

# Vallabh Govt. College Mandi (H.P.)



ESTD. 1948



PROSPECTUS -CUM- HANDBOOK OF INFORMATION

HEIS 2026- 27

## **VALLABH GOVT. COLLEGE MANDI (H.P.)-175001**

A Post-Graduate NAAC Accredited 'B' Grade Institution

Website for Admission: [www.vgcmandi.co.in](http://www.vgcmandi.co.in)

E-mail: [vgcmandi@yahoo.com](mailto:vgcmandi@yahoo.com)



## Principal's Message

Dear Students,

I take this privilege to welcome you all to another academic session in this premier institution of higher learning. This institution has been an edifice of knowledge for the last 77 years by reaching out to all sections of society. The mission of the college is not only to pursue academic excellence but also to motivate and empower our students to become lifelong learners, critical thinkers and productive members of society.

Today, we are living in a fast changing and complex society, which presents before us challenges as well as opportunities. In this context, much depends on each individual, how one responds to the situation with the right mindset. Education aims to provide the means to transcend the limitations of human perception and to understand the organic growth of the world, so as to perform one's role efficiently in the larger order of existence. It is a process to cause transformation to the finest of our thoughts, words and deeds. It is to create cultured, developed and compassionate human minds with efficient working skills.

Higher education makes you more aware of what you are actually capable of and enables you to improve your own life as well as contribute to the world. You tend to stand a bit taller and straighter. In other words, you become more confident in yourself and better equipped to deal with life's challenges. However, it is important to remain positive. Always remember that you are the maker of your own personality. You can yourself write your success story, if you allow yourself to succeed. For that you need to change your attitude towards things by plugging into the power of positive thoughts. Your self-belief empowers you to think of a reasonable probability in relation to the fulfillment of your cherished goal.

I wish you all the luck in this new journey of scholastic acquisition.

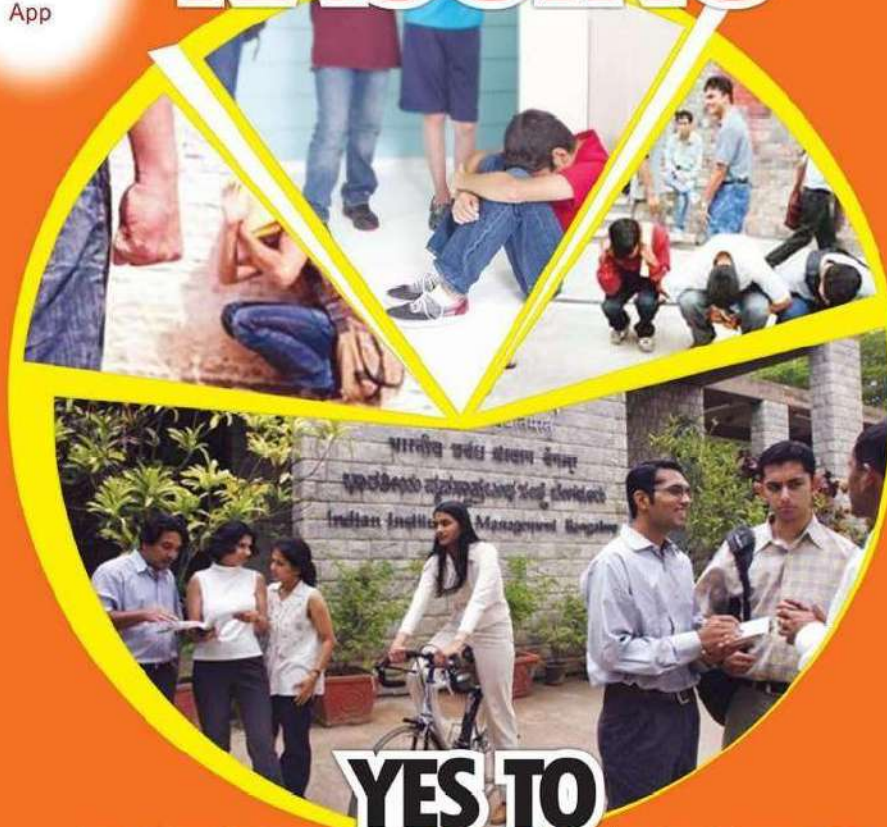
**Dr. Sanjeev Kumar**  
Principal  
Vallabh Govt. College Mandi

Download

**ANTI  
RAGGING**

App

# SAY NO TO RAGGING



# YES TO JOYFUL CAMPUS

## What is Ragging?

### Any Act Resulting in:

- Mental/physical/sexual Abuse
- Verbal Abuse
- Indecent Behaviour
- Criminal Intimidation/wrongful Restraint
- Undermining Human Dignity
- Financial Exploitation/extortion
- Use Of Force

### A STUDENT INDULGING IN RAGGING CAN BE:

- Cancellation of admission.
- Suspension from attending classes.
- Withholding/withdrawing Scholarship/Fellowship and other benefits.
- Debarring from appearing in any test/ examination or other evaluation process.
- Withholding results.
- Debarring from representing the institution in any regional, national or international meet, tournament or youth festival etc.
- Collective punishment : when the persons committing or abetting the crime of ragging are not identified the institution shall resort to collective punishment as a deterrent to ensure community pressure on potential ragger.



Immediately call  
**UGC Anti-Ragging Helpline**  
1800-180-5522 (24X7 toll free)  
or send an e-mail to [helpline@antiragging.in](mailto:helpline@antiragging.in)



**Ministry of Education**  
Government of India



**विश्वविद्यालय अनुदान आयोग**  
**University Grants Commission**  
quality higher education for all

**Foolishly I ragged  
& got suspended**

**Will I get  
prosecuted?**

**What about my  
Job prospects?**



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**MY FUTURE IS A BIG**



*Remember RAGGING is for LOSERS*

Visit UGC Website i.e. [www.ugc.ac.in](http://www.ugc.ac.in) & [www.antiragging.in](http://www.antiragging.in) to see UGC Anti Ragging regulations.

**Are You Being Ragged ?**

Immediately call UGC Anti Ragging Helpline- 1800-180-5522 (24x7 Toll Free)

Or Send an E-mail to [helpline@antiragging.in](mailto:helpline@antiragging.in)



**Ministry of Education**  
Government of India



**विश्वविद्यालय अनुदान आयोग**  
**University Grants Commission**  
quality higher education for all

# Vallabh Govt. College Mandi (H.P.)

## Vallabh Govt. College Mandi -A Brief Profile

Mandi town, which is historically eminent and amazingly panoramic, is a heritage town that retains its historic charm and character. The town abounds in temples of ancient architectural excellence, while being a commercial hub and the former capital of the princely state. Vallabh Govt. College has situational advantage as it is located amidst the beautiful town of Mandi. It is surrounded by the beautiful river Beas, ISBT and the Paddal ground, where the famous international Shivratri fair is held every year.

Vallabh Govt College Mandi is named after **Sardar Vallabh Bhai Patel**, the 'Iron Man', the architect of modern India and the first Home Minister of India. The college was established in 1948 and being the first college of erstwhile Himachal Pradesh. The college has been instrumental in producing politicians, doctors, engineers, public representatives, social workers, judges, administrators, businessmen, media and defense personnel. Now it is among the best colleges of the state dedicated to the cause of learning. The college has completed its glorious seven decades. Over the last seventy seven years of its illustrious existence, VGC, as the college is popularly referred to, has endeavoured to harmonise the streams of tradition and modernity in its functioning. The college has registered a tremendous growth in enrollment over the years. Starting with 70 students on its roll in 1948, the number has increased to almost 5500 in the previous academic session 2024-25.

