



## **YEARLY STATUS REPORT - 2020-2021**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		VALLABH GOVT COLLEGE MANDI
• Name of the Head of the institution	DR.YOGENDER PAL SHARMA	
• Designation	PRINCIPAL	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	01907235505	
• Mobile no	9418044474	
• Registered e-mail	vgcmandi@yahoo.com	
• Alternate e-mail	gcmandi-hp@nic.in	
• Address	Opposite ISBT Paddal Mandi HP	
• City/Town	MANDI	
• State/UT	HIMACHAL PRADESH	
• Pin Code	175001	
<b>2.Institutional status</b>		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Urban	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	HPUniversity Shimla		
• Name of the IQAC Coordinator	Dr. Ravinder Kumar		
• Phone No.	01907235505		
• Alternate phone No.	9418498282		
• Mobile	9418498282		
• IQAC e-mail address	vgcmandi@yahoo.com		
• Alternate Email address	gcmandi-hp@nic.in		
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://www.vgcmandi.co.in/AQAR_reports.aspx">https://www.vgcmandi.co.in/AQAR_reports.aspx</a>		
4.Whether Academic Calendar prepared during the year?	Yes		
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.vgcmandi.co.in/Academic_calendar.aspx">https://www.vgcmandi.co.in/Academic_calendar.aspx</a>		
<b>5.Accreditation Details</b>			
Cycle	Grade	CGPA	Year of Accreditation
Cycle 2	A	3.03	2014
Validity from		Validity to	
10/12/2014		09/12/2019	
6.Date of Establishment of IQAC		06/05/2004	
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>			
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration
Nil	Nil	Nil	0
8.Whether composition of IQAC as per latest NAAC guidelines		Yes	
• Upload latest notification of formation of IQAC		<a href="#">View File</a>	
9.No. of IQAC meetings held during the year		6	

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Organised a workshop for all teachers online classes		
Classes will be started online mode		
Placement Cell will be Activated in the college		
Cement blocks are laid around the college main gate and the gate of the girls hostel		
High speed internet facility in Library, Office, Computer Lab and online teaching		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
Classes will be started online mode	Properly
Cement blocks are laid around the college main gate and the gate of the girls hostel	completed
High speed internet facility in Library, Office, Computer Lab and online teaching	completed
A proposal will be prepared for starting the Add-on-Course	under process
A proposal will be prepared for starting the NTA Examination centre	under process
Placement cell will be activated in the college	Properly
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2022	04/01/2022

## Extended Profile

### 1. Programme

1.1

38

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1 **6390**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 **2027**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **1619**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1 **98**

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 **104**

Number of sanctioned posts during the year

## Extended Profile

### 1.Programme

1.1	38
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	6390
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	2027
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	1619
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	98
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	104
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	31
Total number of Classrooms and Seminar halls	
4.2	1324270
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	140
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Himachal Pradesh University and the Board of Studies of the university frames the curriculum for all the affiliated colleges. Vallabh Government College delivers the framed curriculum. Changes in the curriculum are made by the Board of Studies Himachal Pradesh University according to the needs of the changing times. The college faculty is well qualified and efficient to implement the curriculum. The college too has representatives in the University Board of Studies. The college makes the curriculum available on its website, which is also available on university website. The college gives details of the courses being taught in the college prospectus. To ensure effective curriculum delivery, the recommendations of the Board of Studies are strictly followed. The college also follows an academic calendar framed by Himachal Pradesh University. The college Time Table is prepared in consultation with the faculty members of different departments. It is framed adhering to the prescribed hours of Lectures, Practicals and Tutorials. Academic

session starts with the admission process. Students choose their specific courses from the prescribed courses. Many methods have been used to make curriculum delivery effective, for example the use of smart classrooms to render lectures, student presentations, quizzes and seminars of various departments to motivate students to understand every aspect of their subjects. Meetings are conducted to discuss the curriculum to implement and focus on coverage of syllabus, exams to be conducted and internal assessment uploading. Various activities are organised without disturbing the teaching schedule. The teachers use facilities like laboratories (Physics, Chemistry, Botany, Zoology, IT, Language, Music, Geography, Psychology, Applied Art, Sculpture), library (books and journals) and audio-visual aids for effective delivery of the curriculum. Meetings of the Head of Departments are convened from time to time to check the progress in implementation of the curriculum. Mid-term tests are conducted for all classes and evaluated scripts with feedback are shown to the students. Classroom Seminars are conducted in both UG and PG classes. Students are encouraged to participate actively in these seminars. Multiple assignments are given to students for internal assessment. Students who fail to submit assignments or take part in classroom seminars are counselled by the teachers individually and are given a chance to improve the score. In order to ensure holistic development of students, the students are encouraged to participate in co-curricular and extra-curricular activities in and outside the college. Those students involved in sports and co-curricular activities are also given a chance to appear in the second round test and defaulter students are asked to submit extra assignments. Faculty ensures that 75% of the syllabus is covered prior to Mid Term Test. Suggestions are asked in order to implement curriculum more effectively through interaction with PTA. The college offers participation in NCC, NSS, Rovers and Rangers, Eco Club, Red Ribbon Club, Red Cross Club, Gender Champions, Sports, and cultural activities. Weightage in attendance and admission is given for such participation in accordance with the norms of the university.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://www.vgcmandi.co.in/Infrastructure.aspx">https://www.vgcmandi.co.in/Infrastructure.aspx</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous



## Internal Evaluation (CIE)

Vallabh Government College is affiliated to Himachal Pradesh University, Shimla. Academic calendar is prepared by Directorate of Higher Education Himachal Pradesh in consultation with H P University Shimla and is implemented as such. Sports and cultural activity Calendar is prepared by H P University in consultation with all affiliated colleges of University. Calendars are reviewed carefully before the schedule is displayed on the notice board for the students. Students are notified about the examination schedule, scholarships, admission in the college, admission in the hostels, based upon the merit list and reservation roster. The schedule of many other activities are decided by the college itself like CSCA oath taking ceremony, Freshers party, Annual Athletic meet, NSS camp and Annual Prize Distribution Function.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.vgcmandi.co.in/Academic_calendar.aspx">https://www.vgcmandi.co.in/Academic_calendar.aspx</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University**

**Setting of question papers for UG/PG programs**

**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**

**Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

## 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course

**system has been implemented**

#### **1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**31**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

#### **1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

**Nil**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

#### **1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

**Nil**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### **1.3 - Curriculum Enrichment**

**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

**Courses offered in the college integrate issues related to gender,**

environment and sustainability, human values and professional ethics. Issues related with environment and sustainability are integrated into courses of Environmental studies, Zoology, Botany, Geography and History. Courses that teach human values in its curricula are Political science, Commerce, English, History, Education. Professional ethics are integrated in the courses of English, Commerce and Education subjects offers a separate skill course in Gender sensitization. Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curricular and Extra curricular Activities also. N.S.S.NCC,Rover Ranger promotes environmental protection through tree plantation and other sustainable development programs. Every year N.S.S.,NCC and Rover Ranger units undertake a host of activities in the nearby vicinity and in the adopted Town/Area. N.S.S. NCC and Rover Ranger units organizes various environment related programs including tree plantation, village/Town cleanliness, cleaning of rivers, plastic free drive, poster competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature,biodiversity, environment and sustainability. World Earth Day, World Forest day, World Environment Day, N.S.S. Day, NCC Day, etc are organized in the college every year. The college has taken active participation in Swachh Bharat Summer Internship (SBSI) Abhiyan and Swachhta Pakhwada Programmes started by the government. The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under N. S. S., N.C.C., Rover Ranger, SVEEP, and Arts,Commerce science departments help to inculcate human values among students. National festivals like Independence Day and Republic Day celebration serve as a platform to enliven patriotic and moral values. Different social activities have been initiated by the college like Voter's Awareness Program, Road Safety Campaign, Blood Donation camps, etc are organized from time to time. Major gender issues are focused and addressed through different activities in the college

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

55

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

55

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers** **Employers** **Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.vgcmandi.co.in/AQAR_reports.aspx#">https://www.vgcmandi.co.in/AQAR_reports.aspx#</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.vgcmandi.co.in/NAAC.aspx#">https://www.vgcmandi.co.in/NAAC.aspx#</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

6390

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2027

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college admits students from various socio-economic backgrounds. The college conducts every possible measure to assess the learning levels of its students. The students are counselled, guided and oriented at the time of admission to make them aware about the course, mode of internal assessment, external assessment, curricular and co- curricular activities, rules and regulations of the institution as well as facilities available in the college. The list of courses, curricular and co-curricular activities, rules and regulations, facilities available etc are also published in the college prospectus which is provided to the students before the beginning of academic sessions. At the beginning of each course teachers assess the learning levels of the students in the class, their knowledge about the course and accordingly special programmes for advanced learners and slow learners are planned. Remedial and extra classes are conducted for advanced and slow learners. After the completion of syllabus, subject classes are also repeated for slow learners and late admissions. In the CBCS system, students are required to select course subjects based on their core competence, aptitude and skills. The teachers from all departments counsel the students regarding the scope of different courses being offered as well as provide guidance in relation to the student's aptitude and competence. Opportunity is also given to the students for changing their options if they are not able to cope with the courses they selected. Teachers remain available in college to clear the doubts and counsel the students even on a one to one basis. Advanced learners are encouraged to become class mentors. Extension lectures and exposure visits to different colleges, industrial units, power projects, archeological sites, diversity rich areas, geographical sites etc and universities are regularly conducted.



