



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

VALLABH GOVT. COLLEGE MANDI

- Name of the Head of the institution **Dr.Yogender Pal Sharma**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **01905235505**
- Mobile No: **9418144405**
- Registered e-mail **vgcmandi@yahoo.com**
- Alternate e-mail **gcmmandi-hp@nic.in**
- Address **Opposite ISBT Paddal Mandi HP**
- City/Town **MANDI**
- State/UT **HIMACHAL PRADESH**
- Pin Code **175001**

2.Institutional status

- Type of Institution **Co-education**
- Location **Urban**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **1. Sardar Patel University, Mandi, 2. HP University, Shimla**
- Name of the IQAC Coordinator **Dr. Bharti Sharma**
- Phone No. **01907235505**
- Alternate phone No.
- Mobile **9418404024**
- IQAC e-mail address **iqacvgc@gmail.com**
- Alternate e-mail address **vgcmandi@yahoo.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://www.vgcmandi.co.in/AQAR_reports.aspx

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.vgcmandi.co.in/downloads/calendar/calendar-2021-22.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.03	2014	10/12/2014	09/12/2019

6. Date of Establishment of IQAC

06/05/2004

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	0	0

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9. No. of IQAC meetings held during the year

5

- Were the minutes of IQAC meeting(s) and **Yes**
compliance to the decisions have been
uploaded on the institutional website?

- If No, please upload the minutes of the [View File](#)
meeting(s) and Action Taken Report

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Twelve Smart class rooms have been created/ upgraded by installing interactive panels and other things.
2. College Website as well as online Admission Software has been upgraded as per the need.
3. Renovation/ repairing work in Multipurpose hall, labs, hostel and common toilets have been done.
4. A number of co-curricular activities has been conducted under the umbrella of Azadi Ka Amrit Mahotsav.
5. Two weeks Refresher Course in Experimental Physics and North Zone Inter-Varsity Kabaddi (Women) Championship have been organized for the first time in the history of College.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Repair work of Examination Hall Ceiling	Completed
Renovation of Stage	Completed
Annual Athletic Meet organised by the college on 03/12/2021	Successfully Organised
Inter-versity Women Kabbadi Championship 3/1/2022 to 6/1/2022	Successfully Organised
automation of college library	Completed
Installation of Interactive Panel	Successfully Installation
Purchase of new furniture	Purchased
Repair work of roof of Physics and Chemistry Department	Repaired
Organize a One Day Seminar on Mandi Janpad ka Itihas evm Sanskriti (15/02/2022	Successfully Organised

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Staff council	13/09/2022

14. Whether institutional data submitted to AISHE

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• if yes, whether it is uploaded in the Institutional website Web link:	https://www.vvcmandi.co.in/downloads/calendar/calendar-2021-22.pdf				
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Nil	Nil	Nil	o	o	
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• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			5		
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Name	Date of meeting(s)
Staff council	13/09/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	21/03/2022

15. Multidisciplinary / interdisciplinary

The HPU Shimla introduced CBCS under RUSA in 2013 with the provision for multidisciplinary/interdisciplinary undergraduate courses and become 1st state and other universities not adopt the

proposed multidisciplinary/ interdisciplinary. Therefore students faced number of difficulties in enrolment in PG courses outside Himachal Pradesh University. Because of these anomaly UGC proposed uniform new CBCS system all the country from the session 2016-17. Under this new CBCS syllabus implemented in 2016-17 university withdraw this multidisciplinary /interdisciplinary approach. The college its own level provide abundant opportunity in subject combination to choose their best combination as per their choice.

16.Academic bank of credits (ABC):

This new pattern of CBCS in National Education Policy (NEP) 2020 is introduced this academic of credit. HPU Shimla/ SPU Mandi is going to implement this ABC system from the session 2023-24. So being a affiliated college Academic Bank of Credit, college will also implement from the session 2023-24.

17.Skill development:

The curriculum of all the subjects contains the skill enhancement courses with an objective to enhance the subject related skills among the students. These Courses are designed to provide value based/skill based knowledge and are aimed at providing hands on training, competencies, skills etc. to increase the employability of students.

The college also offers BVoc courses, providing certificate, diploma, advanced diploma and degree based on the accumulation of credits by individual students.

Yoga is an integral part of the curriculum in Physical Education. Yoga workshops are also organised for the well being of students and teachers.