The college has been considerate with the ever increasing academic needs of the time. It took lead in starting Commerce classes in 1965 and evening classes in 1966. In the year 1984, it became a post-graduate institution. At present PG courses in English, Economics, Hindi, Political Science, Mathematics and Commerce are being offered. The college offers UG courses in the streams of Arts, Science, Commerce, Computer Application, Management and Education. Some professional courses under self-financing scheme were also introduced as: BBA in 1996, BCA in 2001, B.Ed. in 2005, PGDCA in 2012 and B.Voc. (in Retail and Hospitality/ Tourism sectors) in 2017. Also in the year 2017, elective courses in Psychology, Tour & Travel, Applied Arts, Painting and Sculpture were started. Dance and Education as elective courses have been introduced in 2018. The course on Environment studies has also been introduced in 2018.

# Vallabh Govt. College Mandi (H.P.)

The college has highly qualified and experienced faculty members, actively involved in disseminating knowledge and skills to the students. The college has well-developed facilities for effective teaching-learning environment. All the laboratories viz, Physics, Chemistry, Botany, Zoology, Geography, Music, Language, IT and Education Technology are well furnished. Over the years, the college has shown consistently good results as compared to HPU/SPU pass percentage.

## IGNOU Study Centre (1102)

The college has a study centre of IGNOU which had more than 2000 students in the previous session. The centre runs a variety of academic and professional courses such as CIT, CFN, CTE, DECE, DNHE, PGDRD, DTS, BA, B.Sc., B.Com, BCA, BTS, BSW, M.Sc. MCA, MA (Rural Development, Education, Economics, English, Hindi, History, Sociology, Public Administration, Political Science and Social Work) and MBA.

### Co-ordinator:

Dr. Raj Kumar Thakur

### Assistant Co-ordinator:

Dr. Hoshier Singh Thakur

**For more information and admission visit the**

**Website: [rcshimla@ignou.ac.in](mailto:rcshimla@ignou.ac.in)**

## Library

The college has a good library which has an Online Public Access Catalogue (OPAC). The college has procured SOUL network version from INFLIBNET Ahmedabad. There are two large reading halls for students. The library has more than 38280 books on its shelves. It subscribes to 12 daily newspapers and around 40 magazines and journals regularly, including online.

## Co-curricular Activities

In the fields of sports and physical activities, the college has achieved a mark of excellence. It provides excellent facilities for indoor and outdoor games, adventure sports, cultural and co-curricular activities. It also provides options for students to join NCC, NSS, Rovers & Rangers, Eco-Club, Red Ribbon Club and Red Cross Club. These Extra-curricular activities help in the holistic development of student's personality to become better citizens.

# Vallabh Govt. College Mandi (H.P.)

## College Affiliation

The college is affiliated with Sardar Patel University, Mandi, which came into existence in 2022. It aims to enable the state's youth to pursue higher education in the vicinity. Over 46 Govt. and Private Degree Colleges of Mandi, Lahaul Spiti and Kullu District have been affiliated to this State University.

## Distinctive Features

- ✚ E-surveillance through CCTV Cameras
- ✚ Electronic Notice Board outside the Administrative Block
- ✚ A branch of SBI
- ✚ Virtual & Smart Class Rooms
- ✚ Counter of Post Office
- ✚ HRTC Bus-Pass Counter.
- ✚ College Canteen
- ✚ Internet Connectivity
- ✚ Gymnasium
- ✚ Two Girls' Hostel and a Boys' Hostel
- ✚ Basketball Court.
- ✚ Volleyball, Kabbadi, Handball and Kho-Kho courts.
- ✚ Upcoming administrative College Building under construction.

# Vallabh Govt. College Mandi (H.P.)

Higher Education Institute Society-Vallabh Govt. College, Mandi (H.P.)  
(HEIS-VGC Mandi)

Director-cum-Principal/Chairperson: Dr. Sanjeev Kumar

Member Secretary: Dr. Harish Kumar

## Coordinator BCA

- ❖ Dr. Yachana Sharma

## Faculty BCA

- ❖ Prof. Yogesh Chaudhary
- ❖ Prof. Dhani Ram Thakur
- ❖ Prof. Vijay Thakur
- ❖ Prof. Vandna Kapur
- ❖ Prof. Prem Lata

## Administrative Staff

Dr.santosh Kumar I (Bursar)

Mr. Khushal Singh (Supdt.G-II)

Ms. Banita Kapoor (Computer Opt. & Clerk)

Mr. Toder Ram (Accountant/Fee Clerk)

Mr. Sunil Thakur (Pharmacist)

Ms. Hem Nalini (Asstt. Lib.)

Mr. Ashish Parmar (Computer Tech.)

Ms. Manpreet Kaur (Data Entry  
Operator)

Ms. Mohini Devi (Library Attendant)

Ms. Narvada Devi (Library Attendant)

Mr. Ram Singh (Peon)

Mr. Gispati (Mali)

Mr. Om Prakash (Chowkidar)

Mr. Praveen Kumar (Peon)

Ms. Prakash Chand (Peon)

Ms. Meena Devi (Hostel  
Attendant)

Mr. Devi Singh (Lab. Helper)

# Vallabh Govt. College Mandi (H.P.)

## BACHELOR OF COMPUTER APPLICATION - SELF-FINANCING COURSE

Bachelor of Business Administration (BCA) is being run by the college under Self-Financing Scheme.

### BCA:

The duration of BCA course is of three years and it is a semester based programme spread over six semesters.

### Number of seats:

| Course Name | Subsidized | Non-subsidized | Total |
|-------------|------------|----------------|-------|
| BCA         | 40         | 60             | 100   |

### ELIGIBILITY CONDITIONS:

- Plus two examination under 10+2 system or examination equivalent thereto of a Board /University established by law in India, with 45% Marks (40% marks in case of Scheduled Caste/Scheduled Tribe Candidates).

- Any examination of a University/ Board/ College or School of an equivalent consideration for the above purpose by the Vice-Chancellor/Equivalence committee with 50% marks (45% in case of SC/ST candidates)

### Basis of Admission to BCA

Admission will be on the basis of merit of Entrance Exam conducted by Sardar Patel University in all the above mentioned courses.



# Vallabh Govt. College Mandi (H.P.)

**Non-subsidized /payment seats (BCA):** There will not be any written test for Non-subsidized category. The final selection to these seats will be based on merit subject to minimum eligibility conditions laid by SPU.

**Note:**

1. Only the eligible candidates shall be admitted to the courses subject to availability of seats.
2. The candidates shall compete in their respective categories only.
3. Attendance in regular classes should be more than 75% of the total lectures delivered.

**Application form and fee:**

Application form should be filled online and subsequently fee should also be submitted online along with relevant documents.

1. Separate application form along with counselling fees of Rs.300/- (Rs.200/- in case of SC/ST/Antodaya/ IRDP/BPL candidates) for subsidized and non-subsidized seats and fee should be deposited in the account of Chairperson-cum-Principal HEIS, VGC Mandi.

Account number is 34840521923 SBI, College branch Mandi.

2. Attested copy of certificate of Matriculation and Plus Two with the conversion formula of grades in percentage, whatever applicable, with relevant testimonial for BCA
3. Proof of the date of birth (Matriculation certificate).
4. Certificate in original from appropriate authority.
  - i) Certificate of SC/ ST/Antodaya/IRDP /BPL.
  - ii) Bonafide Himachali.
  - iii) Certificate of differently abled.
4. House Examination and Library Registration Card.
5. Two self-addressed envelopes of size 28x23 cm bearing stamps of Rs. 5/- India and in case of foreign addressee stamps of required amount should be affixed by the applicant.