File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
6390	98

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Vallabh Govt. College Mandi always encourage student-centric learning through various methods such as brain storming group discussions, quiz competitions, presentations and project work in participative learning and problem solving methodologies. Regular participative activities viz., group discussions, projects, field visits, educational tours, seminars, extension lectures are organized in the college and the students actively participate in these activities within and outside the college. Students are given individual projects and class assignments for focusing on self study and to encourage independent learning. Different student support systems are available in the college like Library, Computer Lab, Reading Room, ICT based classrooms (Smart Classrooms). Students are trained for Basic Life skills such as First Aid, Self Defence, Swacch Bharat Summer Internships, and Personal Hygiene and Sanitation. Beyond the classroom, college gives high importance to all-round development of students through extra-curricular, curricular and field based activities. The objective of student centred activities outside the classroom is to engage students as much as possible in learning procedures that require more than reading or viewing the material. Students are taken for study tours to the sites of interest in order to get familiar with the field/natural conditions. These activities play an integral role in allowing a switch over from absorption of information while learning during academic sessions and creating a safe space to relax, interact, collaborate, think out of the box,

nurture their talents and leadership capabilities. To increase the concentration in various activities, the college has framed many committees and clubs including the Cultural Committee, Sports Committee, Canteen Committee, Career counselling cell, the Debate Committee and Red ribbon club. Both intra and inter-college sports competitions are organized, where students exhibit talent in variety of games, to foster spirit of togetherness and leadership. In order to inculcate human values, ethics and social responsibility, students are encouraged to participate in activities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="#">Nil</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT technology to improve the teaching and learning process. Different software's available online is integrated with teacher's explanation and students are encouraged to learn and practice through interactive activities. LCD projectors, computer/laptops/tablet systems are used in the classrooms. You- Tube, E- mails, Whats App group, Telegram, Zoom and Google classrooms, College website are used as platforms to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. These applications are also used to provide online education during the covid-19 situation. High Speed Internet facility is also available in the campus for the students and staff. The library also provides access to computers and online journals freely available in public domain and also to journals subscribed on the advice of faculty and facilitates downloads. Xeroxing facility is also available in the library. Hostels are also equipped with computer labs and Wi-Fi facility to encourage learning. Syllabus and study materials are also made available on the college website and the website of the affiliating university. Student attendance, feedback are also received online from the students and faculty members.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

97

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

98

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

47

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

98

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Inter assessments and internal practical tests are conducted at appropriate time with respect to calendar of examinations fixed by the Himachal Pradesh University Shimla. Date sheets and notifications of Internal assessment is circulated in classrooms, displayed on notice boards and uploaded on official website of the college. The teachers help students in grasping the correct essence of the questions asked, wherever such an inquiry is raised. If any tabulation error is found or is communicated, necessary corrections are duly made by the concerned and correct information is passed to the university accordingly. Due care and track is mentioned till completion of assignments.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="#">Nil</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Most of the grievances related to the examination are received after declaration of results by the Himachal Pradesh University Shimla. The errors in their results like marks of the internal assessment, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the convener examination committee. Each and every superintendent and staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. Where ever deemed necessary, the relevant documents/testimonials are submitted through the candidate personally or through their parents to Coordinator Examination for speedy Redressal of the issue. The close and continuous communication is maintained by the Coordinator Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any. As per internal practical tests are concerned, if any student pin points any academic discrepancy viz a conduct of tests, the concerned teachers wholeheartedly show their concern and attention is given to the student grievances.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="#">Nil</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institute has well defined learning outcomes. The vision and mission of the institution emphasizes on promoting value education through motivated trained faculty to prepare the students to accept the challenges of globalization. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses, which includes following; Hard Copy of syllabi and course/programme Outcomes are available in the

respective departments for ready reference to the teachers and students. Copy of Curriculum and Outcomes of Programs and Courses are also uploaded on the college website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.vgcmandi.co.in/Program_outcomes.aspx">https://www.vgcmandi.co.in/Program_outcomes.aspx</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has a systematic process of collecting and evaluating data on programme and course outcomes, for which the assessment includes the following; Assessment for the course-level is done via continuous assessment having a particular weightage depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation is rigorous. It is done by adjoining the marks acquired by the students to their corresponding Course Outcomes. Besides, weightage for the end Examination (written examination /lab examination) depending upon course type is also used for the process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.vgcmandi.co.in/Program_outcomes.aspx">https://www.vgcmandi.co.in/Program_outcomes.aspx</a>

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1619

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="#">Nil</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://docs.google.com/forms/d/1oWWk45jNAWmYfCYflrwM5hZbFbbJrOaV4mqYTE5dqIM/edit?chromeless=1#responses>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

Nil

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">Nil</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College regularly conduct the extension activities in the Mandi Town and villages, adopted Town/villages and weaker sections of the societies. These programmes aims to connect the Higher Education Institutions with the society. This will transform the outlook of the students and inculcate leadership qualities in the youth. They will prove good administrators, good humans with good moral behaviour and responsible citizens in future. Such citizens help in Nation building. At the same time the needs of the society and the needs of the downtrodden sections are fulfilled. The NSS units could not conduct the activities as where planned, due to pandemic, but some extension activities conducted in the academic year 2020 are as under;

1. During the peak pandemic period (March–August 2020), District administration Mandi, was facilitated by the College

administration by providing Accommodation for Covid patients. Two of our buildings, Boys hostel and a lecture Hall were used as Covid isolation centers Dr. Chaman Lal Flying officer NCC, facilitated this process. The covid centres were provided all the facilities Viz. Electricity, Genset etc.

2. Our college was Covid testing and monitoring centre for travelers. Our team facilitated the Administration during Covid pandemic2020.

3. The volunteers of the college NSS units disseminated awareness regarding the covid-19 pandemic in most of the Town/ villages. Posters were pasted on public places where people were given information related to SOPs , use of masks etc. Our volunteers distributed the masks among the masses to motivate and encourage them for following the Covid protocol.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">Nil</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

Nil

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

Nil



File Description	Documents
URL to the research page on HEI website	<a href="#">Nil</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institute celebrates national commemorative days like National Unity Day, Constitution Day, AIDS Day, World Blood Donor Day ,World Red Cross Day ,World Heart Day, International YogaDay, Kargil Vijay



**Diwas, Republic Day and Independence day.**

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<b>No File Uploaded</b>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year****Nil**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<b>No File Uploaded</b>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****12**

File Description	Documents
Reports of the event organized	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**1128**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**Nil**

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

**Nil**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a policy for the creation and enhancement of infrastructure in order to promote a good teaching learning environment, according to its vision and Strategic Objectives. The institute ensures adequate availability and optimal utilization of physical infrastructure in order to create an environment of excellence in education through technologically innovative educational tools. At the beginning of the academic year need assessment for replacement /up-gradation/addition of the existing infrastructure is carried out based on the suggestions from Heads of the departments and the Advisory Committee after reviewing course requirements, computer-student ratio, working condition of the existing equipment. The Time Table committee plans ahead for all requirements regarding the availability class rooms/labs classrooms, laboratories, furniture and other equipment's. whenever need arises to augment infrastructure in terms of classroom, laboratory books etc., DPR'S are submitted to the higher education department for allotment of funds and execution of work thereof. Distinguished features of the College include the following; The college ensures optimal utilization of the resources by encouraging innovative teaching learning practices like use of power point presentations, LCD projectors, smart boards etc.Regular workshops/awareness programs/training programs are conducted for optimal deployment of infrastructure and utilization of modern technology. For science stream, utilization of infrastructure is ensured through appointment of adequate and well qualified and experienced lab technicians. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct co-curricular activities/extra-curricular activities, parent teacher meetings, Campus Recruitment

Training classes etc. On Sundays the class rooms are used for carrying out counselling of IGNOU . It is used as an examination centre for college internal and external examinations as well as for other universities like IGNOU, etc. The college has upgraded IT infrastructure in view of the recent developments and change in technology to meet the teaching - learning requirements.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.vgcmandi.co.in/">https://www.vgcmandi.co.in/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution utilizes its resources to provide an environment to its students where they are encouraged to pamper in sports and extracurricular activities. This ensures a holistic development and an all-rounded personality. Students are trained in sports under the guidance of a qualified and specialized Physical Educational Instructor. Systematic training and encouragement is provided to those students who show extraordinary skills in different sports. These students are selected through selection trials. They are trained and encouraged to participate in various level of competition including intra college events, inter-university events, National events and international events. Intra-college events are also organized by the college to encourage students to participate. Track suits and all sporting gear are provided to the students for major/minor events. All the Participants are awarded with participation certificates. Winner and runners-up teams are duly rewarded by trophies. Yoga class/awareness Programme: Although the college doesn't have an established Yoga Centre but Yoga Day is celebrated every year and this year a one day yoga awareness Programme was conducted for the faculty and students by expert yoga trainers. Separate trainers were present on the occasion both for ladies and gents. One male trainer and one female trainer.

Cultural activities: The college believes in all-round development of its students. It constantly encourages them to take part in extracurricular activities to spark their interests and cultivate leadership qualities as well as team spirit. Every year the

college cultural programs to make this happen. An Auditorium with a capacity of four hundred students is used for conducting different types of cultural programs

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">Nil</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.vgcmandi.co.in/Smart_classroom.aspx">https://www.vgcmandi.co.in/Smart_classroom.aspx</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1075302

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Name of the ILMS software** Nature of automation (fully or patially)  
**Version** Year of automation SOUL Partially 2.0.0.14 2015

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://www.vgcmandi.co.in/Infrastructure.aspx">https://www.vgcmandi.co.in/Infrastructure.aspx</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

Nil

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

400

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college IT infrastructure was upgraded when special financial assistance was accorded to the college in 2018. The interactive board, LCD Projector, Printers, high configuration PCs were installed in the college. Smart classrooms equipped with interactive board, LCD projector, Digital Podium with inbuilt system, microphone system and speakers were installed. The whole college has been made wi-fi enabled after BSNL telecommunication installed high speed internet facility in the college in 2018. College is also availing the lease line internet facility from BSNL.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.vgcmandi.co.in/Smart_classroom.aspx">https://www.vgcmandi.co.in/Smart_classroom.aspx</a>

**4.3.2 - Number of Computers**

140

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

B. 30 - 50MBPS



File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1324270

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Institutional mechanisms for maintenance and up gradation of the physical infrastructure, academic and sport facilities, and equipment's are as under:** Building Infrastructure: Being fully government institution, a constant effort is made to provide safe and secure space for equipment's and tools. There is a college development and construction committee to look after the maintenance, repair and constructional work related to the building. Construction, repair and maintenance of the main building and physical infrastructure like water facility, power supply and maintenance of campus is looked after by this committee. All work is done through E-tender system by the government agencies as per norms. The maintenance and up gradation work related to construction and electricity, government agencies like HPPWD, etc supervise the work done by the contractors. The minor faults related to the electricity and repairing of building are attended and repaired by the college electrician, hired



technician, carpenters etc. For the maintenance of toilets and service areas local fund college sweepers have been engaged for cleaning the toilets, washrooms, and buildings. Laboratory Equipment's and machines: Every department maintains stock registers for keeping the list of chemicals, glassware, equipment's and other instruments used in laboratory. Maintains consumption register regularly to keep account of the used material and non-functional glassware, miscellaneous items etc. Physical verification of laboratory equipment's and machines is carried out to record the functional and non functional equipment's from time to time. The minor faults of laboratory equipment's (if any) are attended and repaired by the concerned department staff or hired technician whenever necessary. Computer and IT infrastructure: Maintain stock register and dead stock register regularly to keep record of the functional and non-functional items. Maintenance and up gradation is looked after at departmental level (Computer Application and BCA) and concerned technicians are hired whenever necessary. Furniture related items: There is a college development and construction committee which looks after the maintenance and minor repair work of the furniture and fixtures and other physical infrastructure. The committee brings the requirements regarding minor repair work into the notice of the worthy principal and certifies after the work is completed. The funds for the same are utilized out of local fund.