The college has various clubs such as NSS, Rovers and Rangers, NCC, Adventure Activity Club, Red Ribbon Club, Eco Club and Red Cross Club which help in inculcating life skills in students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Traditional and ancient Indian knowledge is engrained in the curriculum of various courses in the fields of Arts, Science and Literature. The college offers specific courses in Dance (classical dance/ Kathak), Music(Indian Instrumental and Vocal), Applied Arts and Sculpture in Indian cultural context. These courses reflect the rich cultural wealth of India, its indigenous knowledge and traditional systems.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Every curriculum introduced in higher education framed by keeping in view some aims and objectives. So each subject's syllabi have a good outcome to fulfil the objectives like :

- Career specialization
- Personal development
- Socializing
- A happier and healthier life
- Poverty reduction
- Environmental awareness
- Promotes good citizenship and reduces crime.

20.Distance education/online education:

Every teacher has whatsapp group of students of each course/class to provide online education where ever possible. Teachers provide pre-recorded own video lectures through whatsapp groups/ google class room.

Moreover, the college also has IGNOU study centre with enrolment of more than 2000 students.

Extended Profile**1.Programme**

1.1

39

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

7640

Number of students during the year

File Description	Documents
Data Template	View File

2.2

2527

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File
2.3	2551
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	98
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	107
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	37
Total number of Classrooms and Seminar halls	
4.2	17.14565
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	150
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

According to H.P. university rules, Vallabh Government College delivers the framed curriculum. The college has implemented the CBCS system in all programs. Some faculty members actively participate in the creation of syllabi as Board of Studies members. The college has implemented a number of initiatives to provide students with the knowledge and skills they need, such as improving the online teaching and learning process and enhancing the campus library during the Covid-19 pandemic. To improve the learning capacities of the students, many methods have been used such as smart classrooms, student's presentation, seminars, quizzes, group discussions, webinars, special lectures, etc. Meetings are held to discuss the curriculum to be implemented and concentrate on the syllabus coverage, the conducting of exams, and the uploading of internal assessment. Mid-term tests are conducted for all classes and evaluated scripts with feedback are shown to the students. Students are encouraged to take part in co-curricular and extracurricular activities both inside and outside of the college in order to ensure their overall development. Students who participate in extracurricular activities and sports are also given the opportunity. The faculty members update their knowledge by attending FDPs, induction/orientation programs, refresher courses, workshops and webinars.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.vgcmandi.co.in/downloads/VGC-Mandi-prospectus-2022-23.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated institution of University of Himachal Pradesh, Shimla, the academic calendar and evaluation norms of the university are strictly followed. Academic calendar is prepared by directorate of Higher Education Himachal Pradesh in consultation with H.P. University Shimla and is implemented as such. Based on this academic calendar the institution prepares its Calendar of Events which includes dates of commencement, completion of syllabus, schedule of internal exams, working days, seminars, guest lectures, holidays and dates of end term examinations.

Sports and cultural activity calendar is prepared by HP University in consultation with all affiliated colleges of University. Calendar of events and Timetable both are published on college website. For implementation of Internal Assessment Process, examination committee is formed at college level which monitor overall internal examination process. In addition, IQAC team conduct internal audit to verify the compliance of academic calendar/calendar of events. The students are given proper orientation regarding internal assessment (CCA), end-term examination, practical exams through notice boards, college website, and prospectus and during orientation sessions and occasionally during classes.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://www.vgcmandi.co.in/downloads/calendar/calendar-2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

39

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

Nil

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution through its various activities ensures not only the effective delivery of the curriculum but also tries to impart a holistic education with respect to issues related to gender, environment and sustainability, human values and professional ethics. Through these activities the students obtain universal moral and social values, sensitivity towards gender issues and consciousness towards environmental sustainability. Issues related with environment and sustainability are integrated into courses of Environmental studies, Zoology, Botany, Geography and History. Various activities like quiz and poster competition, World Earth Day, World Forest Day, World environment Day are organized to create awareness about nature, biodiversity, environment and sustainability. The college has taken active participation in Swachh Bharat Abhiyan. Courses that teach human values in its curricular are Political Science, Commerce, History and Education. The integration of Professional Ethics in the courses of all subjects offers a separate skill course in Gender Sensitization. The college takes efforts for integration of ethical and human values through extra - curricular activities also. Every year the programmes conducted by NSS, NCC, Rover Rangers, help to inculcate human values among students. The college also organizes various social activities like Voters Awareness Program, Road Safety Campaign, Blood Donation Camps etc from time to time.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

210

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.vgcmandi.co.in/IQAC_feedback_reports.aspx

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

9700

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2527

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college admits students from various socio-economic backgrounds. The college conducts every possible measure to assess the learning levels of its students. The students are counseled, guided and oriented at the time of admission to make them aware about the course, mode of internal assessment, external assessment, curricular and co- curricular activities, rules and regulations of the institution as well as facilities available in the college. The list of courses, curricular and co curricular activities, rules and regulations, facilities available etc are also published in the college prospectus which is provided to the students before the beginning of academic sessions. At the beginning of each course teachers assess the learning levels of the students in the class, their knowledge about the course and accordingly special programmes for advanced learners and slow learners are planned. Remedial and extra classes are conducted for advanced and slow learners. After the completion of syllabus, subject classes are also repeated for slow learners and late admissions. In the CBCS system, students are required to select course subjects based on their core competence, aptitude and skills.

