



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	VALLABH GOVERNMENT COLLEGE MANDI
Name of the head of the Institution	Dr Yogender Pal Sharma
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01907235505
Mobile no.	9418144474
Registered Email	vgcmandi@yahoo.com
Alternate Email	gcmmandi-hp@nic.in
Address	Opposite ISBT Paddal Mandi HP
City/Town	Mandi
State/UT	Himachal pradesh
Pincode	175001

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Mr. Anil Thakur
Phone no/Alternate Phone no.	01907235505
Mobile no.	9418097819
Registered Email	vgcmandi@yahoo.com
Alternate Email	gcmandi-hp@nic.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.vgcmandi.co.in/AQAR_reports.aspx
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://www.vgcmandi.co.in/Academic_calendar.aspx

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	A	3.03	2014	10-Dec-2014	09-Dec-2019

6. Date of Establishment of IQAC	06-May-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting	18-Mar-2020 1	18
IQAC Meeting	26-Dec-2019	9

	1	
IQAC Meeting	14-Sep-2019 1	17
IQAC Meeting	04-Jul-2019 1	19
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Virtual class room was made functional.Seven colleges of District Mandi are connected to VGC Mandi.Need based lectures are delivered from this College.

An international conference was organised at Campus by Department of Economics VGC Mandi.

A National Conference was organised by Department of English.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality

Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To make Virtual Classroom Functional.	Inaugurated by Honble Chief Minister.
To organise Conferences and Seminars.	One International and one National Conference was organised.
View File	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

04-Mar-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The teaching and Non teaching staff of the College are marking attendances in Aadhaar enabled Biometric Machines from this session. Salary of the staff is already being disbursed electronically. All the transactions of the fees and funds are made through centralised entries from the college office. Electronic notice board is installed in the campus for latest updates of the college. All the official informations are sent to all concerned staff members through group messaging systems. CCTV cameras are installed in examination halls and all sensitive locations in the campus.

Part B**CRITERION I – CURRICULAR ASPECTS****1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Himachal Pradesh University and the Board of Studies of the university frames the curriculum for all the affiliated

colleges. Changes in the curriculum are made by the Board of Studies according to the needs of the changing times. The college too has representatives in the University Board of Studies. The curriculum is made available on the university website. In its turn the college too makes the curriculum available on its website. It is a tradition of the college to give details of the courses being taught, in the college prospectus. To ensure effective curriculum delivery, the recommendations of the Board of Studies are strictly followed. The college Time Table is prepared in consultation with the faculty members of different departments. It is framed adhering to the prescribed hours of Lectures, Practicals and Tutorials. The teachers use facilities like laboratories (Physics, Chemistry, Botany, Zoology, IT, Language, Music, Geography, Psychology, Applied Art, Sculpture), library (books and journals) and audiovisual aids for effective delivery of the curriculum. Meetings of Head of Departments are convened from time to time to check the progress in implementation of the curriculum. Mid-term tests are conducted for all classes and evaluated scripts with feedback are shown to the students. Classroom Seminars are conducted in both UG and PG classes. Students are encouraged to participate actively in these seminars. In order to ensure holistic development of students, the students are encouraged to participate in co-curricular and extra-curricular activities in and outside the college. The college offers participation in NCC, NSS, Rovers and Rangers, Eco Club, Red Ribbon Club, Red Cross Club, Gender Champions, Sports, and cultural activities. Weightage in attendance and admission is given for such participation in accordance with the norms of the university.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BVoc	Retail Management	41
BVoc	Hospitality & Tourism	42
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback is a regular feature of the college. Feedback is obtained from all the stakeholders. Suggestions from the students are taken during CSCA meetings in which all the representatives of different classes / departments participate. Parents- Teacher Association meetings are held twice or thrice in the year. Inputs are taken from the parents in these meetings. All the valuable suggestions regarding the benefits of students are implemented on the priority basis by the college administrations. Feedbacks are obtained from the boys and girls residing in college hostel. After analysis of feedbacks all necessary actions are taken by the college administration to improve the quality of services provided to the students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA	3500	2710	2653
BSc	BSc	3500	2270	2256
BCom	BCom	900	750	719
BCA	BCA	180	178	172
BEd	BEd	201	201	201
PGDCA	PGDCA	62	82	62
MA	Master of Arts	280	388	259
MSc	Master of Science (Maths)	66	76	60
BBA	BBA	180	136	131
BVoc	BVoc	240	215	197
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	6329	449	72	Nil	32