**Maintenance of Library Materials:** Accession and withdrawal dead stock registers are regularly maintained to keep the record of updated and dead stock accessions. The college also engages local fund employees for dusting and cleaning the library materials.

**Sports Equipment's:** The sports department regularly maintains the stock register for the equipment's and materials related to the sports. The dead stock register is also maintained to keep record of functional/ working and non-functional items.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.vgcmandi.co.in/Infrastructure.aspx">https://www.vgcmandi.co.in/Infrastructure.aspx</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

#### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

67

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**D. 1 of the above**

File Description	Documents
Link to Institutional website	<a href="https://www.vgcmandi.co.in/gallery.aspx">https://www.vgcmandi.co.in/gallery.aspx</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

200

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

200

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

Nil

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

24

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

Nil

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college encourages students to have student representative for every semester in arts, medical , non-Medical, B.Com and BCA,BBA,B.Voc. streams. These representatives act as bridge

between principal and students. The student representatives put the grievances of students (if any) to the principal, who orders the convener of Respective committee to handle that in a nice way. The percentage of completion of syllabus sought by the HP University Shimla before commencement of examination is verified from these students representatives before passing to university authorities. Most of teachers try to convey their message to other students via these representatives so that they learn leadership skills besides excelling in academics.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

Nil

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni are the mirror/replica of any institution thereby its apotheosis also depends upon the active engagement and assistance of the Alumni. This college have its own registered active alumni association named OLD STUDENT ASSOCIATION as per current documentation it has a directory containing 401 members.

File Description	Documents
Paste link for additional information	<a href="https://www.vgcmandi.co.in/alumini.aspx">https://www.vgcmandi.co.in/alumini.aspx</a>
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In order to ensure decentralized governance and smooth conduct of college, the Principal gives autonomy to conveners of different committees. The principal in consultation with advisory committee nominates different committees for planning and implementation of different academic, students and administration related policies. Faculty members are given responsibilities in various committees and cells to ensure exposure of duties for their academic and administrative development. Following are the different committees for the session 201819. Anti ragging committee, Student grievance redressal cell, SPARSH, book bank committee, form attestation committee, bus pass attestation committee, Leave sanctioning Authority, Identity card attestation committee, career counselling and placement cell, scholarship/fee concession committee, RUSA affairs committee, CSCA advisory committee, campus beautification and development committee, house examination committee, UGC affairs committee etc. Students are also empowered to play important role in the development and activities. Every year college nominates College Students Central Association (CSCA) which includes President, vicepresident, secretary, joint secretary, department representatives, class representatives, sports and cultural representatives. PTA and selffinance committee members valuable suggestions/ideas are always welcomed and implemented for the betterment of college. The participative management policy is used by college to improve (1) the effectiveness in implementation of policies/procedures, rules and



regulations, (2) efficiency of faculty members and (3) cohesiveness in head of the institution, teaching, nonteaching staff and students. The Principal, advisory committee and IQAC frames the policies, guidelines, rules and regulations pertaining to all activities of institution related to students, teaching and nonteaching staff. Students and nonteaching staff extend their services to Principal and faculty for the organization of different academic, administrative, extension related and extra cocurricular activities.

File Description	Documents
Paste link for additional information	<a href="https://www.vgcmandi.co.in/Vision_mission.aspx">https://www.vgcmandi.co.in/Vision_mission.aspx</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college administration is run taking all its members together. As usual, the head of the institution makes all the decisions in uniformity with the decision taken in the meeting with the members of the concerned committees. Two practices of decentralization and participative management for the session 2020-21 may be as follows:

1. IQAC of the institute comprises of some senior faculty members with Principal as the head of the committee. This cell is one of the finest examples of decentralized and participative practices executed by the institute. In the year 2020-21, IQAC took some very important decision. It was decided in the IQAC meeting that the Conference Room No. 208 will be converted into Virtual Classroom to enable the institute to interact with the adjoining colleges that have the same facility with them. It was also decided that the no. of computers in the computer section of the library with internet facility. It was also decided that more extension activities would be incorporated in the coming session with the cooperation of Municipal Committee, OSA and PTA. The members of IQAC suggested to keep a register to maintain the records of Refreshers/Orientation Programmes done by the faculty members. It was proposed by the IQAC members to upgrade internets in campus to increase the net speed. It was proposed by the members in one of the meetings of IQAC to maintain a control register for any type of purchase in college. Similarly, it was also proposed to prepare excel sheets for books purchased in library so that an authentic record may be kept. Once IQAC has made the proposals,



the issues will be raised in the concerned committees and will be resolved as per the availability of the resources. 2. Another very important committee that is also a remarkable specimen of participative management of the institute is the Sports Committee. It's a point worth mentioning here that for the institute has only one Assistant Professor in the Department of Physical Education. Still the students get equal opportunity to expose themselves to any sports activity they are interested in. The credit goes to a list of Associate/Assistant Professors of different streams who are a part of the Sports Co-ordination Committee and who are always ready to organize any Inter-class or Inter-college Sports activity in the institute. These Assoc./Asst. professors are also made Event Incharges of various sports and are liable to take these teams to the competitions at different colleges of the State. in the year 2020-21 as many as 91 athletes/sportspersons (male as well as female) have bagged different prizes/medals.

File Description	Documents
Paste link for additional information	<a href="https://www.vgcmandi.co.in/">https://www.vgcmandi.co.in/</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Strategy Type Details Curriculum Development** College follows curricula of affiliating university i.e. Himachal Pradesh University. However some college associate professors are members of Himachal Pradesh university Curriculum development committee. Teaching and Learning Keeping in mind that ICTs help expand access to education, motivate to learn, facilitates the acquisition of basic skills, and can transform the learning environment thus help improving the quality of education, Principal promoted the extensive use of ICT. Examination and Evaluation College conducts midterm exams/ house exams (which contributes 50 percent to internal assessment). Evaluated answer script are shown to students for transparency of evaluation and their mistakes are discussed to improve their question attempting skills. End semester/Final exams are conducted by university. University set the question paper, colleges conduct the examinations and for maintaining transparency and secrecy of evaluation of answer scripts university took back all the answer scripts from affiliated colleges and redistribute. During evaluation Head examiners keeps eye on sub examiners and randomly recheck the

evaluated answer scripts. Research and Development A number of assistant professors/ associate professors participated and presented research papers at various national/ international seminars/ workshops/ conferences. The college encourages the teachers to apply for Major/ Minor Research Projects, FIP etc. Space and necessary infrastructural support is provided for research work. College authority sanctions leave adjusts classes with flexi-timing and exempts from some other co- curricular activities. College authority also encourages attending National/International seminars/ Workshop/ Conference etc. The college has assisted in every possible way to promote research work in education. Library, ICT and Physical Infrastructure / Instrumentation The library has an Advisory Committee in the form of a library sub-committee which holds meeting at regular interval for supervising, advising, assessing needs and taking measures for overall development and smooth running of the library. Books are catalogued. Teaching faculty and students can directly select books from the stack room and issue them. Moderate sitting arrangements are maintained in the library for reading purpose. Some departments maintain seminar library for providing additional books to their students. Stock verification is done regularly. Pest Control measures are undertaken. Fire extinguishers are also kept in the library as a part of safety measures. Computers are installed in the library for cataloguing system and also to facilitate the activities in the library. Internet facility is also provided in the library. Data entry using SOUL 2.0 software has been started. Library has the subscription to UGC N-LIST, INFLIBNET library is connected with internet and has inflibnet facility Human Resource Management managed by Govt. of Himachal Pradesh time to time and as per requirement sent by the Principal of the college. The teachers council and staff council look after the affairs of the teaching and non-teaching staff jointly. Above all, there is a PTA Governing Body that manages and develops the human resource of the college in case of shortage of staff in emergency. The Principal keeps close contact with departments, office and library and assesses the man power. If any shortage found, then the PTA Governing Body is informed and necessary steps are taken for early recruitment. Because, sometimes Govt. takes time to fill up the vacancies.College administration encourages teachers to attend refresher courses/ orientation programs/ faculty development programs/conferences/workshops/seminars to reinforce and upgrade existing knowledge and skills. Industry Interaction / Collaboration College is running professional and vocational courses and student use to visit industries for training and we have collaboration Admission of Students Admission process starts in the third week of July every year. As

affiliating university has opted CBCS, Students are admitted to subjects of their choices purely on merit basis. Different committees are framed for scrutiny of application forms and preparation of merit lists. HP Government reservation rules and age relaxation rules are followed. Students use online banking for payment of fees.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our College is governed by Higher Education Department of Himachal Pradesh Government which has the responsibility to take care of all the colleges in the state of Himachal Pradesh . However, the administration of Vallabh Govt. College Mandi is the responsibility of the Principal who is directly accountable to the Department of Higher education. The Principal is involved in overlooking the implementation of plans of the College. He ensures that regular day to day operations are properly conducted, through feedback from conveners', teaching and non-teaching staff. The Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically. Committees for curricular activities The committees are formed at the beginning of the year and are assigned the tasks according to the institutional plans, for the curricular activities that enhance overall development of students. Administrative Committees [Examinations, Scholarships, Purchase, Discipline, Sports, Admissions, Library, etc.] For the smooth conduct of all administrative activities according to requirements of academic bodies and government rules, there are committees headed by senior faculty to guide the function.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Link to Organogram of the institution webpage	<a href="https://www.vgcmandi.co.in/Affiliation_acc_reditation.aspx">https://www.vgcmandi.co.in/Affiliation_acc_reditation.aspx</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Being the Government college, the Himachal Pradesh Government offers the following welfare schemes for all its employees. Summer and winter vacation to both teaching and non-teaching staff. The order is issued by the higher education department, which is strictly followed by the college. The government has provided Group Insurance scheme to the Staff (Teaching and Non -Teaching) of the College. This helps the staff at the times of need. Maternity (180 days) and paternity (15 days) leave. Provident fund for the employees of the college. Medical Insurance facility for the employees of the college. Casual leave of 15 days for the employes.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