File Description	Documents
Link for additional Information	https://www.vgcmandi.co.in/gallerydetail.aspx?catg=Presentation%20on%20ICT%20in%20Teaching%20Learning%20Process%20%5B2021-22%5D
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
7640	107

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences. All the teachers employ the student centric methods with audio-visual aids and demonstration methods to make the students active learners. In the classroom participation of students is encouraged during interactive sessions and questions are asked in the class for student participation and assessment. Most of the teachers also make use of the ICT enabled classrooms to deliver lectures using powerpoint presentations or subject oriented videos.

Students are encouraged to learn through various methods such as group discussions, quiz competitions, presentations and project work. They are given problem based assignments and projects in problem solving methodologies.

These activities promote an attitude towards independent learning and encourage self-study. In the end of each course students have to submit well prepared Assignments on the given topic from syllabus and also give power point presentation of the given assignment. Through these assignments they become able to comprehensively express their knowledge on given topic, which also helps them to develop writing skills and information searching.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.vgcmandi.co.in/gallerydetail.aspx?catg=Preparation%20of%20Nation%20Builders%20%5B2021-22%5D

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT helps in professional development of the teachers. It helps to make teaching- learning process interesting and information rich.

All the teachers in the college have been using ICT. During the Covid pandemic dependence upon ICT has increased. All the faculty members use different methods of ICT to improve the teaching and learning process during this period. Many softwares available online are integrated with teaching methods for better explanation of the concept. Classes have been taken using Zoom, Google meet, YouTube, E- mails, WhatsApp groups etc. For sending large files of the topic discussed Telegram has been in use. Google classrooms proves to be very effective tool both for teachers as well as students during lockdown, as there is facility to take attendance, send lectures as well as for students to submit their assignment and test with ease. Google forms also have been in use for quizzes and tests. All informations, announcements, syllabus, datesheet, assignments, etc. are shared on College website.

The library also provides access to computers and online journals freely available in public domain and also to journals subscribed on the advice of faculty and facilitates downloads. Xeroxing facility is also available in the library.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.vgcmandi.co.in/gallerydetail.aspx?catg=Presentation%20on%20ICT%20in%20Teaching%20Learning%20Process%20%5B2021-22%5D

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

98

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****98**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****48**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****527**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is a comprehensive and continuous work carried out by college teachers at institute level. For internal assessment evaluation is through assignments/seminar, projects, attendance and midterm exam marks. The Continuous Comprehensive Assessment (CCA) is for 30 marks and the parameters are distributed against above activities. Internal assessment 30 marks (15 midterm +05 attendance + 10 marks assignment). Out of 30 Marks, 15 marks are awarded to minor test 10 marks are awarded through Minor Test which is conducted after covering 40 percent of syllabus and 5 Marks awarded through Class Test conducted after covering 70 percent of syllabus and 10 Marks on the basis of assignments, seminars, quiz, presentation, general behavior of the students and co-curricular related activities and 5 marks on the basis class attendance

Midterm exams are conducted at appropriate time with respect to calendar fixed by the Himachal Pradesh University Shimla. These exams are conducted as per the rules, regulations and guidelines of the affiliated university from time to time. Information related to examination and datesheet is displayed on the notice board as well as uploaded in the college website.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.vgcmandi.co.in/downloads/VGC-Mandi-prospectus-2022-23.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In case of internal examination related grievances any discrepancy or error in their attendance, submission of assignments and marks of midterm are dealt carefully by the concerned teacher. After the completion of course before the announcement of exams by the H.P. University every teacher make sure of compiling the internal assessment based on prescribed criteria and submit to the office well in time. As per internal practical tests are concerned, if any student pin points any academic discrepancy viz a conduct of

tests, the concerned teachers immediately put efforts to sort out the grievances.

If the grievances related to the examination are received after declaration of results by the Himachal Pradesh University Shimla. Then their results like marks of the internal assessment, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the convener of examination committee.