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
72	72	5	3	5	1

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has no such mentoring system, however teachers always monitor the academic, cultural and co-curricular activities and achievements of the students. Under the CBCS system, the college has assigned one class of discipline specific subject to every teacher and that teacher is solely responsible to maintain the record of the students performance. Moreover, the teacher takes care of academic needs and requirements of such students. All teachers act as mentors for students allotted to them under DSC (Discipline Specific Course). The students feel confided in the teachers. This is a continuous process in the three year graduation programme of the students. The aim of student mentorship is to 1. Enhance teacher student relationship. 2. Enhance students academic attendance and performance. 3. Minimise student dropout ratio. 4 Monitor student regularity and discipline in the institution. The students are grouped according to their stream of studies and also according to their core subjects. In such a huge strength it is not possible for teachers to meet the students individually, still a teacher makes an effort to create such an environment in the class that students feel free to discuss their problems with the mentors/teachers. The students are permitted to come to the teachers and discuss their problems personally. If a student faces a problem in a particular subject, the concerned teacher gives individual attention to that student.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
6778	72	1:94

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
81	72	9	Nil	32

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
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2019	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BBA	BBA	2nd, 4th and 6th	01/01/2020	31/05/2020
BBA	BBA	1st, 3rd and 5th Sem	01/07/2019	30/11/2019
BCA	BCA	2nd, 4th and 6th	01/01/2020	30/05/2020
BCA	BCA	1st, 3rd and 5th Sem	01/07/2019	30/11/2019
BVoc	B.Voc	2nd, 4th and 6th	01/02/2019	30/05/2020
BVoc	B.Voc	1st, 3rd and 5th Sem	01/07/2019	30/11/2019
BEd	BEd	1st and 2nd Year	01/09/2019	21/06/2020
BSc	B.Sc	1st, 2nd and 3rd Year	01/07/2019	31/03/2020
BCom	B.Com	1st, 2nd and 3rd Year	01/07/2019	31/03/2020
BA	BA	1st, 2nd and 3rd Year	01/07/2019	31/03/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

University exams are conducted as per the rules, regulations and guidelines of the affiliated university from time to time. University communication is put on the notice board for students. Students are given detailed information regarding exam schedule and evaluation process time to time in the classes by respective teachers. Evaluation is also done through assignments. The teacher of each course works out and announces topics for the assignments to be written by the students along with the deadline for submission at the end of each section of the course and students are encouraged to present assignments in the seminars also. The quality of assignment and the punctuality in the submission generally remains the basis for assessment. Evaluation is also done through attendance. The University has set the criteria of 75 as the minimum cut of level of attendance. Total of 5 marks are given on the basis of attendance of following the pattern 75-80. 1 80-85. 2 85-90. 3 90-95. 4 95-100. 5

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Vallabh Government College is affiliated to Himachal Pradesh University, Shimla. Academic calendar is prepared by Directorate of Higher Education

Himachal Pradesh in consultation with H P University Shimla and is implemented as such. Sports and cultural activity Calendar is prepared by H P University in consultation with all affiliated colleges of University. Calendars are reviewed carefully before the schedule is displayed on the notice board for the students. Students are notified about the examination schedule, scholarships, admission in the college, admission in the hostels, based upon the merit list and reservation roster. The schedule of many other activities are decided by the college itself like CSCA oath taking ceremony, Freshers party, Annual Athletic meet, NSS camp and Annual Prize Distribution Function.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.vgcmandi.co.in/Program_outcomes.aspx

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Bachelor of Arts	2653	2626	99
BSc	BSc	Bachelor of Science	2256	2233	99
BCOM	BCom	Bachelor of Commerce	719	711	99
MA	MA	Master of Arts	327	327	100
MSC	MSc	Master of Science	66	66	100
M.Com	MCom	Master of Commerce	68	68	100
BBA	BBA	Bachelor of Business Administration	131	124	95
BCA	BCA	Bachelor of Computer Application	172	168	98
B.Ed	BEd	Education	201	201	100
PGDCA	PGDCA	PGDCA	62	60	98