Nil

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

##### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty Following the UGC regulation 2010 and amendments thereof, the institution monitors appraisal system through submitting of APR (Annual Progress Report) of the teaching staff. The APR reflects the details of



refresher / orientation course/ workshops etc that the teacher attended during a particular period as it is deemed mandatory for promoting in next grade. The stock of teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of clock works in a week are computed. Due consideration is given to the evaluation of innovation for special contribution made by the teacher. The involvement in the welfare of students and community work is given due weightage for monitoring performance. During appraisal the teacher is given opportunity to pen down any special achievement made by him in the field of his subject, that can upgrade his overall performance. Teacher is given opportunity to note down the difficulties that he is facing while discharging his assignment. Not only this, his valuable suggestion/ measures are also sought for evaluating his observation for the betterment of Institution. The principal then grades the teachers on the overall report and recommends higher authorities for further necessary action. The APR's are sought at every step of up gradation / next promotion. Performance Appraisal for non-teaching faculty The appointment is made through the Government of Himachal Pradesh and after joining the department as per service rules Departmental Promotion Committee (DPC) is being conducted after every 3 years. The principal concerned is being asked to give report (Annual Progress Report of last 3 years) where in the general performance, conduct, handwriting and character is being evaluated and appraised. The complaint of the involvement in any unpleasant activity, if any, is also being reflected

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by the Vallabh govt college Mandi. The college undergoes an external audit conducted by higher education department and AG office. They verify and confirm all finance related document. Report of audit is submitted to higher education



department and AG office. In case of query, documents are sent to college for clarification. All the process in the college is strictly monitored by the principal. The copies of the audit are also preserved in the college for records.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

There is no special budget provided for the Infrastructure. College may send proposals for sanction of funds from Government. The college utilizes its own resources like A/F, PTA fund etc. for maintaining various facilities. A detailed prospectus is published and provided to the students, which is about admission process, fee structure, the subjects offered, rules and regulations of the college for academics, sports and cocurricular activities. With the commencement of new academic session, the department wise time table and other notices regarding teaching and cocurricular activities are displayed time to time at various notice boards to inform the students about their classrooms/laboratories and various activities like sports, NCC, NCC, Rovers and rangers etc. In order to assist students various extension counters like post office, Bus Pass counter and first aid center are functioning in the campus. We also provide banking facility to students as well

as staff through SBI College Branch in the campus. Various students redressal cells such as Anti Ragging Committee, sexual harassment cell, Career Guidance, and Counseling Cell are also functional in the college. The helpline numbers of various committees are displayed at various location of the campus.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by The IQAC of the institution are as under:

All the faculty members are encouraged and supported to participate in Orientation, refresher courses, Workshops, Seminars and conferences related to the teacher-learning process and research.

Teachers with Ph.D are also encouraged and motivated to act as research guides for the research scholars.

Teachers are also supported and encouraged to participate in examination evaluation processes.

The poor and needy students are provided with financial aid out of the college local fund and the affiliated university does not charge any examination fee to the orphan and disabled students.

The college administration provides the transport facility to the needy students at lowest possible bus fare.

The IQAC also provides guidelines, internet access and

verification processes for the students to get the post- Matric scholarships. National Scholarship Portal .

The college also provides platform for the students to participate in Intra- College and Inter -College level debates, competitions, seminars etc.

Several skill enhancement ability courses have been introduced for various subjects and students are free to choose any one as per their will in the respective stream.

College has started new courses in music and catering technology.

Regular meetings of IQAC are conducted under the chairmanship of worthy Principal with the fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of curriculum.

All the teachers are encouraged to use audio-visual teaching aids, charts, models etc. for effective teaching-learning processes. Almost all the laboratories are provided with charts, models etc for effective teaching- learning process. LCD's are installed in all the classrooms of the college.

File Description	Documents
Paste link for additional information	<a href="https://www.vgcmandi.co.in/NAAC.aspx#">https://www.vgcmandi.co.in/NAAC.aspx#</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews it's teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of activities of IQAC in this regard are:

1.Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual

quality of teaching learning process. The students feedback is conducted as per the following norms:

a. All the students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual picture is ascertained.

b. After evaluating the feedback

from students, the teacher if evaluated with low performance is instructed accordingly.

c. The whole process is being operated through IQAC and no other faculty member is involved at any stage.

2. Academic monitoring: The academic monitoring committee conducts regular visit to the classes regarding the regularity and punctuality of class work. The Principal is informed on daily basis.

3. Remedial Classes: The teachers conduct remedial classes and revision for the students wherever needed.

4. Syllabus Monitoring: The worthy principal (chairman IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the quantum syllabus completed, so that the prescribed syllabus is completed within stipulated time.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.vgcmandi.co.in/NAAC.aspx">https://www.vgcmandi.co.in/NAAC.aspx</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution shows gender sensitivity in providing facilities such as:

##### 1.Safety and Security

The Institute believes in gender equality and makes effort towards Gender sensitization. It believes that educated girls are an asset not only for the college and family but also for the whole society. The sensitivity towards the girl students at this institute is carried as follows: 1.Safety and security Women cell is led by a senior, confident and caring female teaching member. It is a good and healthy sign of academic work place that no pronounced complaint has been lodged by any girl student. Various moral and religious lectures from time to time, by scholars play a pivotal role in controlling any type of deviant behaviour. .

Counselling: The female teaching faculty in particular are advised to counsel girl students in class, library, common room (wherever it suits) to educate about sexual harassment either collectively or individually, as suits the situation. The teachers are further instructed to counsel in cordial and cooperative manner so that senses of belonging and loving care prevail among the student community. For personal hygiene awareness, medical lady doctors, gynaecologist are often invited to interact with students in assembly, where only female faculty members remain present. A good result of one to one talk, questioning, discussing comes to

surface, demystifying the doubts in mental horizon of girl students. There is no report of ragging in the campus as it seems that the concept of ragging is completely erased from the minds of students. The ragging now is deemed historical and archived practice.

**Common Room:** The college has a common room where first aid facility is provided at hand. The college provides basic medical aid, necessary for girl students. Medical aid is provided free of cost.

File Description	Documents
Annual gender sensitization action plan	<a href="#">Nil</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.vgcmandi.co.in/Women_cell.aspx">https://www.vgcmandi.co.in/Women_cell.aspx</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid waste management** For collecting the solid waste from nook and corner of the campus substantial number of dustbins are installed. Most of the waste collected is biodegradable. The minimal amount of non-biodegradable is mostly burnt in pits. The biodegradable portion too is dumped in pits for decomposition over time. The solid biodegradable waste collected from the college campus after use of lawn mower and bush cutter is collected and

dumped for decomposition to be used as a source of bio fertilizer. During the autumn season a large quantity of fallen dry leaves are collected and dumped to decompose for manure. Liquid waste All the liquid waste from washroom, bathroom is collected into soakage pits through systematic drainage. Zero present leakage of waste water is ensured.

**E- Waste management** The college has minimum e-waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting  
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

D. Any 1 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping



File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio economic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. Commemorative days like Women's day, Yoga day also promote tolerance and harmony. Institute has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students and employees are sensitized about the constitutional obligations: values, rights, duties and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.vgcmandi.co.in/gallerydetail.aspx?catg=N.S.S.%20Activities%20(2020-2021)%5B2020-21%5D">https://www.vgcmandi.co.in/gallerydetail.aspx?catg=N.S.S.%20Activities%20(2020-2021)%5B2020-21%5D</a>
Any other relevant information	<a href="#">Nil</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**The Institution organizes and celebrates a number of national and international days**

**Republic day - A program is organized celebrating the Republic day**

**Bhasha Divas -Celebration of International Mother Tongue Day - Intercollege competitions are organized prior to the day and is commemorated by an invited talk by an Honorable guest. A debate is organized by Students every year on this day on any social issue.**

Women's day celebration- 8th March each year is celebrated by various programmes on women empowerment by NCC & NSS

Earth Day- 22nd April is celebrated as Earth Day by planting saplings by students NCC in various areas of the city.

World Environment Day- 5th June- various programmes are organized by students through social outreach committees spreading environmental concern and consciousness.

Independence Day-A program is organized to celebrate India's Independence day through reliving our past and paying tribute to the heroes who laid their lives for their motherland.

Teachers Day- students organize programmes for the teachers to celebrate the Birth anniversary of Dr.Sarvepalli Radhakrishnan.

Hindi Diwas (to commemorate the adoption of Hindi in devanagri script) - Various competition along with a special lecture is organized Rastrbhasha

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The Institution adopts a number of good practices among which the two best practices which has been its integral part include:

1. The use of ICT: the Institution has been one of the pioneers to introduce ICT for regular operations of the college in its neighbourhood. ICT has been put to regular use in academic as well as all administrative activities of the Institution. Regular upgradation of ICT infrastructure is a regular feature for the institution ensuring the best outcome for all the stakeholders.