Office superintendent and staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. Wherever deemed necessary, the relevant documents/testimonials are submitted through the candidate personally or through their parents to Coordinator of Examination for speedy redressal of the issue. The close and continuous communication is maintained by the Coordinator Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.vgcmandi.co.in/downloads/VGC-Mandi-prospectus-2022-23.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At the time of admission each student will identify a Discipline Specific Core Course (DSC-I) in which he/she will concentrate and a Discipline Specific Core Course (DSC-II) in which he / she will choose to study. The course title , codes are mentioned in the admission software. DSC-I once identified would not be changed unless the student quits a programme and joins a new programme with the permission of competent authority. DSC-II on the other hand, would be the subject that would be chosen by the student out of a number of subject combinations suggested & approved by UGBOS & faculty of the concerned subject. For the Degree: A regular candidate will have to undergo the prescribed courses of study in the college and has to earn a minimum of 132 successful credit hours of course work over a minimum of three and a maximum of five years from the date of admission. Each academic year shall

comprise two semesters for BCA, BBA and B.Ed and one year for the rest of students enrolled in the degree program. The detailed information is available on college website as well as university website

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.vgcmandi.co.in/downloads/sss/Programme_and_Course_Outcomes.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

A transparent student evaluation is an integral part of the teaching learning process. The internal evaluations are done by the teachers and the external evaluations are done by the University. So there remains a negligible chance for biasness. In case of internal examination related grievances any discrepancy or error in their attendance, submission of assignments and marks of midterm are dealt carefully by the concerned teacher. the steps and procedures involved in the process of internalAssessments are described to the students at the beginning of the semester, and also mentioned in the syllabus uploaded in the website. In the PTA meetings, the whole evaluation process is clearly explained to the parents. All internal examinations are conducted by the Examination Committee of the College. The students are informed about class tests and assignments in advance. Date sheets of examinations are also displayed on the notice boards. Attendance percentage is also verified by concerned teachers. Results of internal evaluation and practicals if applicable of all students are uploaded in the University portal.. Students can check their results and grades from the Website of Himachal Pradesh University.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.vgcmandi.co.in/downloads/sss/Programme_and_Course_Outcomes.pdf

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year****1950**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**
https://www.vgcmandi.co.in/SSS_reports.aspx
RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****8.756**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

19

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

16

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students of the Vallabh Govt. College Mandi extended their services to the neighbouring community in a different way. NSS volunteers, Rovers and Rangers appealed the people in different areas of Mandi town for social distancing, wear the mask properly and distributed the masks to the needy people. These students also provide services with the police administration in the guidance of SP Mandi, and serve during 74 th District level Independence Day Celebration. Student activities also include Diwali celebration with children of the slum areas, free tuition classes to slum children, Rendered services in International Shivratri Fair and helped the people to cross the road especially senior citizens. Time to time sanitization of the students about cleanliness, pollution, anti drug, wearing marks properly etc was also done during the session. Blood donation camp, Rally on HIV awareness, Disaster management programme was organised and cleanliness of the nearby water resources was also done by the students of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

21

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1641

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The administrative block of the college consists of the Principal's office, college administrative office, IGNOU study centre, medical facility centre, HEIS administrative office, Six classrooms, BCA/PGDCA departments, Conference Hall (room number 208) on the first floor and this floor contains toilets for college male and female staff members and the ground floor contains Psychology department, Painting department, Tour and Travels department, Sculpture department, B.Voc department and laboratory and Sports department. A large portion of this floor is used by the District administration for election purposes. This floor also contains toilets for boys and girls separately.

There is a Library block, Science block, arts and commerce block, BBA block, Canteen for students and staff members. There are separate rooms for NSS, NCC, Ranger and rovers and for Dance department. There are 37 classrooms in different departments of the college overall.

Technology Enabled Learning Spaces: The campus is Wi-Fi enabled for the benefit of students and faculty.

Apart from this college has twelve Smart classrooms, two Conference/seminar hall, one Multi-Purpose-cum- Examination hall (this hall houses more than 700 students for examination purposes.), ten Laboratories and one beautiful Botanical Garden in front of Botany department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.vgcmandi.co.in/Infrastructure.aspx

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SPORTS:

Apart from academic facilities, the college has also exhibited its commitment to provide facilities & training for Sports & Cultural activities. To strengthen & enrich the sports activities well

equipped separate Gym for boys and girls have been provided. Facilities for indoor games like: Badminton, Table Tennis, Chess, Carom, Weight Lifting, Judo, Taekwondo, wrestling, Yoga and Kabaddi are being provided. College has its own Basketball Court, Boxing Ring, Volleyball Court, and Cemented Pitch for Cricket. For sports department separate administrative room is provided. The institute makes use of the Paddal Ground for practice and to organize competitions of various outdoor games like Hockey, Football, Handball, Kho- Kho, Athletics and Annual Sports meet. Coaches are being appointed to train the students in different sporting events. To promote the sports personalities at National & International level, the College supports students to enroll in District Youth Service and Sports (DYSS) & other reputed Sports Organizations to promote the students & represent at State, National & International level as well. We hire the coaches for Basket Ball, Badminton, Football, Handball, Kabaddi, Kho-kho, Boxing and Volley Ball games from DYSS and from other departments.