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.vgcmandi.co.in/SSS_reports.aspx

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
WORKSHOP	COMMERCE	20/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	EDUCATION	1	3
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
TOURS AND TRAVELS	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in	Number of citations excluding self
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					the publication	citation
Life Skills of student teachers in relation to their gender and stream of study	SUMAN BHARDWAJ	Research Journal of Social and Life Sciences	2019	0	VALLABH GOVT COLLEGE MANDI	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	Nil	Nil	NIL
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	16	15	Nil	1
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swach Pakhwara	NSS and NCC Air Wing	3	193
Human Values Program	Braham Kumaries and NSS	2	200
Kusht Rog Nivaran Rally	NSS	2	100
Anti Drug Workshop	NSS	2	140
Workshop on Judicial System	NSS	2	240
Run For Unity	NSS and NCC Air Wing	25	130
Class on Jal Sarakshan avam Paryavaran	NSS	2	80
Fit India Campaign	NSS	2	100

International Yoga Day	NSS and NCC Air Wing	76	80
Swachata Nukkar Natak	NSS	5	100
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
World Blood Donor Day June 14 June	RED CROSS	World Blood Donor Day June 14 June	2	20
Community Development Programme and Health awareness	RED CROSS	Community Development Programme and Health awareness	2	40
Red Cross Mela	RED CROSS	Red Cross Mela	4	40
World Heart Day	RED CROSS	World Heart Day	3	60
World AIDS Day	RED CROSS	World AIDS Day	2	20
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	0	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
653809	653809

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0.0.14	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	38658	6060629	254	141864	38912	6202493
Journals	19	20666	Nil	Nil	19	20666
Others (specify)	31	30977	Nil	Nil	31	30977
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	0	0	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	118	4	11	1	0	12	10	32	2
Added	0	0	0	0	0	0	0	0	0
Total	118	4	11	1	0	12	10	32	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

32 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	0

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
453603	453603	653809	653809

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>There is no special budget provided for the Infrastructure. College may send proposals for sanction of funds from Government. The college utilizes its own resources like A/F, PTA fund etc. for maintaining various facilities. A detailed prospectus is published and provided to the students, which is about admission process, fee structure, the subjects offered, rules and regulations of the college for academics, sports and cocurricular activities. With the commencement of new academic session, the department wise time table and other notices regarding teaching and cocurricular activities are displayed time to time at various notice boards to inform the students about their classrooms/laboratories and various activities like sports, NCC, NCC, Rovers and rangers etc. In order to assist students various extension counters like post office, Bus Pass counter and first aid center are functioning in the campus. We also provide banking facility to students as well as staff through SBI College Branch in the campus. Various students redressal cells such as Anti Ragging Committee, sexual harassment cell, Career Guidance, and Counseling Cell are also functional in the college. The helpline numbers of various committees</p> <p>http://www.vgcmamdi.co.in</p>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support	Scholarship by	4	16000

from institution	PTA and Local Bodies		
Financial Support from Other Sources			
a) National	IRDP Scholarship scheme, Kalpana Chawala Chhatravatti Yojna, Post matric scholarship schemes for SC, ST and OBC Students, Dr Ambedkar Post matric scholarshio scheme for Economically backward classes	138	1029189
b) International	Nil	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft skill Development	05/08/2019	9	VGC Sanskrit Department
Personal counselling and monitoring	20/10/2019	200	DC Office Mandi
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Nil	Nil	Nil	Nil	Nil
2020	Nil	Nil	Nil	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus
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Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Different organization	16	16
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	7	BA	BA	HPU Shimla	Master in various Courses
2019	1	B.A.	BA	HPU Shimla	LLB
2019	2	B.A.	History	SVPU Mandi	M.A.
2019	5	B.A.	Psychology	HPU Shimla	M.A.
2019	4	B.Sc	Chemistry	Shoolini University/DAV Chd	M.Sc
2019	3	B.Sc	Botany	CU Dharamsala	M.Sc
2019	7	B.Sc	Zoology	SVGC Ghumarwin	M.Sc
2019	1	BA	JMC	HPU Shimla	MA
2019	1	BA	Music	PU CHD	M.A.
2019	8	BBA	BBA	SVPU Mandi/HPU Shimla/ CGC College CHD	MBA
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
Any Other	2
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Youth Festival group II	Inter college	24
Youth Festival group IV	Inter college	7
HPU Inter-College Boxing (M) Championship 2019	Inter college	450
HPU Inter-College	Inter college	200