**Note:** There is limited hostel facility available with the College for girl students only.

## Details of fees and funds for BBA, BCA, PGDCA, B. Ed

| Course                          | Subsidized                                                                                     | Non-Subsidized              | PTA Fund                  | Library Security            |
|---------------------------------|------------------------------------------------------------------------------------------------|-----------------------------|---------------------------|-----------------------------|
| <b>BBA</b>                      | <b>9000/-</b><br>Per Annum                                                                     | <b>20000/-</b><br>Per Annum | <b>500/-</b><br>Per Annum | <b>1000/-</b><br>Refundable |
| <b>BCA</b>                      | <b>12000/-</b><br>Per Annum                                                                    | <b>25000/-</b><br>Per Annum | <b>500/-</b><br>Per Annum | <b>1000/-</b><br>Refundable |
| <b>PGDCA</b>                    | <b>14000/-</b><br>Per Annum                                                                    | <b>25000/-</b><br>Per Annum | <b>500/-</b><br>Per Annum | <b>1000/-</b><br>Refundable |
| <b>Bed 1<sup>st</sup> Year</b>  | <b>59486/ +5880/- Levy Charges</b><br>(Likely to be revised as per the Direction of SPU/Govt.) |                             | <b>500/-</b><br>Per Annum | <b>1000/-</b><br>Refundable |
| <b>B.Ed 2<sup>nd</sup> Year</b> | <b>58454/-</b><br>(Likely to be revised as per the Direction of SPU/Govt.)                     |                             | <b>500/-</b><br>Per Annum |                             |

As per University Notification No. HPU (Acad) Dated 11/07/2016 University Development funds shall be Rs. 500/- for non-subsidized and Rs.250/- for subsidized seats. For IRDP/BPL student it will be Rs.100/-.

(Only once at the time of admission) Youth Red Cross Membership Fee-Rs. 40/- p.a.

**Note:** 1. The above fees and funds are subject to change as per SPU/HP Govt. instructions.

1. Fee and funds once deposited shall not be refunded in any case.

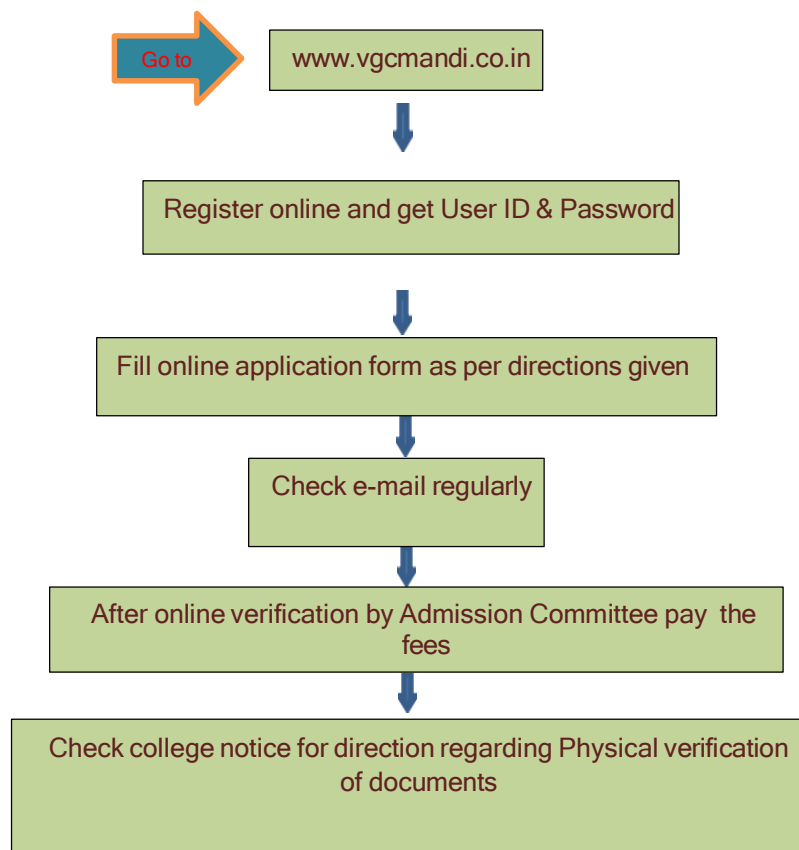
# Vallabh Govt. College Mandi (H.P.)

## Admission Procedure:

- i) Every candidate seeking admission to any class has to register first on the college website for user ID and password and then has to fill online application form.
- ii) In case of any clarification or guidance, the applicant can approach Admission Guidance and Counselling Committee of the college.
- iii) Admission of a student is liable to be cancelled in case he/she furnishes incomplete/wrong/false information or in case of concealment of acts. Disciplinary action will also be taken against such a candidate.
- iv) Initially all admissions shall be provisional and subject to the final approval by Sardar Patel University.
- v) Rules of admission are subject to change as per Sardar Patel University notifications issued from time to time.
- vi) Students seeking admission in BA/B.Sc/B.Com 2nd and 3rd year will have to register again for roll-on admission without waiting for the previous result.
- vii) No admission will be granted after the last date of admission.

The applicant has to bring his/her mother/father/guardian with him/her at the time of admission. "Guardian" means only blood relation. He/ She should not be a student of this college. No student of this college should sign in place of parents/guardian.

## Steps for Online Admission:



### IMPORTANT Check e-mail for following:

- Objections raised by Admission Committee in case of incomplete form.
- Directions to pay fee online.
- To download fee receipt for provisional admission
- And Identity - cum-Library card.

**NOTE:** As per the direction of the Hon'ble High Court any candidate with compartment in 10+2 will not be eligible for seeking admission in under- graduate courses.

Anti Ragging Undertaking must be filled by the students  
online on [http:// www.antiragging.in](http://www.antiragging.in) only

# Vallabh Govt. College Mandi (H.P.)

## Documents Required at the time of Physical Verification

- i) Matriculation certificate for date of birth.
- ii) 10+2 mark sheet.
- iii) Migration Certificate in original (for students who have passed their 10+2 from any other Board/ University other than HP).
- iv) All girl candidates have to submit a copy of Bonafide Himachali Certificate to avail the benefit of relaxation from tuition fee as per Govt. notification number EDN-H (8) 3(7) 1/76 dated 29.06.2001.
- v) 40% disability certificate, sports/cultural quota and category certificates are required to be submitted during admission in case of students who seek admission against these seats.
- vi) Original character certificate from the Head of the institution last attended in case of a student seeking admission to the 1<sup>st</sup> year of any course.
- vii) For seat against single girl child, an affidavit of single girl child from parents is to be submitted with the form.
- viii) Any gap of one year or more in the academic career (after 10+2) of an applicant must be supported by documentary evidence / undertaking as the proof of his /her activities during the period of gap.
- ix) Income certificate for 10% economically backward general category quota.

## Refusal of Admission:

- i) Failed/compartments candidate in 10+2 will not be eligible for seeking admission in under graduate courses.
- ii) In spite of being eligible for admission, the Principal can refuse admission if the conduct of the student has not been up to the mark during the previous years.
- iii) The Principal reserves the right to disallow or cancel any admission.

**NOTE:** Character certificate must not have been issued more than six months prior to the date of admission. In case a student who has discontinued his/her studies for one or more years, the character certificate, from the institution last attended, must be supplemented by another character certificate duly signed by gazetted class-I officer or the Panchayat Pradhan of the village.