Multi-Purpose hall: This hall is also used for the various indoor sports and cultural activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.vgcmandi.co.in/Sports_club.asp x

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.vgcmandi.co.in/Smart_classroom.aspx
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

17.14565

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software ----- SOUL

Nature of automation-----Partially automated

Version-----2.0.0.14

Year of automation ----- 2014

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.06438

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

600

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college IT infrastructure was upgraded when special financial assistance was accorded to the college in 2018. The interactive board, LCD Projector, Printers, high configuration PCs were installed in the college. Smart classrooms equipped with interactive board, LCD projector, Digital Podium with inbuilt system, microphone system and speakers were installed. The whole college has been made wi-fi enabled after BSNL telecommunication installed high speed internet facility in the college in 2018. College is also availing the lease line internet facility from BSNL.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.vgcmandi.co.in/Infrastructure.aspx

4.3.2 - Number of Computers

150

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

9.64809

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Building Infrastructure and furniture related items:

There is a college building fund committee to look after the maintenance, repair and constructional work related to the building. Construction, repair and maintenance of the main building and physical infrastructure like water facility, power supply and maintenance of campus is looked after by this committee. The minor faults related to the electricity and repairing of building are attended and repaired by the college electrician, hired technician, carpenters etc. For the maintenance of toilets and service areas local fund college sweepers have been engaged for cleaning the toilets, washrooms, and buildings. Committee also looks after the maintenance and minor repair work of the furniture and fixtures and other physical infrastructure.

Laboratory Equipment's and machines: Every department maintains

Stock and Consumption registers regularly. Physical verification of laboratory equipment's and machines is carried out to record the functional and non functional equipment's from time to time.

Maintenance of Library Materials: Accession and withdrawal dead stock registers are regularly maintained to keep the record of updated and dead stock accessions.

Sports Equipment's: The sports department regularly maintains the stock register and dead stock register to keep record of functional/ working and non-functional items.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.vgcmandi.co.in/Infrastructure.aspx

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

504

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

institution / non- government agencies during the year**31**

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://www.vgcmandi.co.in/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**2690****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****Nil**

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
---	----------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

14

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

91

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

Nil

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

86

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college encourages students to have student representative for every year in arts, medical , non-Medical, B.Com and BCA,BBA,B.Voc. streams. These representatives act as bridge between principal and students. The student representatives put the grievances of students (if any) to the principal, who orders the convener of Respective committee to handle that in a nice way. The percentage of completion of syllabus sought by the HP University Shimla before commencement of examination is verified from these students representatives before passing to university authorities. Most of teachers try to convey their message to other students via these representatives so that they learn leadership skills besides excelling in academics.

File Description	Documents
Paste link for additional information	https://www.vgcmandi.co.in/CSCA.aspx
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

23

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni are the mirror/replica of any institution thereby its apotheosis also depends upon the active engagement and assistance of the Alumni. This college have its own registered active alumni association named OLD STUDENT ASSOCIATION as per current documentation it has a directory containing 469members.

File Description	Documents
Paste link for additional information	https://www.vgcmandi.co.in/alumini.aspx
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In order to ensure decentralized governance and smooth conduct of college, the Principal gives autonomy to conveners of different committees. Following are the different committees for the session 2021-22. Anti-ragging committee, Student grievance redressal cell, book bank committee, form attestation committee, bus pass attestation committee, Leave sanctioning Authority, Identity card attestation committee, career counselling and placement cell, scholarship/fee concession committee, RUSA affairs committee, CSCA advisory committee, campus beautification and development committee, house examination committee, UGC affairs committee etc. Students are also empowered to play important role in the development and activities PTA and self-finance committee members valuable suggestions/ideas are always welcomed and implemented for the betterment of college. The participative management policy is used by college to improve (1) the effectiveness in implementation

of policies/procedures, rules and regulations, (2) efficiency of faculty members and (3) cohesiveness in head of the institution, teaching, nonteaching staff and students. The Principal, advisory committee and IQAC frames the policies, guidelines, rules and regulations pertaining to all activities of institution related to students, teaching and nonteaching staff. Students and nonteaching staff extend their services to Principal and faculty for the organization of different academic, administrative, extension related and extra-curricular activities.