Hockey (W) Championship 2019		
Senior State Hockey (M) Championship	State	250
HPU Inter-College Hockey (M) Championship 2019	Inter college	200
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Boxing	National	3	Nill	MAE-19-31	Ayaan Parihar
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are vital assets to any institution and its future, growth, progress purely vested on the utmost endeavour made by them. Therefore keeping better and effective approval / implementation of their needs, grievances and activities, necessary provisions have been made by H.P.U. in shape of C.S.C.A formation. C.S.C.A. body of this institution is multi-faceted/ multidisciplinary in nature. The body operates with a sense of responsibility while dealing with students concerned activities. The institution also hearten the lively participation of student representatives (President an General Secretary) in distinct decision making, academic and administrative committees. Objective and activities: Eventually C.S.C.A is bound to happen some specific objectives such as to promote discipline and decorum in college, democratic outlook and spirit of oneness, social harmony among students and to work towards cultural and academic development, inculcation of leadership qualities among students by providing them suitable space and platform. As contained/shown in the above objectives, C.S.C.A Now and again conducted numerous ventures acting as: Debate, Elocution, quiz, indoor and outdoor games, trips and tours, publication of magazines ,bulletin, social service and social relief activities, involvement in clubs and societies e.g. Red Ribbon, Eco Club etc. The body also embolden the students to participate in service ventures like blood donation, campus beautification and sanitation, rural /adult education, environmental awareness campus in the contiguous locale etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni are the mirror/replica of any institution thereby its apotheosis also depends upon the active engagement and assistance of the Alumni. This college have its own registered active alumni association named OLD STUDENT ASSOCIATION as per current documentation it has a directory containing 401 members.

5.4.2 – No. of enrolled Alumni:

401

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

No major activities flourished for the session 2019-20 since COVID 19 was spreading rapidly throughout the Globe

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college administration is run taking all its members together. As usual, the head of the institution makes all the decisions in uniformity with the decision taken in the meeting with the members of the concerned committees. Two practices of decentralization and participative management for the session 2019-20 may be as follows: 1. IQAC of the institute comprises of some senior faculty members with Principal as the head of the committee. This cell is one of the finest examples of decentralized and participative practices executed by the institute. In the year 2019-20, IQAC took some very important decision. It was decided in the IQAC meeting that the Conference Room No. 208 will be converted into Virtual Class room to enable the institute to interact with the adjoining colleges that have the same facility with them. It was also decided that the no. of computers in the computer section of the library with internet facility. It was also decided that more extension activities would be incorporated in the coming session with the cooperation of Municipal Committee, OSA and PTA. The members of IQAC suggested to keep a register to maintain the records of Refreshers/Orientation Programmes done by the faculty members. It was proposed by the IQAC members to upgrade internets in campus to increase the net speed. It was proposed by the members in one of the meetings of IQAC to maintain a control register for any type of purchase in college. Similarly, it was also proposed to prepare excel sheets for books purchased in library so that an authentic record may be kept. Once IQAC has made the proposals, the issues will be raised in the concerned committees and will be resolved as per the availability of the resources. 2. Another very important committee that is also a remarkable specimen of participative management of the institute is the Sports Committee. It's a point worth mentioning here that for the institute has only one Assistant Professor in the Department of Physical Education. Still the students get equal opportunity to expose themselves to any sports activity they are interested in. The credit goes to a list of Associate/Assistant Professors of different streams who are a part of the Sports Co-ordination Committee and who are always ready to organize any Inter-class or Inter-college Sports activity in the institute. These Assoc./Asst. professors are also made Event Incharges of various sports and are liable to take these teams to the competitions at different colleges of the State. In the year 2019-20 as many as 91 athletes/sportspersons (male as well as female) have bagged different prizes/medals.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	College follows curricula of