**NOTE:** As per the direction of the Hon'ble High Court, vacant reserved seats meant for SC and ST & economically backward general categories in educational institutes, which remain unfilled, will thereafter be offered and filled from amongst the eligible candidates from open category on the basis of merit.

# Vallabh Govt. College Mandi (H.P.)

## Reservation Rules (General)

Admission to the courses except for self-financing payment seats shall be subject to the following conditions:-

- a. 10%, 15% & 7.5% seats shall be reserved for General, Scheduled Caste and Scheduled Tribe candidates respectively, who have passed their qualifying examination from HP Board of School Education, or any other school located within the territorial jurisdiction of Himachal Pradesh or from HPU or HP Krishi Vishwavidyalaya or Dr. Y.S. Parmar University of Horticulture and Forestry.
- b. The remaining 67.5% shall be filled as under:
  - i. 25% seats for admission shall be open for all the candidates irrespective of the institution from where they have passed their qualifying examinations.
  - ii. 75% of the seats out of the candidates who have passed their qualifying examination from HP Board of School Education or any other School located within the territorial jurisdictions of the Himachal Pradesh, or from HPU or HP Krishi Vishwavidyalaya or Dr. Y.S. Parmar University of the Horticulture and Forestry subject to the following:-

- c. 5% of the seats shall be reserved for candidates outstanding in cultural activities.
- d. 5% of the seats shall be reserved for outstanding sports persons.
- e. 5% of the seats shall be reserved for physically handicapped candidates.

The minimum eligibility condition for admission to the courses in case of SC/ST will be 5% lower than the eligibility conditions for the other students.

The roster of admission showing reservation to various categories shall be used as per the rules of Himachal Pradesh University Shimla/Sardar Patel University Mandi.

## Age Limit: BBA/BCA & PGDCA

The maximum age limit in BCA course is 21 years for boys, 23 years for girls and 24 years for SC/ST candidates. The maximum age limit for BBA course is 22 years and for PGDCA is 26 years as on 01-07-2023. However, in case of candidates belonging to scheduled castes / scheduled tribes, there will be relaxation as per University norms. The Vice-Chancellor shall have the power to permit age relaxation for reason to be recorded in writing upto a maximum of six months.

**SCHEME OF EXAMINATION for BBA/BCA  
I, II, III year (Under CBCS)  
As per Sardar Patel University Mandi Ordinance.**



# Vallabh Govt. College Mandi (H.P.)

## BCA Syllabus with proposed structure under NEP

### Semester I

| Sr. No       | Course Code | Course Type | Course Title                                                  | Contact Hrs/week |   |   |   | C         | Semester End Marks |            |
|--------------|-------------|-------------|---------------------------------------------------------------|------------------|---|---|---|-----------|--------------------|------------|
|              |             |             |                                                               | L                | T | P | H |           | EE                 | IA         |
|              |             |             |                                                               |                  |   |   |   |           |                    |            |
| 1.           | COMP-101    | DSC-A1      | Fundamentals of Computers and Office Productivity Tools       | 4                | 0 | 0 | 4 | 4         | 70                 | 30         |
| 2.           | COMP-102    | DSC-B1      | Programming using C                                           | 4                | 0 | 0 | 4 | 4         | 70                 | 30         |
| 3.           | COMP-103    | MDC- 1      | Accounting                                                    | 3                | 0 | 0 | 3 | 3         | 50                 | 25         |
| 4.           | COMP-151    | SEC-1       | Fundamentals of Computers and Office Productivity Tools - Lab | 0                | 0 | 6 | 6 | 3         | 50                 | 25         |
| 5.           | COMP-152    | MC-1        | Programming using C-Lab                                       | 0                | 0 | 8 | 8 | 4         | 70                 | 30         |
| 6.           |             | AEC-1       | To be chosen from corresponding Pool                          | -                | - | - | - | 2         | 35                 | 15         |
| <b>TOTAL</b> |             |             |                                                               |                  |   |   |   | <b>20</b> | <b>345</b>         | <b>155</b> |
|              |             |             |                                                               |                  |   |   |   |           | <b>Total = 500</b> |            |

### Semester II

| Sr. No       | Course Code | Course Type | Course Title                       | Contact Hrs/week |   |   |   | C         | Semester End Marks |            |
|--------------|-------------|-------------|------------------------------------|------------------|---|---|---|-----------|--------------------|------------|
|              |             |             |                                    | L                | T | P | H |           | EE                 | IA         |
|              |             |             |                                    |                  |   |   |   |           |                    |            |
| 1.           | COMP -201   | DSC-A2      | Internet and Web Technologies      | 4                | 0 | 0 | 4 | 4         | 70                 | 30         |
| 2.           | COMP-202    | DSC-B2      | Data Structures                    | 4                | 0 | 0 | 4 | 4         | 70                 | 30         |
| 3.           | COMP- 203   | MDC- 2      | To be chosen from Mathematics Pool | -                | - | - | - | 3         | 50                 | 25         |
| 4.           | COMP -251   | SEC-2       | Internet and Web Technologies- Lab | 0                | 0 | 6 | 6 | 3         | 50                 | 25         |
| 5.           | COMP -252   | MC-2        | Data Structures - Lab              | 0                | 0 | 8 | 8 | 4         | 70                 | 30         |
| 6.           |             | I/A/P/C-1   | As per HPU Guidelines              | -                | - | - | - | 4         | 70                 | 30         |
| 7.           |             | VAC-1       | To be chosen from VAC Pool         | -                | - | - | - | 2         | 35                 | 15         |
| <b>TOTAL</b> |             |             |                                    |                  |   |   |   | <b>24</b> | <b>415</b>         | <b>185</b> |
|              |             |             |                                    |                  |   |   |   |           | <b>Total = 600</b> |            |

- Student on exit will be awarded undergraduate certificate after securing 44 credits in semester I and II in the relevant discipline.

# Vallabh Govt. College Mandi (H.P.)

## Notes:

1. One Hour of Lecture in a week is equal to 1 Credit.
2. Two Hours of Practical in a week is equal to 1 Credit. Practical Classes may be conducted in the BCA Lab, Computer Lab, or Classroom depending on the requirement.
3. Acronyms Expanded:
  - AEC: Ability Enhancement Course,
  - DSC: Discipline-Specific Core (Course),
  - SEC-SB/VB: Skill Enhancement Course-Skill Based/ Value-Based,
  - MC: Minor Course,
  - MDC: Multi-Disciplinary Course,
  - VAC: Value addition Course,
  - DSE: Discipline Specific Elective,
  - SEE: Semester End Examination,
  - CIE: Continuous Internal Evaluation,
  - L+T+P: Lecture + Tutorial + Practical(s),
  - I/A/P/C: Internship/Apprenticeship/Project/Community Outreach

## FEES AND FUNDS (As approved by the Govt.)

1. Every student must pay dues on the dates notified from time to time.
2. Failure to pay dues on due date will entail a fine of Rs.1/-per day.
3. In case of non-payment of dues on time, the name will be struck off from the college rolls at the end of the month.
4. Registration fee will not be charged from a student migrating from another college if he /she is already registered with SPU.
5. On migration from other institutions, funds for the entire session and tuition fee from the time of joining the college shall be charged.

➤ The student with special needs with more than 40% disability will not be charged any fees and funds as per the direction of Govt. Himachal Pradesh.