**2. The Social Outreach Activities:** Social outreach activities have been a priority for the Institution since its inception as it was build on the values of Mahatma Gandhi. There are Three social outreach units in the institution which keep no stone unturned to reach out to all the possible sections of the society where service is rendered with empathy and enthusiasm.

These best practices are highlighted in the institutional website in order to spread the message among it's stakeholder's about the values that it upholds

File Description	Documents
Best practices in the Institutional website	<a href="https://www.vgcmandi.co.in/NAAC.aspx">https://www.vgcmandi.co.in/NAAC.aspx</a>
Any other relevant information	<a href="https://www.vgcmandi.co.in/">https://www.vgcmandi.co.in/</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution has taken care of these blessings by showing zero tolerance towards environmental pollution. This fragile and ecologically sensitive ecosystem is being nurtured properly by the institution and has gained distinctiveness in terms of waste management. There are three types of wastes produced in our campus liquid, solid and e-waste. Liquid waste is produced from washrooms and science laboratories which is being drained through underground sewer system and is finally disposed of in an underground pit without touching the level of water table. E-waste is not being produced on daily basis and the waste quantity is very less, whosoever if produced in the form of discarded computers, batteries, CPUs etc. are being auctioned to the outsider vendor. Non-biodegradable solid waste like plastics, polythene bags, junk food parcels are totally banned inside the campus.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Himachal Pradesh University and the Board of Studies of the university frames the curriculum for all the affiliated colleges. Vallabh Government College delivers the framed curriculum. Changes in the curriculum are made by the Board of Studies Himachal Pradesh University according to the needs of the changing times. The college faculty is well qualified and efficient to implement the curriculum. The college too has representatives in the University Board of Studies. The college makes the curriculum available on its website, which is also available on university website. The college gives details of the courses being taught in the college prospectus. To ensure effective curriculum delivery, the recommendations of the Board of Studies are strictly followed. The college also follows an academic calendar framed by Himachal Pradesh University. The college Time Table is prepared in consultation with the faculty members of different departments. It is framed adhering to the prescribed hours of Lectures, Practicals and Tutorials. Academic session starts with the admission process. Students choose their specific courses from the prescribed courses. Many methods have been used to make curriculum delivery effective, for example the use of smart classrooms to render lectures, student presentations, quizzes and seminars of various departments to motivate students to understand every aspect of their subjects. Meetings are conducted to discuss the curriculum to implement and focus on coverage of syllabus, exams to be conducted and internal assessment uploading. Various activities are organised without disturbing the teaching schedule. The teachers use facilities like laboratories (Physics, Chemistry, Botany, Zoology, IT, Language, Music, Geography, Psychology, Applied Art, Sculpture), library (books and journals) and audio-visual aids for effective delivery of the curriculum. Meetings of the Head of Departments are convened from time to time to check the progress in implementation of the curriculum. Mid-term tests are conducted for all classes and evaluated scripts with feedback are shown to the students. Classroom Seminars are conducted in both UG and PG classes. Students are encouraged to



participate actively in these seminars. Multiple assignments are given to students for internal assessment. Students who fail to submit assignments or take part in classroom seminars are counselled by the teachers individually and are given a chance to improve the score. In order to ensure holistic development of students, the students are encouraged to participate in co-curricular and extra-curricular activities in and outside the college. Those students involved in sports and co-curricular activities are also given a chance to appear in the second round test and defaulter students are asked to submit extra assignments. Faculty ensures that 75% of the syllabus is covered prior to Mid Term Test. Suggestions are asked in order to implement curriculum more effectively through interaction with PTA. The college offers participation in NCC, NSS, Rovers and Rangers, Eco Club, Red Ribbon Club, Red Cross Club, Gender Champions, Sports, and cultural activities. Weightage in attendance and admission is given for such participation in accordance with the norms of the university.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://www.vgcmandi.co.in/Infrastructure.aspx">https://www.vgcmandi.co.in/Infrastructure.aspx</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Vallabh Government College is affiliated to Himachal Pradesh University, Shimla. Academic calendar is prepared by Directorate of Higher Education Himachal Pradesh in consultation with H P University Shimla and is implemented as such. Sports and cultural activity Calendar is prepared by H P University in consultation with all affiliated colleges of University. Calendars are reviewed carefully before the schedule is displayed on the notice board for the students. Students are notified about the examination schedule, scholarships, admission in the college, admission in the hostels, based upon the merit list and reservation roster. The schedule of many other activities are decided by the college itself like CSCA oath taking ceremony, Freshers party, Annual Athletic meet, NSS camp and Annual Prize Distribution Function.



File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.vgcmandi.co.in/Academic_calendar.aspx">https://www.vgcmandi.co.in/Academic_calendar.aspx</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**31**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

Nil

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

Nil

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Courses offered in the college integrate issues related to gender, environment and sustainability, human values and professional ethics. Issues related with environment and sustainability are integrated into courses of Environmental studies, Zoology, Botany, Geography and History. Courses that teach human values in its curricula are Political science, Commerce, English, History, Education. Professional ethics are integrated in the courses of English, Commerce and Education subjects offers a separate skill course in Gender sensitization. Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curricular and Extra curricular Activities also. N.S.S.NCC,Rover Ranger promotes environmental protection through tree plantation and other

sustainable development programs. Every year N.S.S., NCC and Rover Ranger units undertake a host of activities in the nearby vicinity and in the adopted Town/Area. N.S.S. NCC and Rover Ranger units organize various environment related programs including tree plantation, village/Town cleanliness, cleaning of rivers, plastic free drive, poster competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability. World Earth Day, World Forest day, World Environment Day, N.S.S. Day, NCC Day, etc are organized in the college every year. The college has taken active participation in Swachh Bharat Summer Internship (SBSI) Abhiyan and Swachhta Pakhwada Programmes started by the government. The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under N. S. S., N.C.C., Rover Ranger, SVEEP, and Arts, Commerce science departments help to inculcate human values among students. National festivals like Independence Day and Republic Day celebration serve as a platform to enliven patriotic and moral values. Different social activities have been initiated by the college like Voter's Awareness Program, Road Safety Campaign, Blood Donation camps, etc are organized from time to time. Major gender issues are focused and addressed through different activities in the college

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

55

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

55

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	<a href="https://www.vgcmandi.co.in/AQAR_reports.aspx#">https://www.vgcmandi.co.in/AQAR_reports.aspx#</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.vgcmandi.co.in/NAAC.aspx#">https://www.vgcmandi.co.in/NAAC.aspx#</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

6390

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2027

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college admits students from various socio-economic backgrounds. The college conducts every possible measure to assess the learning levels of its students. The students are counselled, guided and oriented at the time of admission to make them aware about the course, mode of internal assessment, external assessment, curricular and co- curricular activities, rules and regulations of the institution as well as facilities available in the college. The list of courses, curricular and co-curricular activities, rules and regulations, facilities available etc are also published in the college prospectus which is provided to the students before the beginning of academic sessions. At the beginning of each course teachers assess the learning levels of the students in the class, their knowledge about the course and accordingly special programmes for advanced learners and slow learners are planned. Remedial and extra classes are conducted for advanced and slow learners. After the completion of syllabus, subject classes are also repeated for slow learners and late admissions. In the CBCS system, students are required to select course subjects based on their core competence, aptitude and skills. The teachers from all departments counsel the students regarding the scope of different courses being offered as well as provide guidance in relation to the student's aptitude and competence. Opportunity is also given to the students for changing their options if they are not able to cope with the courses they selected. Teachers remain available in college to clear the doubts and counsel the students even on a one to one basis. Advanced learners are encouraged to become class mentors. Extension lectures and exposure visits to different colleges, industrial units, power projects, archeological sites, diversity rich areas, geographical sites etc and universities are regularly conducted.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
6390	98

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Vallabh Govt. College Mandi always encourage student-centric learning through various methods such as brain storming group discussions, quiz competitions, presentations and project work in participative learning and problem solving methodologies. Regular participative activities viz., group discussions, projects, field visits, educational tours, seminars, extension lectures are organized in the college and the students actively participate in these activities within and outside the college. Students are given individual projects and class assignments for focusing on self study and to encourage independent learning. Different student support systems are available in the college like Library, Computer Lab, Reading Room, ICT based classrooms (Smart Classrooms). Students are trained for Basic Life skills such as First Aid, Self Defence, Swacch Bharat Summer Internships, and Personal Hygiene and Sanitation. Beyond the classroom, college gives high importance to all-round development of students through extra-curricular, curricular and field based activities. The objective of student centred activities outside the classroom is to engage students as much as possible in learning procedures that require more than reading or viewing the material. Students are taken for study tours to the sites of interest in order to get familiar with the field/natural conditions. These activities play an integral role in allowing a switch over from absorption of information while learning during academic sessions and creating a safe



space to relax, interact, collaborate, think out of the box, nurture their talents and leadership capabilities. To increase the concentration in various activities, the college has framed many committees and clubs including the Cultural Committee, Sports Committee, Canteen Committee, Career counselling cell, the Debate Committee and Red ribbon club. Both intra and inter-college sports competitions are organized, where students exhibit talent in variety of games, to foster spirit of togetherness and leadership. In order to inculcate human values, ethics and social responsibility, students are encouraged to participate in activities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="#">Nil</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT technology to improve the teaching and learning process. Different software's available online is integrated with teacher's explanation and students are encouraged to learn and practice through interactive activities. LCD projectors, computer/laptops/tablet systems are used in the classrooms. You- Tube, E- mails, Whats App group, Telegram, Zoom and Google classrooms, College website are used as platforms to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. These applications are also used to provide online education during the covid-19 situation. High Speed Internet facility is also available in the campus for the students and staff. The library also provides access to computers and online journals freely available in public domain and also to journals subscribed on the advice of faculty and facilitates downloads. Xeroxing facility is also available in the library. Hostels are also equipped with computer labs and Wi-Fi facility to encourage learning. Syllabus and study materials are also made available on the college website and the website of the affiliating university. Student attendance, feedback are also received online from the students and faculty members.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