	<p>affiliating university i.e. Himachal Pradesh University. However some college associate professors are members of Himachal Pradesh university Curriculum development committee.</p>
Teaching and Learning	<p>Keeping in mind that ICTs help expand access to education, motivate to learn, facilitates the acquisition of basic skills, and can transform the learning environment thus help improving the quality of education, Principal promoted the extensive use of ICT.</p>
Examination and Evaluation	<p>College conducts midterm exams/ house exams (which contributes 50 percent to internal assessment). Evaluated answer script are shown to students for transparency of evaluation and their mistakes are discussed to improve their question attempting skills. End semester/Final exams are conducted by university. University set the question paper, colleges conduct the examinations and for maintaining transparency and secrecy of evaluation of answer scripts university took back all the answer scripts from affiliated colleges and redistribute. During evaluation Head examiners keeps eye on sub examiners and randomly recheck the evaluated answer scripts.</p>
Research and Development	<p>A number of assistant professors/ associate professors participated and presented research papers at various national/ international seminars/ workshops/ conferences. The college encourages the teachers to apply for Major/ Minor Research Projects, FIP etc. Space and necessary infrastructural support is provided for research work. College authority sanctions leave adjusts classes with flexi-timing and exempts from some other co- curricular activities. College authority also encourages attending National/International seminars/ Workshop/ Conference etc. The college has assisted in every possible way to promote research work in education.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The library has an Advisory Committee in the form of a library sub-committee which holds meeting at regular interval for supervising, advising, assessing needs and taking measures for overall development and smooth running of the library. Books are catalogued. Teaching</p>

faculty and students can directly select books from the stack room and issue them. Moderate sitting arrangements are maintained in the library for reading purpose. Some departments maintain seminar library for providing additional books to their students. Stock verification is done regularly. Pest Control measures are undertaken. Fire extinguishers are also kept in the library as a part of safety measures. Computers are installed in the library for cataloguing system and also to facilitate the activities in the library. Internet facility is also provided in the library. Data entry using SOUL 2.0 software has been started. Library has the subscription to UGC N-LIST, INFLIBNET library is connected with internet and has inflibnet facility

Human Resource Management

managed by Govt. of Himachal Pradesh time to time and as per requirement sent by the Principal of the college. The teachers council and staff council look after the affairs of the teaching and non-teaching staff jointly. Above all, there is a PTA Governing Body that manages and develops the human resource of the college in case of shortage of staff in emergency. The Principal keeps close contact with departments, office and library and assesses the man power. If any shortage found, then the PTA Governing Body is informed and necessary steps are taken for early recruitment. Because, sometimes Govt. takes time to fill up the vacancies. College administration encourages teachers to attend refresher courses/ orientation programs/ faculty development programs/conferences/workshops/seminars to reinforce and upgrade existing knowledge and skills.

Industry Interaction / Collaboration

College is running professional and vocational courses and student use to visit industries for training and we have collaboration

Admission of Students

Admission process starts in the third week of July every year. As affiliating university has opted CBCS, Students are admitted to subjects of their choices purely on merit basis. Different committees are framed for scrutiny of application forms and preparation of merit lists. HP Government reservation

	rules and age relaxation rules are followed. Students use online banking for payment of fees.
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6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	College uses PMIS system developed by NIC GOI .College is promoting e procurement, etendering , all payment are done by direct transfer to accounts, maximum correspondence is through emails only. Even all Notices are circulated on Official whatapp group created by Principal.
Finance and Accounts	Transfer of salary, medical reimbursement and all other bills are transferred to beneficiaries through HIMKOSH developed by NIC GOI.
Student Admission and Support	online prospectus are available on college website. also student can apply online for admission. To facilitate students college has ties with SBI for online fee payments. Students can file complaints, write their grievances on esamadhan portal of HP Government.
Examination	Internal assessment and practical awards are uploaded online on University Examination management system. Students resister themselves with HPU and fill examination forms online, pay examination fee online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	00	Nil
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	NIL	Nil	Nil	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	Nil	Nil	Nil	0
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
72	16	39	18

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, Festival advance , Loan facilities, Academic leaves, On duty leaves, Examination leaves etc	GPF, Festival advance , Loan facilities, Medical allowance etc	Government Scholarships, Private Scholarships, Awards , Prizes, Counselling, Guardianship etc