### Payment Deposit Methods:

The students of BCA 1<sup>st</sup> year, 2<sup>nd</sup>year, 3<sup>rd</sup>year will deposit their fee online as directed in admission website [www.vgcmadi.co.in](http://www.vgcmadi.co.in)

Instructions for depositing fee through online process are also available on the official website of the college [www.vgcmadi.co.in](http://www.vgcmadi.co.in)

For any queries related to online payment of the fees, any of the following staff members may be contacted: Mr. Todar Ram 94184-20106

# Vallabh Govt. College Mandi (H.P.)

## SCHOLARSHIPS AND AWARDS

The college offers various scholarships and awards to poor and meritorious students under State/Centre Sponsored Scholarship Schemes being run by the Education Department in Himachal Pradesh. The beneficiaries will fill the online application form which will, then, be verified by the college. They will receive the scholarship amount online through Direct Benefits Transfer (DBT). The schemes as well as application form is available on National Scholarship Portal. The various Scholarship Schemes are facilitated for different categories of Bonafide of Himachal Pradesh to encourage them to improve their merit/performance in studies. The eligible beneficiaries should be regular students in Govt. /Govt. aided /affiliated (H.P.) institutions in Himachal Pradesh.

### 1. MAHARISHI BALMIKI CHATRAVRITI YOJANA-HIMACHAL PRADESH:

The scholarship under this scheme @Rs.18000/- per year is given to the Bonafide Himachali girl students belonging to Balmiki families, engaged in unclean occupation, beyond Matric to college level for studies and professional courses at the level of college situated in Himachal Pradesh irrespective of their status i.e. Govt. or Private. The concerned students must apply on prescribed Performa through Their Head of the School/ College /Institution along with Balmiki Certificate.

### 2. INDIRA GANDHI UTKRISHT CHATTARVRITI YOJNA FOR POST PLUS TWO STUDENTS:

The Indira Gandhi Utkrisht Chattarvriti Yojna for meritorious students for Post Plus Two Courses shall be awarded to 150 students @ Rs.18000/-p.a. per student purely on the basis of merit and without any income ceiling. The scholarship will also be awarded to ten toppers each from the merit list of 10+2 Arts, Science and Commerce, supplied by the H.P. Board of School Education Dharamshala provided they join any academic /professional stream. The scholarship

will be renewed every year to the same number of students till they complete the degree course.

### 3. MUKHYA MANTRI VIDYARTHI KALYAN YOJNA-HIMACHAL PRADESH

Students belonging to IRDP families and studying from 6th to university level are eligible for this scholarship provided they are pursuing their study in Govt./Govt. Non-Linear Programming aided institutions in H.P.

### 4. CENTRALLY SPONSORED POST MATRIC SCHOLARSHIP SCHEME FOR SC STUDENTS HIMACHAL PRADESH:

The SC students whose parents' annual income from all sources is up to rupees two lakh fifty thousand (Rs.2,50,000/-) are eligible for full scholarship (i.e. maintenance allowance +full fee) for all courses provided they are pursuing their studies in Govt./Govt. aided Private Institutions.

### 5. CENTRALLY SPONSORED POST MATRIC SCHOLARSHIP SCHEME FOR ST STUDENTS-HIMACHAL PRADESH:

All OBC students whose parent's annual income from all sources is up to Rs.2,50,000/-are eligible for scholarship (i.e. maintenance allowance +full fee) provided they are studying in Govt./Govt. aided Private Institutions as regular students.

### 6. PM-YASASVI POST MATRIC SCHOLARSHIP FOR OBC/EBC/DNT STUDENTS-HIMACHAL PRADESH:

Under this scheme all the students from general category other than DNT/EBC/OBC whose parent's income is less than Rs. 2, 50, 000 p.a. are eligible.

### 7. KALPNA CHAWLA CHATTARVRITI YOJNA:

This is given to top 2000 meritorious girl students of +2 Arts, Science and Commerce stream. Rs. 18000 p.a. is awarded as per the merit list provided by the HPBOSE.

Scholarship form will be filled in NATIONAL SCHOLARSHIP PORTAL through online mode:<https://scholarships.gov.in>

# Vallabh Govt. College Mandi (H.P.)

## 6. POST MATRIC SCHOLARSHIPS SCHEME FOR MINORITIES (CS):

The annual income of parent's should not exceed Rs 2.00 lakh from all sources and student should not have less than 50% marks. Financial assistance will be given to pursue degree or post graduate level technical/professional courses from recognized institutions.

## 7. CENTRALLY SPONSORED SCHEME OF SCHOLARSHIP FOR COLLEGE AND UNIVERSITY STUDENTS:

As per their guidelines.

## 8. POST-MATRIC SCHOLARSHIP FOR STUDENTS WITH DISABILITIES

As per their guidelines.

## 9. NATIONAL SCHOLARSHIP FOR POST GRADUATE STUDIES:

As per their guidelines.

## 10. NATIONALSCHOLARSHIP FOR POST GRADUATE STUDIES:

As per their guidelines.

## 11. MAHINDRA AND MAHINDRA FINANCIAL SERVICES LTD. SCHOLARSHIP

As per their guidelines.

## 12. FINANCIAL ASSISTANCE TO NEEDY BUT DESERVING STUDENTS

A limited number of students who cannot pursue their higher studies due to lack of finances are helped out of a fund, to which contributions are made voluntarily by teachers, parents, social organizations and others.

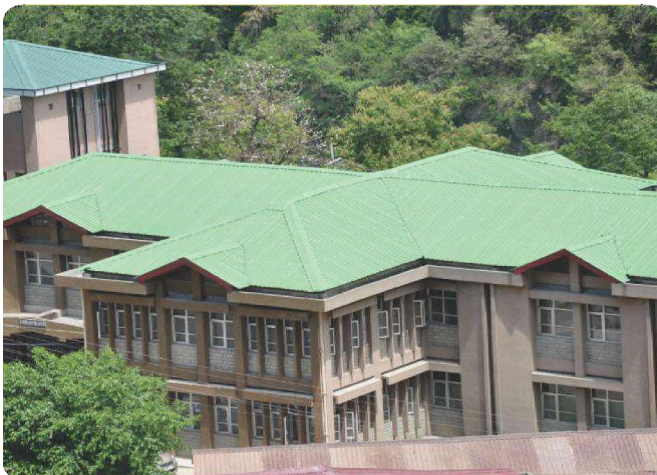
# Vallabh Govt. College Mandi (H.P.)

## LIBRARY AND ITS RULES

The college library is one among the best in the State. It has an Online Public Access Catalogue (OPAC). There are two reading halls for students, The library has 38280 books on the shelves. It subscribes to 12 daily newspapers and 40 monthly magazines and journals (including online) regularly. The library has different sections for text books and reference books.

- ❖ Ordinarily two books are issued at a time for a period of one month but the librarian has a right to recall the books.
- ❖ A fine of Rs.1/-per day per book will be charged beyond the due date of return of the book.
- ❖ Books are also issued for the whole semester to the students belonging to SC/ST low income group on the recommendation of the tutor.
- ❖ Reference books are not issued. They can be consulted in the library after obtaining permission from the librarian.
- ❖ In case of loss of a book, the student will have to replace the book or pay fine in addition to the present price of the book with special permission of the Principal.
- ❖ Books are issued only on the production of Identity card.
- ❖ Students can get registered in N-LIST to get access to various E-books and Journals.

Students can download their identity- cum- library cards from the website after completing their admission process.



## HOSTEL FACILITY

The college has two Girls' Hostels and one Boys' Hostel with a capacity to accommodate 140 girls and 65 boys. Hostel is allotted on academic merit basis. The following rules are strictly to be observed by the hostel boarders:-

- ❖ The Hostel Warden appoints a Hostel Prefect who looks after the discipline and daily attendance of the girls.
- ❖ The mess is run on co-operative basis.
- ❖ No boarder is allowed to use electric appliances in the room.
- ❖ Entry of out-siders in the hostel is strictly prohibited.
- ❖ Use of drugs or intoxicants, smoking and ragging in the hostel are offences which can result in the eviction of the offender from the hostel.
- ❖ Pets are not allowed in the hostel.
- ❖ No boarder is allowed to proceed to his/her native place without prior permission of Hostel warden.
- ❖ On leaving /vacating the hostel, the boarder shall have to procure a "No Dues Certificate" from the Hostel warden.