97

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

98

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

47

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

98

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Inter assessments and internal practical tests are conducted at appropriate time with respect to calendar of examinations fixed by the Himachal Pradesh University Shimla. Date sheets and notifications of Internal assessment is circulated in classrooms, displayed on notice boards and uploaded on official website of the college. The teachers help students in grasping the correct essence of the questions asked, wherever such an inquiry is raised. If any tabulation error is found or is communicated, necessary corrections are duly made by the concerned and correct information is passed to the university accordingly. Due care and track is mentioned till completion of assignments.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="#">Nil</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Most of the grievances related to the examination are received after declaration of results by the Himachal Pradesh University Shimla. The errors in their results like marks of the internal assessment, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the convener examination committee. Each and every superintendent and staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. Where ever deemed necessary, the relevant documents/testimonials are submitted through the candidate personally or through their parents to Coordinator Examination for speedy Redressal of the issue. The close and continuous communication is maintained by the Coordinator Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any. As per internal practical tests are concerned, if any student pin points any academic discrepancy viz a conduct of tests, the concerned teachers wholeheartedly show their concern and attention is given to the student grievances.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="#">Nil</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institute has well defined learning outcomes. The vision and mission of the institution emphasizes on promoting value education through motivated trained faculty to prepare the students to accept the challenges of globalization. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses, which includes following;

Hard Copy of syllabi and course/programme Outcomes are available in the respective departments for ready reference to the teachers and students. Copy of Curriculum and Outcomes of Programs and Courses are also uploaded on the college website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.vgcmandi.co.in/Program_outcomes.aspx">https://www.vgcmandi.co.in/Program_outcomes.aspx</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has a systematic process of collecting and evaluating data on programme and course outcomes, for which the assessment includes the following; Assessment for the course-level is done via continuous assessment having a particular weightage depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation is rigorous. It is done by adjoining the marks acquired by the students to their corresponding Course Outcomes. Besides, weightage for the end Examination (written examination /lab examination) depending upon course type is also used for the process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.vgcmandi.co.in/Program_outcomes.aspx">https://www.vgcmandi.co.in/Program_outcomes.aspx</a>

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1619

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="#">Nil</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://docs.google.com/forms/d/1oWWk45jNAWmYfCYflrwM5hZbFbbJrQaV4mqYTE5dqIM/edit?chromeless=1#responses>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

Nil

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

**Nil**

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Supporting document from Funding Agency	<b>No File Uploaded</b>
Paste link to funding agency website	<a href="#">Nil</a>

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College regularly conduct the extension activities in the Mandi Town and villages, adopted Town/villages and weaker sections of the societies. These programmes aims to connect the Higher Education Institutions with the society. This will transform the outlook of the students and inculcate leadership qualities in the youth. They will prove good administrators, good humans with good moral behaviour and responsible citizens in future. Such citizens help in Nation building. At the same time the needs of the society and the needs of the downtrodden sections are fulfilled. The NSS units could not conduct the activities as where planned, due to pandemic, but some extension activities conducted in the academic year 2020 are as under;



1. During the peak pandemic period (March–August 2020), District administration Mandi, was facilitated by the College administration by providing Accommodation for Covid patients. Two of our buildings, Boys hostel and a lecture Hall were used as Covid isolation centers Dr. Chaman Lal Flying officer NCC, facilitated this process. The covid centres were provided all the facilities Viz. Electricity, Genset etc.

2. Our college was Covid testing and monitoring centre for travelers. Our team facilitated the Administration during Covid pandemic 2020.

3. The volunteers of the college NSS units disseminated awareness regarding the covid-19 pandemic in most of the Town/villages. Posters were pasted on public places where people were given information related to SOPs, use of masks etc. Our volunteers distributed the masks among the masses to motivate and encourage them for following the Covid protocol.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">Nil</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

Nil

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

**Nil**

File Description	Documents
URL to the research page on HEI website	<a href="#">Nil</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

**1**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

**4**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institute celebrates national commemorative days like National Unity Day, Constitution Day, AIDS Day, World Blood Donor Day, World Red Cross Day, World Heart Day, International Yoga Day, Kargil Vijay Diwas, Republic Day and Independence day.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1128

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

Nil

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

Nil

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a policy for the creation and enhancement of infrastructure in order to promote a good teaching learning environment, according to its vision and Strategic Objectives. The institute ensures adequate availability and optimal utilization of physical infrastructure in order to create an environment of excellence in education through technologically innovative educational tools. At the beginning of the academic year need assessment for replacement /up-gradation/addition of the existing infrastructure is carried out based on the suggestions from Heads of the departments and the Advisory Committee after reviewing course requirements, computer-student ratio, working condition of the existing equipment. The Time Table committee plans ahead for all requirements regarding the availability class rooms/labs classrooms, laboratories, furniture and other equipment's. whenever need arises to augment infrastructure in terms of classroom, laboratory books etc., DPR'S are submitted to the higher education department for allotment of funds and execution of work thereof. Distinguished features of the College include the following; The college ensures optimal utilization of the resources by encouraging innovative teaching learning practices like use of

power point presentations, LCD projectors, smart boards etc. Regular workshops/awareness programs/training programs are conducted for optimal deployment of infrastructure and utilization of modern technology. For science stream, utilization of infrastructure is ensured through appointment of adequate and well qualified and experienced lab technicians. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct co-curricular activities/extra-curricular activities, parent teacher meetings, Campus Recruitment Training classes etc. On Sundays the class rooms are used for carrying out counselling of IGNOU . It is used as an examination centre for college internal and external examinations as well as for other universities like IGNOU, etc. The college has upgraded IT infrastructure in view of the recent developments and change in technology to meet the teaching - learning requirements.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.vgcmandi.co.in/">https://www.vgcmandi.co.in/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution utilizes its resources to provide an environment to its students where they are encouraged to pamper in sports and extracurricular activities. This ensures a holistic development and an all-rounded personality. Students are trained in sports under the guidance of a qualified and specialized Physical Educational Instructor. Systematic training and encouragement is provided to those students who show extraordinary skills in different sports. These students are selected through selection trials. They are trained and encouraged to participate in various level of competition including intra college events, inter-university events, National events and international events. Intra-college events are also organized by the college to encourage students to participate. Track suits and all sporting gear are provided to the students for major/minor events. All the Participants are awarded with participation certificates. Winner and runners-up teams are duly rewarded by trophies. Yoga class/awareness

**Programme:** Although the college doesn't have an established Yoga Centre but Yoga Day is celebrated every year and this year a one day yoga awareness Programme was conducted for the faculty and students by expert yoga trainers. Separate trainers were present on the occasion both for ladies and gents. One male trainer and one female trainer.

**Cultural activities:** The college believes in all-round development of its students. It constantly encourages them to take part in extracurricular activities to spark their interests and cultivate leadership qualities as well as team spirit. Every year the college cultural programs to make this happen. An Auditorium with a capacity of four hundred students is used for conducting different types of cultural programs

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">Nil</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.vgcmandi.co.in/Smart_classroom.aspx">https://www.vgcmandi.co.in/Smart_classroom.aspx</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1075302



File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software Nature of automation (fully or partially) Version Year of automation SOUL Partially 2.0.0.14 2015

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://www.vgcmandi.co.in/Infrastructure.aspx">https://www.vgcmandi.co.in/Infrastructure.aspx</a>

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

400

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college IT infrastructure was upgraded when special financial assistance was accorded to the college in 2018. The interactive board, LCD Projector, Printers, high configuration PCs were installed in the college. Smart classrooms equipped with interactive board, LCD projector, Digital Podium with inbuilt system, microphone system and speakers were installed. The whole college has been made wi-fi enabled after BSNL telecommunication installed high speed internet facility in the college in 2018. College is also availing the lease line internet facility from BSNL.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.vgcmandi.co.in/Smart_classroom.aspx">https://www.vgcmandi.co.in/Smart_classroom.aspx</a>

**4.3.2 - Number of Computers****140**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution****B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	<b>No File Uploaded</b>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****1324270**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<b>No File Uploaded</b>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Institutional mechanisms for maintenance and up gradation of the physical infrastructure, academic and sport facilities, and equipment's are as under: Building Infrastructure: Being fully**

government institution, a constant effort is made to provide safe and secure space for equipment's and tools. There is a college development and construction committee to look after the maintenance, repair and constructional work related to the building. Construction, repair and maintenance of the main building and physical infrastructure like water facility, power supply and maintenance of campus is looked after by this committee. All work is done through E-tender system by the government agencies as per norms. The maintenance and up gradation work related to construction and electricity, government agencies like HPPWD, etc supervise the work done by the contractors. The minor faults related to the electricity and repairing of building are attended and repaired by the college electrician, hired technician, carpenters etc. For the maintenance of toilets and service areas local fund college sweepers have been engaged for cleaning the toilets, washrooms, and buildings. Laboratory Equipment's and machines: Every department maintains stock registers for keeping the list of chemicals, glassware, equipment's and other instruments used in laboratory. Maintains consumption register regularly to keep account of the used material and non-functional glassware, miscellaneous items etc. Physical verification of laboratory equipment's and machines is carried out to record the functional and non functional equipment's from time to time. The minor faults of laboratory equipment's (if any) are attended and repaired by the concerned department staff or hired technician whenever necessary. Computer and IT infrastructure: Maintain stock register and dead stock register regularly to keep record of the functional and non-functional items. Maintenance and up gradation is looked after at departmental level (Computer Application and BCA) and concerned technicians are hired whenever necessary. Furniture related items: There is a college development and construction committee which looks after the maintenance and minor repair work of the furniture and fixtures and other physical infrastructure. The committee brings the requirements regarding minor repair work into the notice of the worthy principal and certifies after the work is completed. The funds for the same are utilized out of local fund.

**Maintenance of Library Materials:** Accession and withdrawal dead stock registers are regularly maintained to keep the record of updated and dead stock accessions. The college also engages local fund employees for dusting and cleaning the library materials.