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Bursar is appointed in the college among teaching faculty to check and verify all transactions from funds of the College. These funds are also audited by auditors. All government accounts are audited by officials from AG office from time to time. Funds of HEIS are also audited by CA.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	RUSA Committee
Administrative	No	Nil	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The institute is genuinely indebted to the PTA for its time-to-time help and cooperation . In the session 2019-20, PTA of the institute contributed in

multifarious activities, viz. 1.) An amount of rs.15,000/- was approved by PTA executive to mete out the expenses for installing an iron gate at the entrance of the Commerce Block. 2.) An amount of rs.5,000/- was approved by the executive body for the replacement of the wooden door at room no. 15 of the Commerce Block. 3.) PTA also approved a sum of rs.40,000/- for alluminium partition in the B.Voc. Block in the new building to facilitate the teaching faculty of B.Voc. and simultaneously the students as per the requirement of the Department. 4.) PTA has always been very enthusiastic about keeping the college campus clean and green. Thus, in session 2019-20 too, the PTA executive body approved a sum of rs.10,000/- to mete out the expenses on buying flower plants/saplins, manure and for the maintenance of these flowers during the session. 5.) Similarly, a sum of rs.10,000/- was approved for the repair and maintenance of passage outside the Botany Block. 6.) PTA of the institute has always been conscious about an over-all development of the students of the institute. Thus, apart from regular studies, the PTA executive body shows a keen interest in their participation into various curricular and co-curricular activities. PTA is always ready to cooperate with the institute in this regard. In the session 2019-20, PTA executive body approved a sum of rs.1,10,000/- to mete out the expenses of conducting one month workshop on Theatre activity in terms of refreshment to the participants, payment to the Director and accompanists etc.. 7.) PTA Executive has decided to take up the matter of opening of the gate near the badminton hall to facilitate free movement to the students and the staff along the passage as this is the shortest route to the Science Block from the main road.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. For infrastructural development, the proposal for raising number of computers in IT lab has been made. 2. For Maintaining hygiene and for proper sanitization sanitary vending machines and incinerators have been installed in girls' common room, girls' washrooms and girls' hostels. 3. In order to provide for alternative environment friendly energy sources, the college has installed solar panels in campus and girls' hostel. The girls' hostel is also equipped with solar geysers.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Nil	Nil	Nil	Nil	Nil
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the	Period from	Period To	Number of Participants
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programme				
			Female	Male
Kb tk nirbhya	05/12/2019	05/12/2019	10	6
International Woman Day	08/03/2020	08/03/2020	23	17

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar water heater and Two solar lights have been installed in the College and percentage of power requirement of the college met by the renewable energy sources is less than 1 percent.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	10
Ramp/Rails	Yes	10
Scribes for examination	Nil	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	14/06/2019	1	World Blood Donor Day June 14 June 2019	Blood donation	55
2019	1	1	05/06/2019	1	Community Development Programme and Health awareness	Health	40
2019	1	1	03/08/2019	1	Tree Plantation at Dagshidhar Mandi	Green Earth	30
2019	1	1	20/11/2019	1	Blood donation camp	Blood donation	60
2019	1	1	01/12/2019	1	World AIDS Day	AIDS	20
2019	1	1	29/09/2019	1	World Heart Day	Health	60

2019	1	1	08/05/2019	1	World Red Cross Day	Health	60
2019	1	1	09/09/2019	1	Environment Awareness	Nukar Natak	40
2019	1	1	16/12/2019	1	Swacch Pakhwara	Swacch Campain	53

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for students	13/06/2019	Every student should carry his/her Identity card. Act of ragging in campus/hostels is punishable. Mobile phones can be used within specified zones only. Writing on walls/furniture is prohibited. Loitering/making noise is prohibited. Smoking, taking drugs, chewing tobacco, spitting is prohibited

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World environment Day	05/06/2019	05/06/2019	35
World Donor Day	14/06/2019	14/06/2019	40
International Yoga Day	21/06/2019	21/06/2019	35
Plantation Drive	03/07/2019	03/07/2019	200
World Ozone Day	16/09/2019	16/09/2019	40