File Description	Documents
Paste link for additional information	https://www.vgcmandi.co.in/Vision_mission.aspx
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Management trust on decentralization and participative functioning of the College which may reflect in the following.

a) At the end of every academic year the Heads of different departments of the college prepare prospective workload for the next academic year on the basis of current student strength.

b) Admission committees are formed every year in order to smoothly conduct admission procedure of different courses and classes of different faculties. Senior faculty members along with office administrative staff members are included in the committee. Periodic meetings are arranged for proper coordination and sharing information. Committee members go through the rules of admissions and help students to select the proper subjects and course. They give the information to the students about career options and conduct the counselling session if required. They verify the admission form and provide guidance to the students.

File Description	Documents
Paste link for additional information	https://www.vgcmandi.co.in/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategy Type Details Curriculum Development College follows curricula of affiliating university i.e. Himachal Pradesh University Shimla and Sardar Patel University Mandi . Examination and Evaluation College conducts midterm exams/ house exams (which contributes 30 percent to internal assessment). End Term/Final exams are conducted by university. A number of assistant professors/ associate professors participated and presented research papers at various national/ international seminars/ workshops/ conferences. Computers are installed in the library for cataloguing system and also to facilitate the activities in the library. Internet facility is also provided in the library. Data entry using SOUL 2.0 software has been started. Library has the subscription to UGC N-LIST, INFLIBNET library is connected with internet and has inflibnet facility. There is a PTA Governing Body of the college in case of shortage of staff in emergency. College administration encourages teachers to attend refresher courses/ orientation programs/ faculty development programs/conferences/workshops/seminars to reinforce and upgrade existing knowledge and skills. College is running professional and vocational courses. Admission process starts in the month of July every year. Different committees are framed for scrutiny of application forms. HP Government reservation rules and age relaxation rules are followed. Students use online banking for payment of fees.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.vgcmandi.co.in/downloads/VGC-Mandi-prospectus-2021-22.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Himachal Pradesh Government which has the responsibility to take care of all the colleges in the state of Himachal Pradesh . However, the administration of Vallabh Govt. College, Mandi is the responsibility of the Principal who is directly accountable to the

Department of Higher education. The Principal is involved in overlooking the implementation of plans of the College. He ensures that regular day to day operations are properly conducted, through feedback from conveners', teaching and non-teaching staff. The Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically. Committees for curricular activities The committees are formed at the beginning of the year and are assigned the tasks according to the institutional plans, for the curricular activities that enhance overall development of students. Administrative Committees [Examinations, Scholarships, Purchase, Discipline, Sports, Admissions, Library, etc.] For the smooth conduct of all administrative activities according to requirements of academic bodies and government rules, there are committees headed by senior faculty to guide the function.

File Description	Documents
Paste link for additional information	https://www.vgcmandi.co.in/Committees.aspx
Link to Organogram of the Institution webpage	https://www.vgcmandi.co.in/Affiliation_accreditation.aspx
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Being the Government college, the Himachal Pradesh Government offers the following welfare schemes for all its employees. Summer and winter vacation to both teaching and non-teaching staff. The order is issued by the higher education department, which is strictly followed by the college. The government has provided Group Insurance scheme to the Staff (Teaching and Non -Teaching) of the College. This helps the staff at the times of need. Maternity (180 days) and paternity (15 days) leave. Provident fund for the employees of the college. ?Medical Insurance facility for the employees of the college. Casual leave of 15 days for the employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

Nil

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

59

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty Following the UGC regulation 2010 and amendments thereof, the institution monitors appraisal system through submitting of APR (Annual Progress Report) of the teaching staff. The APR reflects the details of

refresher / orientation course/ workshops etc that the teacher attended during a particular period as it is deemed mandatory for promoting in next grade. The stock of teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of clock works in a week are computed. Due consideration is given to the evaluation of innovation for special contribution made by the teacher. The involvement in the welfare of students and community work is given due weightage for monitoring performance. The principal then grades the teachers on the overall report and recommends higher authorities for further necessary action. The APR's are sought at every step of up gradation / next promotion. Performance Appraisal for non-teaching faculty The appointment is made through the Government of Himachal Pradesh and after joining the department as per service rules Departmental Promotion Committee (DPC) is being conducted after every 3 years. The principal concerned is being asked to give report (Annual Progress Report of last 3 years) where in the general performance, conduct, handwriting and character is being evaluated and appraised. The complaint of the involvement in any unpleasant activity, if any, is also being reflected.

File Description	Documents
Paste link for additional information	https://www.vgcmandi.co.in/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by the Vallabh govt college, Mandi. The college undergoes an external audit conducted by higher education department and AG office. They verify and confirm all finance related document. Report of audit is submitted to higher education department and AG office. In case of query, documents are sent to college for clarification. All the process in the college is strictly monitored by the principal. The copies of the audit are also preserved in the college for records.