**Sports Equipment's:** The sports department regularly maintains the stock register for the equipment's and materials related to the sports. The dead stock register is also maintained to keep record of functional/ working and non-functional items.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.vgcmandi.co.in/Infrastructure.aspx">https://www.vgcmandi.co.in/Infrastructure.aspx</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

67

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**D. 1 of the above**

File Description	Documents
Link to Institutional website	<a href="https://www.vgcmandi.co.in/gallery.aspx">https://www.vgcmandi.co.in/gallery.aspx</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**200**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**200**

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**B. Any 3 of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

Nil

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

24



File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

Nil

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college encourages students to have student representative for every semester in arts, medical , non-Medical, B.Com and BCA,BBA,B.Voc. streams. These representatives act as bridge between principal and students. The student representatives put the grievances of students (if any) to the principal, who orders the convener of Respective committee to handle that in a nice way. The percentage of completion of syllabus sought by the HP University Shimla before commencement of examination is verified from these students representatives before passing to university authorities. Most of teachers try to convey their message to other students via these representatives so that they learn leadership skills besides excelling in academics.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

Nil

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni are the mirror/replica of any institution thereby its apotheosis also depends upon the active engagement and assistance of the Alumni. This college have its own registered active alumni association named OLD STUDENT ASSOCIATION as per current documentation it has a directory containing 401 members.

File Description	Documents
Paste link for additional information	<a href="https://www.vgcmandi.co.in/alumini.aspx">https://www.vgcmandi.co.in/alumini.aspx</a>
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In order to ensure decentralized governance and smooth conduct

of college, the Principal gives autonomy to conveners of different committees. The principal in consultation with advisory committee nominates different committees for planning and implementation of different academic, students and administration related policies. Faculty members are given responsibilities in various committees and cells to ensure exposure of duties for their academic and administrative development. Following are the different committees for the session 201819. Anti ragging committee, Student grievance redressal cell, SPARSH, book bank committee, form attestation committee, bus pass attestation committee, Leave sanctioning Authority, Identity card attestation committee, career counselling and placement cell, scholarship/fee concession committee, RUSA affairs committee, CSCA advisory committee, campus beautification and development committee, house examination committee, UGC affairs committee etc. Students are also empowered to play important role in the development and activities. Every year college nominates College Students Central Association (CSCA) which includes President, vicepresident, secretary, joint secretary, department representatives, class representatives, sports and cultural representatives. PTA and selffinance committee members valuable suggestions/ideas are always welcomed and implemented for the betterment of college. The participative management policy is used by college to improve (1) the effectiveness in implementation of policies/procedures, rules and regulations, (2) efficiency of faculty members and (3) cohesiveness in head of the institution, teaching, nonteaching staff and students. The Principal, advisory committee and IQAC frames the policies, guidelines, rules and regulations pertaining to all activities of institution related to students, teaching and nonteaching staff. Students and nonteaching staff extend their services to Principal and faculty for the organization of different academic, administrative, extension related and extra cocurricular activities.

File Description	Documents
Paste link for additional information	<a href="https://www.vgcmandi.co.in/Vision_mission.aspx">https://www.vgcmandi.co.in/Vision_mission.aspx</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college administration is run taking all its members together. As usual, the head of the institution makes all the decisions in uniformity with the decision taken in the meeting with the members of the concerned committees. Two practices of decentralization and participative management for the session 2020-21 may be as follows: 1. IQAC of the institute comprises of some senior faculty members with Principal as the head of the committee. This cell is one of the finest examples of decentralized and participative practices executed by the institute. In the year 2020-21, IQAC took some very important decision. It was decided in the IQAC meeting that the Conference Room No. 208 will be converted into Virtual Class room to enable the institute to interact with the adjoining colleges that have the same facility with them. It was also decided that the no. of computers in the computer section of the library with internet facility. It was also decided that more extension activities would be incorporated in the coming session with the cooperation of Municipal Committee, OSA and PTA. The members of IQAC suggested to keep a register to maintain the records of Refreshers/Orientation Programmes done by the faculty members. It was proposed by the IQAC members to upgrade internets in campus to increase the net speed. It was proposed by the members in one of the meetings of IQAC to maintain a control register for any type of purchase in college. Similarly, it was also proposed to prepare excel sheets for books purchased in library so that an authentic record may be kept. Once IQAC has made the proposals, the issues will be raised in the concerned committees and will be resolved as per the availability of the resources. 2. Another very important committee that is also a remarkable specimen of participative management of the institute is the Sports Committee. It's a point worth mentioning here that for the institute has only one Assistant Professor in the Department of Physical Education. Still the students get equal opportunity to expose themselves to any sports activity they are interested in. The credit goes to a list of Associate/Assistant Professors of different streams who are a part of the Sports Co-ordination Committee and who are always ready to organize any Inter-class or Inter-college Sports activity in the institute. These Assoc./Asst. professors are also made Event Incharges of various sports and are liable to take these teams to the competitions at different colleges of the State. In the year 2020-21 as many as 91 athletes/sportspersons (male as well as female) have bagged different prizes/medals.



File Description	Documents
Paste link for additional information	<a href="https://www.vgcmandi.co.in/">https://www.vgcmandi.co.in/</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategy Type Details Curriculum Development College follows curricula of affiliating university i.e. Himachal Pradesh University. However some college associate professors are members of Himachal Pradesh university Curriculum development committee. Teaching and Learning Keeping in mind that ICTs help expand access to education, motivate to learn, facilitates the acquisition of basic skills, and can transform the learning environment thus help improving the quality of education, Principal promoted the extensive use of ICT. Examination and Evaluation College conducts midterm exams/ house exams (which contributes 50 percent to internal assessment). Evaluated answer script are shown to students for transparency of evaluation and their mistakes are discussed to improve their question attempting skills. End semester/Final exams are conducted by university. University set the question paper, colleges conduct the examinations and for maintaining transparency and secrecy of evaluation of answer scripts university took back all the answer scripts from affiliated colleges and redistribute. During evaluation Head examiners keeps eye on sub examiners and randomly recheck the evaluated answer scripts. Research and Development A number of assistant professors/ associate professors participated and presented research papers at various national/ international seminars/ workshops/ conferences. The college encourages the teachers to apply for Major/ Minor Research Projects, FIP etc. Space and necessary infrastructural support is provided for research work. College authority sanctions leave adjusts classes with flexi-timing and exempts from some other co- curricular activities. College authority also encourages attending National/International seminars/ Workshop/ Conference etc. The college has assisted in every possible way to promote research work in education. Library, ICT and Physical Infrastructure / Instrumentation The library has an Advisory Committee in the form of a library sub-committee which holds meeting at regular interval for supervising, advising, assessing needs and taking

measures for overall development and smooth running of the library. Books are catalogued. Teaching faculty and students can directly select books from the stack room and issue them. Moderate sitting arrangements are maintained in the library for reading purpose. Some departments maintain seminar library for providing additional books to their students. Stock verification is done regularly. Pest Control measures are undertaken. Fire extinguishers are also kept in the library as a part of safety measures. Computers are installed in the library for cataloguing system and also to facilitate the activities in the library. Internet facility is also provided in the library. Data entry using SOUL 2.0 software has been started. Library has the subscription to UGC N-LIST, INFLIBNET library is connected with internet and has inflibnet facility Human Resource Management managed by Govt. of Himachal Pradesh time to time and as per requirement sent by the Principal of the college. The teachers council and staff council look after the affairs of the teaching and non-teaching staff jointly. Above all, there is a PTA Governing Body that manages and develops the human resource of the college in case of shortage of staff in emergency. The Principal keeps close contact with departments, office and library and assesses the man power. If any shortage found, then the PTA Governing Body is informed and necessary steps are taken for early recruitment. Because, sometimes Govt. takes time to fill up the vacancies. College administration encourages teachers to attend refresher courses/ orientation programs/ faculty development programs/conferences/workshops/seminars to reinforce and upgrade existing knowledge and skills. Industry Interaction / Collaboration College is running professional and vocational courses and student use to visit industries for training and we have collaboration Admission of Students Admission process starts in the third week of July every year. As affiliating university has opted CBCS, Students are admitted to subjects of their choices purely on merit basis. Different committees are framed for scrutiny of application forms and preparation of merit lists. HP Government reservation rules and age relaxation rules are followed. Students use online banking for payment of fees.



File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our College is governed by Higher Education Department of Himachal Pradesh Government which has the responsibility to take care of all the colleges in the state of Himachal Pradesh . However, the administration of Vallabh Govt. College Mandi is the responsibility of the Principal who is directly accountable to the Department of Higher education. Principal The Principal is involved in overlooking the implementation of plans of the College. He ensures that regular day to day operations are properly conducted, through feedback from conveners', teaching and non-teaching staff. Heads of Departments The Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically. Committees for curricular activities The committees are formed at the beginning of the year and are assigned the tasks according to the institutional plans, for the curricular activities that enhance overall development of students. Administrative Committees [Examinations, Scholarships, Purchase, Discipline, Sports, Admissions, Library, etc.] For the smooth conduct of all administrative activities according to requirements of academic bodies and government rules, there are committees headed by senior faculty to guide the function.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Link to Organogram of the institution webpage	<a href="https://www.vgcmandi.co.in/Affiliation_accreditation.aspx">https://www.vgcmandi.co.in/Affiliation_accreditation.aspx</a>
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in

A. All of the above

**areas of operation Administration Finance  
and Accounts Student Admission and  
Support Examination**

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Being the Government college, the Himachal Pradesh Government offers the following welfare schemes for all its employees. Summer and winter vacation to both teaching and non-teaching staff. The order is issued by the higher education department, which is strictly followed by the college. The government has provided Group Insurance scheme to the Staff (Teaching and Non-Teaching) of the College. This helps the staff at the times of need. Maternity (180 days) and paternity (15 days) leave. Provident fund for the employees of the college. ?Medical Insurance facility for the employees of the college. Casual leave of 15 days for the employees.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**Nil**