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

College has a beautiful campus with green surroundings. The college administration has always been aware of the significance of a clean and green environment. It has always been a priority of the institution to sensitize its students about the necessity of protecting Mother Nature. In order to inculcate eco friendly habits among them, the college has taken certain initiatives: 1. The college celebrates Van Mohotsav every year by planting trees and saplings in various forest areas around the town in collaboration with the forest department. The faculty members as well as the students take part in this plantation drive every year and a number of fruit trees and other eco friendly trees like Dhagshidhar are planted. 2. The college is determined to keep the campus plastic free. To achieve this goal, the use of plastic especially plastic of one time use is strictly prohibited in campus. Thus the selling of eatables with plastic wrappers is banned in college canteen. The instructions

regarding prohibition of single use plastic items are displayed on various spots in the campus. 3. As an alternative environment friendly energy source, solar panels are installed in campus. The solar geysers are also installed in girls' hostels. 4. To conserve rain water, a water harvesting reservoir has also been constructed in campus. 5. In order to recycle all types of waste and garbage in campus, a vermicomposting pit has been made.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

College has the prior objective to maintain a better teaching-learning environment. The administration along with the various faculty members of the institute is always set to create a conducive environment. Keeping this in view, the institute has adopted certain practices: i.) The college has a special place for its alumni. One best practice of the college is the formation of Old Students' Association. The objective behind forming this association is to let the alumni cherish a sense of belongingness with the institute they spent their golden period of life in. This association is an invaluable asset to the college. The association is always there for a moral as well as financial assistance to the institute whenever it is needed. The administration always looks forward to the valuable suggestions of the alumni. The institute can proudly claim that the present Chief Minister of the state Honorable Sh. Jai Ram Thakur is also an alumni of this college. ii.) The institute has always put efforts into providing the students with an amiable and salubrious ambiance for learning. The teachers play a role of mentor for their students. Every teacher is a mentor of at least one class being the teacher of at least one Discipline Specific Course. The teacher is assigned the responsibility of maintaining the complete record of this class in terms of their subject combinations, filling up of registration/examination forms and like. Besides this, the teacher/mentor also provides a time-to-time counseling regarding their studies and future aspirations. Not only this, the mentor encourages the pupils to share their personal stresses, if any. This practice helps in strengthening the bond between the mentor and the mentee.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

www.vgcmandi.co.in

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institute is moving ahead with a distinct vision to impart quality education to the students seeking admission in different courses. In this regard, it has been sincerely registered by the administration that a well-built infrastructure paves the way to achieve this goal. Thus, the institute is striving hard to facilitate its pupils with best available infrastructure. Moving a step further in this direction, the administration of the institute decided in conformity with the directions of the Directorate of Higher Education to prepare a virtual class room with high speed internet so as to enable the college to connect and interact with the adjoining colleges. It's a matter of great pride that the institute attained the goal in the same academic session. Thus, on 22nd February, 2020 Hon'ble Chief Minister of Himachal Pradesh Sh. Jai Ram Thakur inaugurated the Virtual Room. Since then the students of the institute are being benefitted by this facility. It is now very convenient to organize seminars where PPTs or Videos are needed to be displayed. Students are, thus, getting an opportunity to experience the new technologies.

Provide the weblink of the institution

www.vgcmandi.co.in

8.Future Plans of Actions for Next Academic Year

1.) It was decided in the IQAC meeting that the Conference Room No. 208 will be converted into Virtual Class room to enable the institute to interact with the adjoining colleges that have the same facility with them. 2.) It was also decided that the no. of computers in the computer section of the library with internet facility. 3.) It was also decided that more extension activities would be incorporated in the coming session with the cooperation of Municipal Committee, OSA and PTA. 4.) The members of IQAC suggested to keep a register to maintain the records of Refreshers/Orientation Programmes done by the faculty members. 5.) A suggestion was made to create a link for IQAC and NAAC in the college website. 6.) It was proposed by the IQAC members to upgrade internets in campus to increase the net speed. 7.) It was proposed by the members in one of the meetings of IQAC to maintain a control register for any type of purchase in college. 8.) Similarly, it was also proposed to prepare excel sheets for books purchased in library so that an authentic record may be kept.