File Description	Documents
Paste link for additional information	https://www.vgcmandi.co.in/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

There is no special budget provided for the Infrastructure. College may send proposals for sanction of funds from Government. The college utilizes its own resources like A/F, PTA fund etc. for maintaining various facilities. A detailed prospectus is published and provided to the students, which is about admission process, fee structure, the subjects offered, rules and regulations of the college for academics, sports and cocurricular activities. With the commencement of new academic session, the department wise time table and other notices regarding teaching and cocurricular activities are displayed time to time at various notice boards to inform the students about their classrooms/laboratories and various activities like sports, NCC, NCC, Rovers and rangers etc. In order to assist students various extension counters like post office, Bus Pass counter and first aid center are functioning in the campus. We also provide banking facility to students as well as staff through SBI College Branch in the campus. Various students redressal cells such as Anti Ragging Committee, sexual harassment cell, Career Guidance, and Counseling Cell are also functional in the college. The helpline numbers of various

committees are displayed at various location of the campus.

File Description	Documents
Paste link for additional information	https://www.vgcmandi.co.in/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the institution is constantly working on the quality improvement in various areas. Under the aegis of IQAC the Academic Planning Committee prepares a detailed academic plan for each academic year and ensures optimum utilization of the available infrastructure. Academic Calendar is prepared and uploaded on the institutional website. IQAC has adopted quality improvement strategies in areas like curriculum development, teaching-learning, examination and evaluation, research and development.

E-governance IQAC has focused on the implementation of e-governance in the areas like Planning, Administration, Finance and Accounts, Admission Process, Examination and Evaluation. All computers of the college are connected through LAN. The College has adopted paperless documentation system. This ensures timely submission of information related to academic, co-curricular and extra-curricular activities conducted by various departments. Fully equipped computerized methods are followed and advanced software is used to keep track and records of all finances of the College. The Management checks, verifies and guides the finance and accounts section from time to time. Admission process is fully online, wherein students' data is saved and used by the college for further correspondence in all official and administrative work. Besides that online messages and short messaging services are also used to inform and notify students about different academic and official activities Online feedback is also collected through Moodle.

File Description	Documents
Paste link for additional information	https://www.vgcmandi.co.in/IQAC_meetings.aspx
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The regular meetings of the IQAC internally as well as with the principal and different committees are conducted to ensure stocktaking and earmarking of the scopes of improvement in all possible spheres of college life. Regular feedback obtained from different stakeholders help in proper identification of the target area. The major tasks set up by the IQAC in the last year was to take care of the mental health issues of students during the pandemic times, others included development of awareness among the various stake holders on gender issues, and ethics.

File Description	Documents
Paste link for additional information	https://www.vgcmandi.co.in/IQAC_meetings.aspx
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.vgcmandi.co.in/NAAC.aspx
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Women cell of the college organised the function on International Women day on 8th March 2022. Dr. Punam Sharma and Dr. Rakesh Kapoor (Rt. Principal) delivered a lecture to educate the girls students about personal hygiene, sanitation, health and precaution from COVID 19, gender equality and women rights in the society.
2. Safety and security: The college believes in the gender equality and makes efforts towards gender sensitization. Women cell is led by the senior, dedicated, confident and caring female teacher. Ms. Shalini Agnihotri Superintendent of Police Mandi gave a lecture on various women issue on 2021.
3. Counselling: College has established a counselling cell to address health, stress or gender sensitization issues. Officers from police department like SHO, DSP ASP,SP are invited to counsel the students regarding women issues.
4. Common Room: The College has girl's common room where first aid facility is provided at hand. Medical aid is provided free of cost moreover, Medical first aid assistant is appointed in the college not only for girls but boys and staff as well.
5. Sanitary facilities: Sanitary vending machine is provided in the common room and free facility is available there.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.vgcmandi.co.in/Women_cell.aspx

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste Management: For collecting the solid waste from every nook and corner of the campus substantial number of dustbins is installed. Most of the waste collected is biodegradable. The minimal amount of non-biodegradable is mostly burnt in pits. The biodegradable portion too is dumped in pits for decomposition over time. The solid biodegradable waste collected from the college campus after use of lawn mower and bush cutter is collected and dumped for decomposition to be used as source of bio fertilizer. During the autumn season a large quantity of fallen dry leaves are collected and dumped to decompose for manure. Liquid waste from washroom is collected into soakage pits through systematic drainage. Zero present leakage of waste water is ensured.