**Note: Candidate has to apply for the refund of Hostel security within the period of six months after the completion of his/her course failing which the security will be forfeited.**

## HOSTEL CHARGES

| H.O.A/c            | Fee and Funds                         | Amount to be Charged    |
|--------------------|---------------------------------------|-------------------------|
| Govt. Funds        | Hostel Admission fee                  | 10.00 p.a.              |
|                    | Room rent per seat@Rs.30.00 per month | 360.00 p.a.             |
| College Dues       | Hostel Security (Refundable)          | 500.00                  |
|                    | Furniture Charges                     | 100.00                  |
|                    | Utensil Charges                       | 30.00 p.a.              |
|                    | Hostel Identity Cards                 | 5.00 p.a.               |
|                    | Common Room Fund                      | 120.00 p.a.             |
|                    | Attendant Fee                         | 300.00 p.a.             |
|                    | Clerical Assistance                   | 60.00 p.a.              |
|                    | Fee Electricity                       | 360.00 p.a.             |
|                    | Charges Water                         | 120.00 p.a.             |
|                    | Charges Sweeper                       | 180.00 p.a.             |
|                    | Charges Depreciation Charges          | 100.00 p.a.             |
| TOTAL              |                                       | 2245.00                 |
| Mess Advance       |                                       | 500.00                  |
| Mess Charges Extra |                                       | (Refundable/adjustable) |

Hostel Maintenance fund @ Rs. 4800 per Annual will be charged separately

# Vallabh Govt. College Mandi (H.P.)

## LEAVE RULES FOR STUDENTS

- ❖ A student can proceed on leave with prior permission from the Principal, but the application should also be signed by the parents/ guardian of the student and duly recommended by the tutor.
- ❖ A tutor can recommend leave up to 6 days. For longer duration, a student should get leave application signed by the parent and senior tutor.
- ❖ Leave on account of illness must be accompanied by a Medical Certificate.
- ❖ A student can only be re-admitted twice during the session and if the name is struck-off from the college rolls, he/ she shall cease to be a student after that.

## DISCIPLINE

### CODE OF DISCIPLINE AND ACT OF INDI-SCIPLINE

- a. Every student should carry his/her Identity Card, which is issued to the students after admission. It should be shown/produced on demand.
- b. Any act of ragging in the campus or in or around the Hostel will be severely dealt with.
- c. Ragging means and includes any type of physical and mental torture, done by any individual or group either by words or by conduct, which gives an apprehension in the mind of a person that he cannot pursue his studies free from any mental disturbance/ torture created thereby. Students found to have been involved in the act of Ragging will be dealt with as per provision of statute 23-A and recommendations of the committee constituted by the Hon'ble Supreme Court of India in SLP No. 24295 of 2006 (Raghvan Committee Report).
- d. Mobile phones should strictly be used only within the mobile zones.

The following acts will be considered as acts of misconduct and indiscipline and punished with fine or suspension/expulsion or both:

- i. Writing obscenities/dirty words on blackboards, walls or furniture and banging doors etc.
- ii. Loitering aimlessly in the verandas, making noise or trying to disturb classes.
- iii. Smoking, taking drugs/ alcohol and chewing tobacco, spitting etc. in the college campus including canteen.
- iv. Bringing outsiders/miscreants/anti-social elements in the campus.
- v. Pasting posters on the walls or notice on the Notice Board without prior permission of the Principal.
- vi. Misbehaving with teacher/other staff.
- vii. Holding of any meeting in the campus without prior permission.
- viii. Using mobile phones in class rooms

## GUDIYA HELPLINE NO. 1515

### RULES FOR AWARD OF PRIZES IN ANNUAL

#### FUNCTION:

Prizes are given to the students who secure positions in University Examinations, Sports and Co-curricular activities.

#### ACADEMICS:

- ❖ First and second prize to students of undergraduate classes standing 1<sup>st</sup> & 2<sup>nd</sup> in aggregate and in DSC-I in the College in SPU Term End Examination.
- ❖ First and second prize to students of post graduate classes standing 1<sup>st</sup> & 2<sup>nd</sup> in aggregate and in a course /paper in the college in SPU examination.
- ❖ Students not securing 50% marks in the aggregate or in the subject concerned and not passing examination in all subjects of study shall not be considered for the prizes.
- ❖ "College Roll of Honour" will be awarded to a student securing a position in SPU merit list.

#### SPORTS/ CULTURAL/ NCC/ NSS:

- ❖ Students securing first, second and third positions in National/ Inter- Zonal/ Inter- Varsity/ SP University/HP State sports/Cultural events.

# Vallabh Govt. College Mandi (H.P.)

- ❖ Students securing first and second position in the college's sports/cultural events.
- ❖ NCC students for participation in RD parade. Selection in national directorate level camp/ State RD, position in shooting, best turn out and selection as Best Cadet.
- ❖ NSS students for selection as Best Volunteer and Group Leader.
- ❖ "College Colour" to students for their outstanding performance in National/ State/ HPU sports or cultural or NSS events.

## CO-CURRICULAR & EXTRA-CURRICULAR ACTIVITIES

Importance of Co-curricular activities is immense. It opens comprehensive growth of human beings at multiple domains of mind and personality. Intellectual development, emotional development, social development, moral development and aesthetic development are its basic outcomes since ages. Creativity, enthusiasm, positive thinking are instant results of co-curricular activities. Curricular activities impart only bookish knowledge to the students; whereas co-curricular activities provide space for extension of human potential and capacity at its best possible way. These co-curricular activities along with curricular widen the growth of students at three levels (body, mind and soul). Therefore various clubs and societies have been constituted under the guidance of able and veteran teachers.

### National Cadet Corps

The College has National Cadet Corps (Army Wing & Air Wing) and the recruitment is done by/through selection.

N.C.C. Army wing enrolls 110 boys and 60 girls while Air Wing enrolls 74 boys & girls cadets. If NCC cadets opt for/desire for certificate examination (i.e. "B" and "C") they will have to ensure 80% attendance in the prescribed training programmes and camps.

### National Service Scheme

There are two units of National Service Scheme (N.S.S.) in this College with enrollment of one hundred volunteers in each unit under the guidance of a Programme Officer. These units are engaged in regulars as well as special camp activities in and around the College, as envisaged under the spirit of the scheme. Enrollment is done/ ensured simultaneously during the month scheduled for general admission.

### Rovers and Rangers

The Bharat Scouts and Guides is a voluntary organization which is called as Rovers and Rangers at the college level is devoted to the development of character of the young generation and self less service to the nation. There are more than 250 million people in 216 countries with 153 internationally recognized organizations under the umbrella of Scouts and Guides. This movement is steadily marching ahead in Himachal Pradesh. This movement has already reached the schools and colleges of Himachal Pradesh. This college also has introduced young adults as Rovers and Rangers and they are given training of leadership for the service of motherland and mankind.

### Red Ribbon Club

Red Ribbon Club is working actively in the college. Students can get registered as volunteers of this club which aims at launching an exhaustive campaign against AIDS by educating and sensitizing college youth as well as the public.

### Eco Club

Eco Club aims to heighten awareness about the environment. The college organizes various activities under Eco Club to spread awareness among students about the local and global environmental issues.