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

Nil

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty Following the UGC regulation 2010 and amendments thereof, the institution monitors appraisal system through submitting of APR (Annual Progress Report) of the teaching staff. The APR reflects the details of refresher / orientation course/ workshops etc that the teacher attended during a particular period as it is deemed mandatory for promoting in next grade. The stock of teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of clock works in a week are computed. Due consideration is given to the evaluation of innovation for special contribution made by the teacher. The involvement in the welfare of students and community work is given due weightage for monitoring performance. During appraisal the teacher is given opportunity to pen down any special achievement made by him in the field of his subject, that can upgrade his overall performance. Teacher is given opportunity to note down the difficulties that he is facing while discharging his assignment. Not only this, his valuable suggestion/ measures are also sought for evaluating his observation for the betterment of Institution. The principal then grades the teachers on the overall report and recommends higher authorities for further necessary action. The APR's are sought at every step of up gradation / next promotion. Performance Appraisal for non-teaching faculty The appointment is made through the Government of Himachal Pradesh and after joining the department as per service rules Departmental Promotion Committee (DPC) is being conducted after every 3 years. The principal concerned is being asked to give

report (Annual Progress Report of last 3 years) where in the general performance, conduct, handwriting and character is being evaluated and appraised. The complaint of the involvement in any unpleasant activity, if any, is also being reflected

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by the Vallabh govt college Mandi. The college undergoes an external audit conducted by higher education department and AG office. They verify and confirm all finance related document. Report of audit is submitted to higher education department and AG office. In case of query, documents are sent to college for clarification. All the process in the college is strictly monitored by the principal. The copies of the audit are also preserved in the college for records.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

There is no special budget provided for the Infrastructure. College may send proposals for sanction of funds from Government. The college utilizes its own resources like A/F, PTA fund etc. for maintaining various facilities. A detailed prospectus is published and provided to the students, which is about admission process, fee structure, the subjects offered, rules and regulations of the college for academics, sports and cocurricular activities. With the commencement of new academic session, the department wise time table and other notices regarding teaching and cocurricular activities are displayed time to time at various notice boards to inform the students about their classrooms/laboratories and various activities like sports, NCC, NCC, Rovers and rangers etc. In order to assist students various extension counters like post office, Bus Pass counter and first aid center are functioning in the campus. We also provide banking facility to students as well as staff through SBI College Branch in the campus. Various students redressal cells such as Anti Ragging Committee, sexual harassment cell, Career Guidance, and Counseling Cell are also functional in the college. The helpline numbers of various committees are displayed at various location of the campus.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes



In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by The IQAC of the institution are as under:

All the faculty members are encouraged and supported to participate in Orientation, refresher courses, Workshops, Seminars and conferences related to the teacher-learning process and research.

Teachers with Ph.D are also encouraged and motivated to act as research guides for the research scholars.

Teachers are also supported and encouraged to participate in examination evaluation processes.

The poor and needy students are provided with financial aid out of the college local fund and the affiliated university does not charge any examination fee to the orphan and disabled students.

The college administration provides the transport facility to the needy students at lowest possible bus fare.

The IQAC also provides guidelines, internet access and verification processes for the students to get the post-Matric scholarships. National Scholarship Portal .

The college also provides platform for the students to participate in Intra-College and Inter-College level debates, competitions, seminars etc.

Several skill enhancement ability courses have been introduced for various subjects and students are free to choose any one as per their will in the respective stream.

College has started new courses in music and catering technology.



Regular meetings of IQAC are conducted under the chairmanship of worthy Principal with the fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of curriculum.

All the teachers are encouraged to use audio-visual teaching aids, charts, models etc. for effective teaching-learning processes. Almost all the laboratories are provided with charts, models etc for effective teaching- learning process. LCD's are installed in all the classrooms of the college.

File Description	Documents
Paste link for additional information	<a href="https://www.vgcmandi.co.in/NAAC.aspx#">https://www.vgcmandi.co.in/NAAC.aspx#</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews it's teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of activities of IQAC in this regard are:

1.Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. The students feedback is conducted as per the following norms:

a. All the students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual picture is ascertained.

b. After evaluating the feedback

from students, the teacher if evaluated with low performance is instructed accordingly.

c. The whole process is being operated through IQAC and no other faculty member is involved at any stage.

**2. Academic monitoring:** The academic monitoring committee conducts regular visit to the classes regarding the regularity and punctuality of class work. The Principal is informed on daily basis.

**3. Remedial Classes:** The teachers conduct remedial classes and revision for the students wherever needed.

**4. Syllabus Monitoring:** The worthy principal (chairman IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the quantum syllabus completed, so that the prescribed syllabus is completed within stipulated time.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.vgcmandi.co.in/NAAC.aspx">https://www.vgcmandi.co.in/NAAC.aspx</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution shows gender sensitivity in providing facilities such as:

##### 1.Safety and Security

The Institute believes in gender equality and makes effort towards Gender sensitization. It believes that educated girls are an asset not only for the college and family but also for the whole society. The sensitivity towards the girl students at this institute is carried as follows: 1.Safety and security Women cell is led by a senior, confident and caring female teaching member. It is a good and healthy sign of academic work place that no pronounced complaint has been lodged by any girl student. Various moral and religious lectures from time to time, by scholars play a pivotal role in controlling any type of deviant behaviour. .

Counselling: The female teaching faculty in particular are advised to counsel girl students in class, library, common room (wherever it suits) to educate about sexual harassment either collectively or individually, as suits the situation. The teachers are further instructed to counsel in cordial and cooperative manner so that senses of belonging and loving care prevail among the student community. For personal hygiene awareness, medical lady doctors, gynaecologist are often invited to interact with students in assembly, where only female faculty members remain present. A good result of one to one talk, questioning, discussing comes to surface, demystifying the doubts in mental horizon of girl students. There is no report of ragging in the campus as it seems that the concept of ragging is completely erased from the minds of students. The ragging now is deemed historical and archived practice.

Common Room: The college has a common room where first aid facility is provided at hand. The college provides basic medical aid, necessary for girl students. Medical aid is provided free of cost.

File Description	Documents
Annual gender sensitization action plan	<a href="#">Nil</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.vgcmandi.co.in/Women_cell.asp">https://www.vgcmandi.co.in/Women_cell.asp</a> <a href="#">x</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid waste management** For collecting the solid waste from nook and corner of the campus substantial number of dustbins are installed. Most of the waste collected is biodegradable. The minimal amount of non-biodegradable is mostly burnt in pits. The biodegradable portion too is dumped in pits for decomposition over time. The solid biodegradable waste collected from the college campus after use of lawn mower and bush cutter is collected and dumped for decomposition to be used as a source of bio fertilizer. During the autumn season a large quantity of fallen dry leaves are collected and dumped to decompose for manure. Liquid waste All the liquid waste from washroom, bathroom is collected into soakage pits through systematic drainage. Zero present leakage of waste water is ensured.

**E- Waste management** The college has minimum e-waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>D. Any 1 of the above</b>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>D. Any 1 of the above</b>
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded



7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio economic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. Commemorative days like Women's day, Yoga day also promote tolerance and harmony. Institute has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students and employees are sensitized about the constitutional obligations: values, rights, duties and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.vgcmandi.co.in/gallerydetail.aspx?catg=N.S.S.%20Activities%20(2020-2021)%5B2020-21%5D">https://www.vgcmandi.co.in/gallerydetail.aspx?catg=N.S.S.%20Activities%20(2020-2021)%5B2020-21%5D</a>
Any other relevant information	<a href="#">Nil</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct**

**C. Any 2 of the above**



**Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**The Institution organizes and celebrates a number of national and international days**

**Republic day - A program is organized celebrating the Republic day**

**Bhasha Divas -Celebration of International Mother Tongue Day - Intercollege competitions are organized prior to the day and is commemorated by an invited talk by an Honorable guest. A debate is organized by Students every year on this day on any social issue.**

**Women's day celebration- 8th March each year is celebrated by various programmes on women empowerment by NCC & NSS**

**Earth Day- 22nd April is celebrated as Earth Day by planting saplings by students NCC in various areas of the city.**

**World Environment Day- 5th June- various programmes are organized by students through social outreach committees spreading environmental concern and consciousness.**

**Independence Day-A program is organized to celebrate India's Independence day through reliving our past and paying tribute**

to the heroes who laid their lives for their motherland.

Teachers Day- students organize programmes for the teachers to celebrate the Birth anniversary of Dr.Sarvepalli Radhakrishnan.

Hindi Diwas (to commemorate the adoption of Hindi in devanagri script) - Various competition along with a special lecture is organized Rastrbhasha

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The Institution adopts a number of good practices among which the two best practices which has been its integral part include:

1. The use of ICT: the Institution has been one of the pioneers to introduce ICT for regular operations of the college in its neighbourhood. ICT has been put to regular use in academic as well as all administrative activities of the Institution. Regular upgradation of ICT infrastructure is a regular feature for the institution ensuring the best outcome for all the stakeholders.

2. The Social Outreach Activities: Social outreach activities have been a priority for the Institution since its inception as it was build on the values of Mahatma Gandhi. There are Three social outreach units in the institution which keep no stone unturned to reach out to all the possible sections of the society where service is rendered with empathy and enthusiasm.

These best practices are highlighted in the institutional website in order to spread the message among it's stakeholder's about the values that it upholds

File Description	Documents
Best practices in the Institutional website	<a href="https://www.vgcmandi.co.in/NAAC.aspx">https://www.vgcmandi.co.in/NAAC.aspx</a>
Any other relevant information	<a href="https://www.vgcmandi.co.in/">https://www.vgcmandi.co.in/</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution has taken care of these blessings by showing zero tolerance towards environmental pollution. This fragile and ecologically sensitive ecosystem is being nurtured properly by the institution and has gained distinctiveness in terms of waste management. There are three types of wastes produced in our campus liquid, solid and e-waste. Liquid waste is produced from washrooms and science laboratories which is being drained through underground sewer system and is finally disposed of in an underground pit without touching the level of water table. E-waste is not being produced on daily basis and the waste quantity is very less, whosoever if produced in the form of discarded computers, batteries, CPUs etc. are being auctioned to the outsider vendor. Non-biodegradable solid waste like plastics, polythene bags, junk food parcels are totally banned inside the campus.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The college proposes following future plan for the year 2020-21  
Renovation of Girls & Boys Hostel. Construction of Waste Management Unit/ Polythene recycling. Establishment of Newconstricted academic block Modernization of science labs. Covid vaccination to all the students of the college. Visit of NAAC team to the Campus.