expectations of the students, still more is needed. To keep pace with the changing times new

professional/vocational courses such as Hotel and Tourism and Retail Management under B.Voc. have been introduced by the College in 2017. Also new elective courses in Psychology, Tour and Travels, Painting, Sculpture and Dance have been introduced in the year 2017. These elective courses are, definitely, a proud addition in the BA Courses as not many colleges in Himachal Pradesh have these in their curriculum though it may take some time to convince and persuade students to enroll in these elective courses, because of it being a new thus a strange concept for the latter.

Provide the weblink of the institution
http://www.vgcmandi.co.in/

8.Future Plans of Actions for Next Academic Year

1. It is a matter of great pride that the institution is going to complete 75 successful and glorious years in 2018. To commemorate this glory, it has been decided that the Platinum Jubilee Function will be celebrated in the next academic year 2018-19. 2. It has also been proposed to repair and paint various building blocks of the institution and it has been planned to accomplish the task before 30th August 2018. 3. Keeping in view the proliferating strength of students in various courses, the college feels it important to raise the infrastructural facilities gradually. This year the IQAC has decided to strengthen the IT lab by adding 40-50 computers by the next session. 4. It has also been proffered to install Podiums and multimedia projectors in a move to start the smart classrooms in college. 5. Being quite old, the staff room needed a renovation for past few years. This year it has been decided in staff meeting to refurbish this staffroom. For this, it has been suggested to repair and white-wash the room and cushioned chairs maybe purchased for the purpose. 6. With the increase in the strength of students, the library is also falling short of space. Time and again students raised a demand for more reading space. The subject was always a concern of the administration. IQAC of college has decided to convert the conference hall and the room outside the hall as reading hall for students. 7. The Bamboo sheds constructed in college as temporary classroom are serving the need of students for past so many years. However, it has been often realized that the sheds lack proper ventilation which causes discomfort to both the students and the teachers especially in summers. The IQAC decided in a meeting to fit ventilators in bamboo sheds in next sessions.