# Vallabh Govt. College Mandi (H.P.)

## Red Cross Club

The college Red Cross Club works in association with the local Red Cross Unit in hosting life saving blood donation drives. The Red Cross Club aims to promote health, relieve suffering, and in building a culture of peace without any sort of discrimination.

## COLLEGE MAGAZINE

The college magazine "VIPASHA" provides an opportunity to the budding student writers to express their creative abilities and analytical views with regard to various issues. The Magazine has seven sections viz. English, Hindi, Pahari, Sanskrit, Science, Commerce and Planning Forum. Students willing to contribute their vibrant write ups to the College Magazine during the session can contact the Staff Editors of various sections of the Magazine, and if needed, necessary guidance can also be provided to them.

## CAREER GUIDANCE, COUNSELLING AND PLACEMENT CELL

Now a days Guidance, Counselling and Placement Activities have become an integral part of educational institutions and play a very important role in the functioning of colleges and universities. There are a number of factors that influence the career development of students like their interests, abilities, values, personalities, back grounds and circumstances. Career counselling is a process that helps the students to know themselves and the world of work so that they can make better decisions/choices regarding their education, career and life. Placement opportunities are being provided to the students through campus interviews. In our college a Career Guidance Counselling and Placement Cell is actively involved in such activities in a way so that

they take right decisions regarding their career and life. This cell also helps the students to develop their communication skills and develop their personality. In future, the college aims at further strengthening the activities of the Career Guidance Counselling and Placement Cell in the larger interest of the students by organizing frequent interactive sessions with business establishments so that more and more students get opportunities for gainful employment.

## COMMUNITY PARTICIPATION

### 1. PARENTS TEACHERS' ASSOCIATION (PTA)

Parents Teachers' Association (PTA) is a formal organization under HP Education Department between parents and teachers. It aims at the collective efforts of parents and teachers in the development of the College.

Its main objectives are as follows:

- To revive the relationship between the parents and teachers.
- To create a healthy educational environment in the college.
- To arrange/ organize seminars discussions with the elder and veteran personalities of the society and incorporate their suggestions for the improvement of the educational standards in the college.
- To suggest ways so that students enrollment and education is promoted.
- To make a collective effort to refine the conduct of the students and also to restrict the entry of anti-social elements in college campus.
- To inform the parents/guardians about the performance of their wards from time to time and to make arrangement for the parents to meet the concerned staff once in a quarter.
- To arrange teachers and other resources when there is shortage of staff and resources in the institution as a temporary measure.
- To make the parents aware of various schemes of the govt. in the area of education and also to give information about various activities and programmes of the Department of Education.

## DISCIPLINE

Vallabh Govt. College believes that a disciplined mind can work wonders. Self-discipline and team work create a mindset that makes the difference. Discipline is ensured through a code of conduct and any infringement results strict disciplinary action.

1. Students should maintain discipline. They should be polite, respectful and courteous towards their fellow students, teachers, guests and administrative staff.
2. Students should maintain proper decorum in and outside the classroom.
3. In order to create the right academic atmosphere in the college, students should maintain silence in the campus.
4. Movement from one room to another should be orderly.
5. Smoking and the use of intoxicants in the campus is strictly prohibited.
6. Ragging is strictly prohibited in the college campus.
7. Bashing and quarrels with fellow students should be avoided.
8. Students should not take the law in their hands.
9. Students should park their vehicles at the place assigned for them. They should not park their vehicles at or near the main gate.
10. Honking is not allowed in the campus.
11. Students should not bring/invite outsiders into the college.
12. Students should wear helmet while driving two wheelers.
13. Loud music is prohibited in the campus.
14. Talking loudly just outside the classrooms while classes or exams are going on is not allowed.

### **Anti Smoking/ Anti Tobacco/Anti substance**

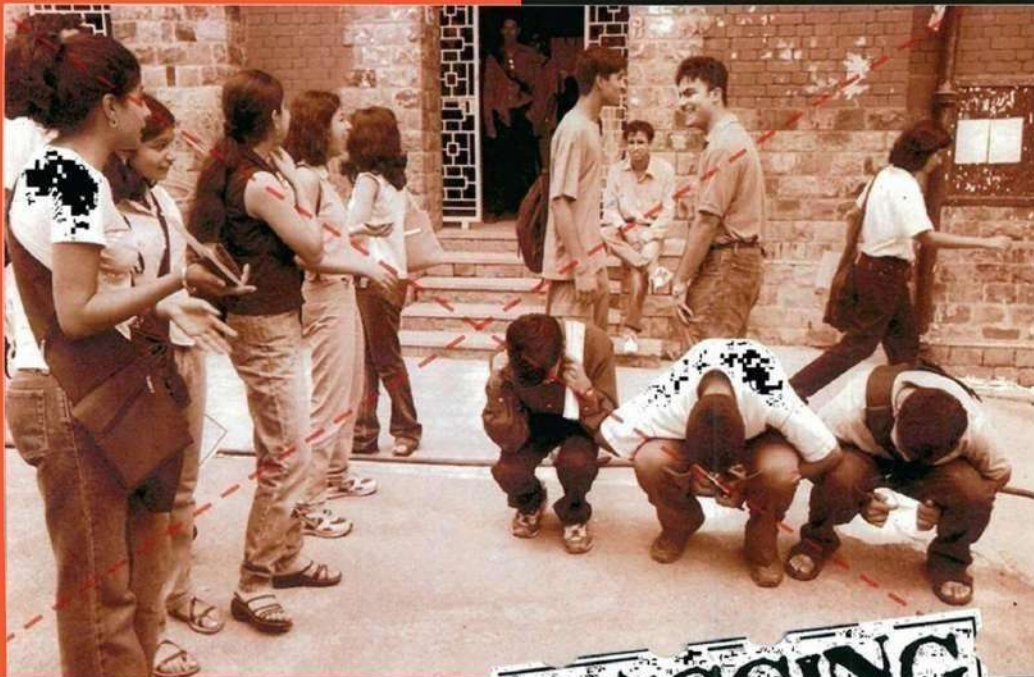
**Smoking and the use of tobacco or any other kind of intoxicants are strictly prohibited in the college campus and the hostels. Anyone found smoking or indulging in substance abuse will have to pay a fine of rupees 200/- in addition to suspension or expulsion from the college**