E- Waste management: The College has minimum e-waste. In this session under the convenor ship of Dr. Harish Chauhan(Asso. Prpf. Physics) 08 UPS condemn batteries were write off and re-sailed to the same company of purchase.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://www.vgcmandi.co.in/Waste_management.aspx
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

D. Any 1 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution provides an inclusive environment for everyone

with tolerance and harmony towards cultural, regional, linguistic communal socio- economic and other diversities. Different sports and cultural activities organised inside the college to promote harmony among each other. College ensures that the students participate very enthusiastically in all such activities. Commemorative days like Women's day, International Yoga day, AIDS day, Cancer Day, Sadbhavana Divas etc. also promote tolerance and harmony. Institute has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socio-economic and other diversities. A workshop on local dialect 'TankariLipi' was held in the college during International Shivratri Fair 2022. A national seminar was conducted on 'MandiJanpadkaItihas and LokSanskriti' by the Vallabh Govt. College with the collaboration of Thakur Ram Singh ShodhSansthanNeriHamirpur and Himachal Art, Language and Culture Academy Shimla in February 15, 2022, in which 15 papers were presented by the teachers and research scholars.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students and employees are sensitised about the constitutional obligations, values, rights, duties and responsibilities of the citizens. Every year on 26th November College celebrates the constitution day. Department of Political Science and Department of Journalism and Mass Communication organised debate, elocution to the students and lecture by the resource person on Indian Constitution. Pledge of the Preamble is conducted to all the participants

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.</p>	<p>C. Any 2 of the above</p>
File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded
<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>	
<p>Republic day: Three NCC cadets of this institution participated National Republic Day Parade at Rajpath New Delhi 2022.</p> <p>Women's day Celebration: 8th March each year is celebrated by various programmes on woman empowerment in the college.</p> <p>World Environment day: 5th June various programmes are organised by the students through social outreach committees spreading environmental concern and consciousness.</p> <p>Independence Day: 15th August 2021 our NCC Cadets and NSS volunteers participated the Distt. Level function Prade.</p> <p>Teacher's Day: on 5th September our B.Ed, NCC, and NSS students participated in various activities on the day.</p> <p>Hindi Divas: On 14th September, Department of Hindi of the college organised different activities like Kavya Path, Elocution, slogan</p>	

writing and a skit on Drug Abuse.

World Aids day: on 1st December Red Ribbon Club of the college organises various activities to educate the young students about HIV virus and Aids.

Constitution day: on 26th November pledge on Preamble of India is organised. Lecture on Preamble, Fundamental Rights, Fundamental Duties etc. are delivered on the day to the students. Pledge on the Preamble was taken by the students of Political Science, JMC, NSS and NCC etc.

International Yoga day: 21 June

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. (Yoga a regular activity):

The institution conducted online National workshop on "Art of Yoga for Healing the Body, Mind and Soul during the pandemic". w.e.f. 23 to 29 June 2021. During one Day NSS camp yoga session was also conducted under the guidance of Principal Dr. Y. P. Sharma. He demonstrated various Yoga Aasanas and Meditation and advised to make these exercise a routine matter. On the international yoga day College conducted Yoga and meditation exercises to staff and students.

2 (Financial Assistant):

Financial assistance to needy students is given out of PTA fund.

Annual financial assistance to meritorious students on the occasion of annual function vis

S. D. Puri Memorial Scholarships.

B.R. Awasthi Memorial scholarship

Sonia Sharma Memorial Scholarship

Teachers of Pol. Science gave Rs.5000/- to Mr Puran.Chand being topper of HPU in M.A. Political Science.

A sum of Rs. 25,000/- in cash was given to the family of Mr. Narender Kumar Assistant Prof. Political Science Govt. College Nurpur Distt. Kangra, who lost his life in a road accident

A sum of Rs. 40,500/- was given to the family of Mr Ajay Kumar Assistant Prof.Hindi Govt. College Chowari Distt. Chamba, due to his sudden demise by COVID-19

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution has taken care of these blessings by showing zero tolerance towards environmental pollution. This fragile and ecologically sensitive ecosystem is being nurtured properly by the institution and has gained distinctiveness in terms of waste management. There are three types of waste produced in our campus liquid, solid, solid and e-waste. Liquid waste is produced from washrooms and science laboratories which is being drained through underground sewer system and is finally disposed of in an underground pit without touching the level of water table. E-waste is not being produced on daily basis and the waste quantity is very less, whosoever if produced in the form of discarded computers, batteries, CPUs etc. are being auctioned to the outsider vendor. Non-biodegradable solid waste like plastics, polythene bags, junks food parcels are totally banned inside the campus.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The College proposes following future plans for the session 2022-23: Establishment of new academic bloc, modernization of science labs. Renovation of girls, boys hostel and staff residence. Linking the new academic block which is under construction with solar panel and water harvesting system. Addition of new books to the college library.