# Vallabh Govt. College Mandi (H.P.)

## Tentative Vacation/Admission/Examination schedule for the academic Session 2026-27

| Sr. No.                                | Particulars                                                                 | Period                                                            | Days    |
|----------------------------------------|-----------------------------------------------------------------------------|-------------------------------------------------------------------|---------|
| <b>Admission and Teaching Schedule</b> |                                                                             |                                                                   |         |
| 1.                                     | Submission of admission forms for the session 2025-26                       | 01.06.2026 to 19.06.2026                                          | 19 Days |
|                                        | Pre- Counselling of students                                                | 12.06.2026 to 19.06.2026                                          | 07 Days |
|                                        | Display of 1 <sup>st</sup> Merit List (1st Year Students only)              | 20.06.2026 at 05:00 PM                                            |         |
|                                        | Fee to be deposited                                                         | 21.06.2026 to 23.06.2026                                          | 03 Days |
|                                        | Display of 2 <sup>nd</sup> Merit List (1st Year Students only)              | 24.06.2026 up to 03:00 PM                                         |         |
|                                        | Fee to be deposited                                                         | 25.06.2026 to 27.06.2026                                          | 03 Days |
|                                        | Orientation of 1 <sup>st</sup> Year Students                                | 28.06.2026 to 30.06.2026                                          | 03 Day  |
|                                        | Admission of UG 2 <sup>nd</sup> year & final year students on Roll On basis | 01-06-2026 to 19-06-2026                                          | 19 Days |
|                                        | Fee to be deposited                                                         | 12-06-2026 to 23-06-2026                                          | 12 Days |
|                                        | Post admission counselling                                                  | 24-06-2026 to 30-06-2026                                          | 7 days  |
|                                        | Regular teaching                                                            | 01.07.2026 to 17.10.2026                                          | 79 Days |
|                                        |                                                                             | 23.10.2026 to 31.12.2026                                          | 48 Days |
|                                        |                                                                             | 05.02.2027 to 31.03.2027                                          | 45 Days |
|                                        |                                                                             | Remedial Classes beyond normal teaching hours (at least 48 hours) | 09 Days |
|                                        | <b>Total Working Days</b>                                                   | 181 Days                                                          |         |
| <b>Vacation Schedule</b>               |                                                                             |                                                                   |         |
| 2.                                     | Summer Vacation                                                             | 18.05.2027 to 11.06.2027                                          | 25 Days |
|                                        | Diwali Break                                                                | Two days before and after the Diwali                              | 5 Days  |
|                                        | Winter Vacation                                                             | 01.01.2027 to 04.02.2027                                          | 35 Days |
|                                        |                                                                             | <b>Total Vacation period</b>                                      | 65 Days |
| <b>Examination/Evaluation Schedule</b> |                                                                             |                                                                   |         |
| 3.                                     | Examinations                                                                | 1.04.2027 to 14.05.2027                                           | 44 Days |
|                                        | Evaluation Work may be continued after Examinations                         | 10.04.2027 to 17.05.2027                                          | 38 Days |
|                                        | Results of all UG Classes                                                   | Up to 30.06.2027                                                  |         |

# DON'T RAG, JUST INTERACT



Visit UGC website i.e.  
[www.ugc.ac.in](http://www.ugc.ac.in) &  
[www.antiragging.in](http://www.antiragging.in) to  
see UGC Anti Ragging  
Regulations

## Are you being ragged ?

Immediately call UGC Anti Ragging Helpline  
1800-180-5522 (24X7 Toll Free)  
Or send an e-mail to [helpline@antiragging.in](mailto:helpline@antiragging.in)

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Ministry of Education  
Department of Higher Education  
Government of India



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**PUNISHABLE**

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**THINK OF**

**Humiliation**

**Suspension**

**Ruined Career**

**Blacklisting**

**Expulsion**

**Possible Prosecution**

**Don't just stand and watch. Stop Ragging! Show Character**

*Remember RAGGING is for LOSERS*

Visit UGC Website i.e. [www.ugc.ac.in](http://www.ugc.ac.in) & [www.antiragging.in](http://www.antiragging.in) to see UGC Anti Ragging regulations.

**Are You Being Ragged ?**

Immediately call UGC Anti Ragging Helpline- 1800-180-5522 (24x7 Toll Free)

Or Send an E-mail to [helpline@antiragging.in](mailto:helpline@antiragging.in)



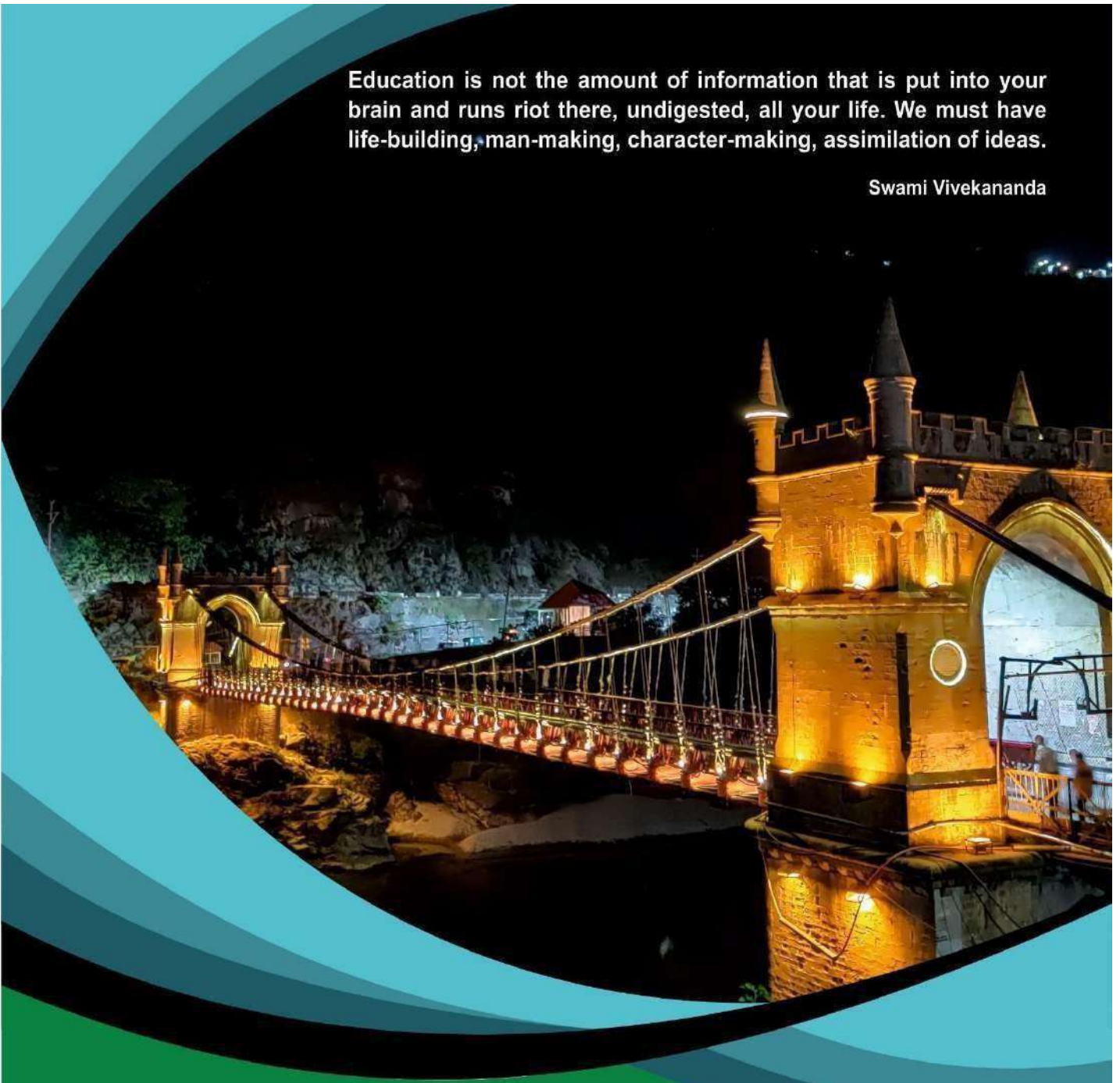
**Ministry of Education**  
Government of India



**विश्वविद्यालय अनुदान आयोग**  
**University Grants Commission**  
quality higher education for all

Education is not the amount of information that is put into your brain and runs riot there, undigested, all your life. We must have life-building, man-making, character-making, assimilation of ideas.

Swami Vivekananda



## Zero Tolerance To Ragging

In accordance with the order of the Hon'ble Supreme Court of India, if any incident of ragging comes to the notice of the college authorities, the student concerned shall be given liberty to explain; if his/her explanation is not found satisfactory, he/she would be expelled from the institution.

Price Rs. 50/-

Help line 01905-235505  
01905-237705